



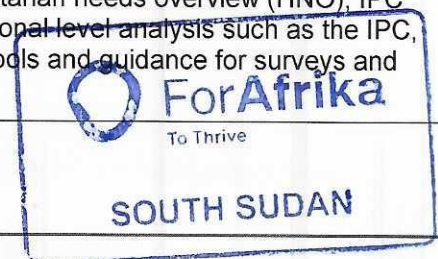
JOB VACANCY

Terms of Reference

POSITION DETAILS	
Title	Roving Sub-national Nutrition Cluster Co-Coordinator (1 Position)
Location (Base & South Sudan)	Juba, (with 80% field travel to Greater Upper Nile and Jonglei regions)
Contract Duration	Twelve (12) months
Starting Date-in-Country	July 2023
Direct Line Manager	Director of Programs

Under the supervision and guidance of the National Nutrition Cluster Coordinator of the cluster lead agency (UNICEF), the incumbent provides support to operationalization of the National Nutrition Cluster Response Strategy in all crisis-affected states, builds the capacities and liaises with the focal points at the sub-national level for the efficient management and functioning of the Nutrition Cluster coordination system in South Sudan. As such, the incumbent should ensure that strategic decisions from national level are operationalized at sub-national level and concern from field is addressed at national level. The support provided would contribute to fulfilment of the following core cluster functions in the field.

Objective 1	Supporting service delivery:
Tasks & responsibilities	<ul style="list-style-type: none"> • In consultation with State Cluster Focal Points (State Cluster Coordinators/Co-coordinators) identify key humanitarian partners for the Nutrition Cluster response and other key partners including local and Sub-National authorities, peacekeeping forces, etc.; • Support the state cluster focal points in organizing of and participating in regular state cluster coordination meetings and information sharing in all crisis-affected states to ensure appropriate coordination between all nutrition humanitarian partners at state level; • Provide regular inputs from the crisis-affected states for the national-level cluster meetings, cluster bulletins, etc.; • Support the State Cluster coordinators in conducting the mapping of all current and potential actors– government, national and international humanitarian organizations as well as national institutions, the private sector through provision of regular inputs/updates to the cluster’s 5W (Who, What, Where) matrix, cluster’s priority response matrix and other tools; • Act as focal point for inquiries on the Nutrition Cluster’s response plans and operations at the state level.
Objective 2	Informing strategic decision-making of the HC/HCT for the humanitarian response:
Tasks & responsibilities	<ul style="list-style-type: none"> • Support the coordination of assessments at state levels and provide support in identification of needs for cluster and inter-cluster initial rapid needs assessments (IRNA), multi-cluster initial rapid assessments (MIRA), humanitarian needs overview (HNO), IPC analysis, etc, and provide required information for national level analysis such as the IPC, HNO etc. and promote the use of the agreed cluster tools and guidance for surveys and assessments.



	<ul style="list-style-type: none"> • Ensure effective links with other clusters at the state level (with OCHA support), especially Health, Food Security and Livelihoods, WASH, Child Protection, Gender and Education by making sure the other cluster at operational level contribute interventions that has influence on nutritional status.; • Ensure full integration of the IACS's agreed priority cross-cutting issues, namely human rights, HIV/AIDS, age, gender and environment, utilization participatory and community-based approaches by liaising with state-level partners and ensuring that cross-cutting issues are addressed in planning, implementation and monitoring of NiE interventions (collection of sex- and age-disaggregated data, gender-sensitive NiE programmes, etc). In line with this, promote gender equality by ensuring that the needs, contributions and capacities of women and girls as well as men and boys are addressed.
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Objective 3	Prioritization, grounded in response analysis:
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Tasks & responsibilities	<ul style="list-style-type: none"> • Based on the inputs from the State Cluster Focal Points provide the National Nutrition Cluster with inputs from crisis-affected states for the development, revision and/or update of the Crisis Response Plan (CRP) and/or Strategic Response Plan (SRP) and Nutrition Cluster Response Strategy ensuring that state inputs are adequately reflected in the overall country and cluster strategies, including identification of people in need at the state, county and payam (if possible) levels (sex-, and age-disaggregated, caseload calculation, etc); • Ensure that Nutrition Cluster participants at the state level are aware of relevant policy guidelines, technical standards and relevant commitments that the Government/concerned authorities have undertaken under international human rights law; • Ensure that the Nutrition Cluster responses at the state level are in line with the National Nutrition Response Strategy, existing policy guidance and technical standards • Regularly monitor implementation of Nutrition in Emergencies (NiE) activities in all crisis-affected states to ensure that cluster members are adhering to national and international best practice documents; • Draw lessons learned from past activities and provide inputs to the national Nutrition Cluster for revising strategies and action plans accordingly; • Developing an exit, or transition, strategy, contingency planning and preparedness plans for the state clusters.
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Objective 4	Monitoring and reporting the implementation of the cluster strategy and results:
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Tasks & responsibilities	<ul style="list-style-type: none"> • Undertake regular monitoring visits to all crisis-affected states; • Support State Focal Points in ensuring regular quality reporting against the Nutrition Cluster indicators of service delivery (quantity, quality, coverage, continuity and cost) through communication and discussions with cluster partners and provision of technical support for timely and quality reporting; • Identify core pipeline supply issues and bring them to the attention of the national Cluster and supply managers; • Provide regular inputs from the state level to ensure that the Nutrition Cluster priority matrix is regularly updated with information from the field; • Support analysis of the Nutrition Cluster at the state level in closing gaps and measuring impact of interventions.
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Objective 5	Training and capacity building of State Cluster Focal Points, cluster partners, Sub-National /local authorities and civil society:
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Tasks & responsibilities	<ul style="list-style-type: none"> • Coordinate partners' capacity development for NiE programme implementation by regularly conducting a gap analysis on capacity for NiE; • Liaise with the national nutrition cluster to ensure the capacity for NiE is enhanced based on the mapping and understanding of available capacity; • Support efforts to strengthen the capacity of the Sub-National /local authorities and civil society on NiE.
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Objective 6	Advocacy:
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Tasks & responsibilities	<ul style="list-style-type: none"> Support State Cluster Focal Points and cluster partners in identification of core advocacy concerns, including resource requirements, and communicate those to the National Nutrition Cluster.
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GENDER EQUALITY COMMITMENTS

- Fostering environment that supports values of women and men's equal access to information.
- Provides an environment where women and men must be promoted based on the performance objectives.
- Respect for beneficiaries, women, men, children (boys & girls) regardless of gender, sex, disability, religion, etc.
- Value and respect for all cultures.
- Promote and uphold the PSEA and procedures.

INTERNAL & EXTERNAL RELATIONSHIPS

INTERNAL	The position will be based in Juba, Nutrition Cluster Office, UNICEF compound. The Roving Sub-National Nutrition Cluster Co-Coordinator will work under the overall supervision of the National Nutrition Cluster Coordinator, whom he/she will be answerable to for the fulfilment of this assignment. He/She will actively take part of the internal coordination activities with the other team members (internal meetings and reviews) and provide input into the cluster work processes. All documents (workplans, reports, minutes, presentations, etc.) will be submitted in English to the supervisor in soft copy and hard copy as appropriate.
EXTERNAL	The Roving Sub-National Nutrition Cluster Co-Coordinator will work on day to day basis with the Cluster members at national and sub-national levels to coordinate the processes and provide technical support. This entails active participation at meetings and joint field supportive visits to state level clusters and down to service delivery levels, i.e. nutrition sites.

REPORTING RESPONSIBILITIES


The tasks and responsibilities defined in the above tables will meet the reporting requirements. Quarterly workplans that tease out the scope of work described in these terms of reference for this assignment as well as the Cluster annual workplan will be developed. Quarterly reports will be submitted to the supervisor, highlighting achievement regarding planned activities. The report will be discussed and validated jointly by the Cluster Coordinator and ForAfrica direct line manager

POSITION REQUIREMENTS

QUALIFICATION

Advanced University degree in any of the following fields: Public Health, Nutrition or a related technical field

SKILLS & EXPERIENCE

ESSENTIAL	<p><i>Core Competency</i></p> <ul style="list-style-type: none"> Commitment Drive for Result Embracing Diversity Integrity Team Work Self-Awareness and Self-Regulation 	
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JOB VACANCY

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SKILLS & EXPERIENCE

ESSENTIAL	<p><i>Core Competency</i></p> <ul style="list-style-type: none"> • Commitment • Drive for Result • Embracing Diversity • Integrity • Team Work • Self-Awareness and Self-Regulation
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PREFERRED	<i>Functional Competencies (required)</i>
	▪ Leading vision and change
	▪ Networking
	▪ Strategic and Global thinking
	▪ Planning, Setting Standards, and Monitoring Work
	▪ Managing Resources
	▪ Decisiveness
	▪ Communication
	▪ Team Leadership



Common Technical Requirements

- Knowledge of Nutrition in Emergencies (NiE) interventions
- Knowledge of Humanitarian reform and Transformative Agenda principles, international humanitarian law, inter-connectedness and reform pillars & reform updates
- Knowledge of the Cluster approach guidelines and terms of Reference (and knowledge of how to apply them)
- Knowledge of cluster partners (their mandates, capacities, attitudes, limitations,) and how to integrate them into the cluster approach
- Ability to mitigate and mediate conflict and disagreements among cluster partners

Function-Specific Technical Requirements:

- Ability to use and adapt cluster coordination tools (e.g stakeholder mapping, CERF/CHF Applications, OPS, FTS, HNO, SRP, IM tools, Need-Capacity-Resource Mapping, 3W/4W, Contingency planning etc.

To Apply: Qualified candidates are encouraged to submit their full CV with a covering letter, copies of academic credentials and copy of nationality Identification card. Hand Delivery to Juba office address to Director of Programs for Afrika South Sudan at Equatorial Tower 4th Floor or by email to recruitment.ssd@forafrika.org please clearly mark the position title. **Deadline for submission: 19 July 2023.**

NOTE; DUE TO THE URGENCY TO FILL THIS POSITION, SCREENING WILL BE ON DAILY BASIS.

For Afrika is an Equal Opportunity Employer and considers all applicants on the basis of merit without regard to race, sex, color and Religion.

NB: FEMALE APPLICANTS ARE STRONGLY ENCOURAGED TO APPLY.

