

50-H-3  
Approved  
Mol 10/01/23  
Ntth



10<sup>th</sup> Jan 2023

**RE: NON-RELOCATABLE JOB ADVERTISEMENT -EPI VACCINATOR (4)**

BASE LOCATIONS: Gaitian, Gedi, Biring, Bagari,
REPORTING TO: Clinical officer/Health Officer
LINE MANAGEMENT RESPONSIBILITIES: None
<b>Islamic Relief</b> Established in 1984 in the UK, Islamic relief is an international NGO seeking to promote sustainable economic and social development by working with local communities through relief and development activities. We aim to help the needy regardless of race, religion or gender and implement our work in the thematic areas of (i) Food and Livelihood Security (ii) Water, Sanitation and Hygiene, (iii) health and Nutrition (iv) protection and inclusive resilience for the conflict, drought and flood vulnerable people including the IDPs, Returnees as well as Host Communities. Islamic Relief has been working with communities in South Sudan since 2004 and currently seeks to recruit dynamic and self-motivated individual for the position of EPI Vaccinator to be based in Gaitan, Gedi, Biringi and Bagari - Wau.
Level 3: The role holder will have contact with children and/or young people <i>either</i> frequently (e.g. once a week or more) <i>or</i> intensively (e.g. four days in one month or more or overnight).
<b>JOB PURPOSE:</b> In consultation with the Clinical Officer, maintain health service provision and direct care of patients and administer requisite treatment for them. Ensure health sector of project is implemented as per national guidelines.

**KEY WORKING RELATIONSHIPS**

- Has regular contact with all staff in the Field Office. Close contact with the Project Officers and programme staff in area of specialization.

**SCOPE AND AUTHORITY**

**Scope of the Role:**

The job holder is accountable for fulfilling his or her roles and responsibilities in line with Islamic values and principles of fairness, humanity, honesty, respect and fair treatment of his/her colleagues and staff. The EPI Vaccinator upholds the program policies focused on Health and Nutrition.

**Responsibility for Resources: Vaccines/medicines.**

**KEY ACCOUNTABILITIES**

**Key Accountability 1: Administering all vaccine antigens to all children under5 and pregnant mothers according to South Sudan immunization protocols**



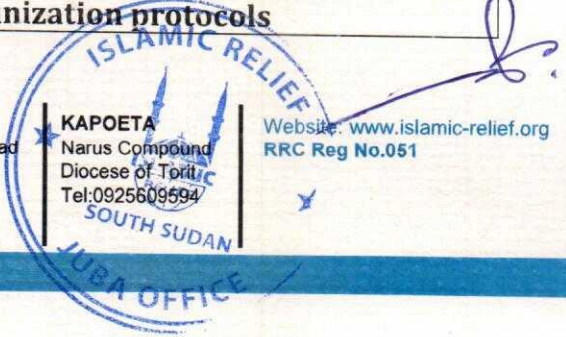
**MAIN OFFICE**  
 IR.SS. Along Unity Road  
 Plot No.54, Block B-xvi  
 Hai. Cinema, P.O Box 353  
 Juba South Sudan  
 Tel: 0922680304

**WAU OFFICE**  
 Hai Darajat  
 Tel: 0916287894  
 0929732333

**WARRAP OFFICE**  
 Along the Warrap - Akop Road  
 Tel: 0920522368

**KAPOETA**  
 Narus Compound  
 Diocese of Torit  
 Tel:0925609594

Website: [www.islamic-relief.org](http://www.islamic-relief.org)  
 RRC Reg No.051



- Clinical nursing for patients at the facility in the areas of health or nutrition.
- Explain importance of immunization, route of administration, and vaccines side effects to caregivers.
- Maintain a clean and hygienic environment of the health facility at all times.
- Triage of patients.
- Administration of medications and fluids.
- Alert Clinical Officer of complex cases for attention.

**Key Accountability 2: Develop care plans for patients**

- Develop care plans for patients, establishing goals with clear explanations.
- Ensure proper follow up of children under EPI program.
- Provide health education to pregnant mothers/caregivers.

**Key Accountability 4: Assist Colleagues in Delivering primary health care services**

- Assist Project Officer/Clinical Officer/Project Assistant in setting up and delivery of routine training activities for patients.
- Provide outreach and sensitisation activities for communities focused on health or nutrition as required under the project.
- Support in antenatal and postnatal care service delivery

**Key Accountability 5: Stock Management of Drugs**

- Maintenance of vaccines and stock management in line with IR policies and MOH guidelines.
- Maintain cold chain at optimum temperature
- Monitor and record cold chain temperature chart
- Request for additional stock as required.
- Keep records for vaccines and Update cold chain stock
- Separate expired vaccines from stock for disposal

PERSON SPECIFICATION

ESSENTIAL

**Qualifications**

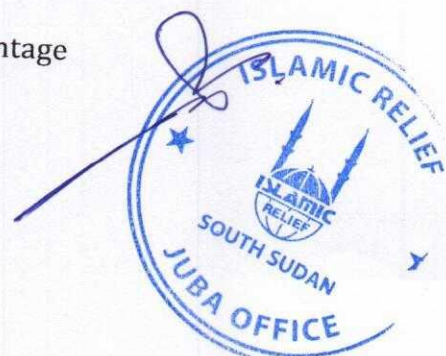
- Diploma in nursing /Certificate of EPI training

**Experience**

- At least 1-year experience working in primary health care field.
- Experience in EPI program and store management
- Experience in the management of health education activities.

**Skills**

- Knowledge in Nursing and Ministry of Health Guidelines on Health/Nutrition
- Good knowledge and skills in primary health care environments and guidelines for PHC.
- Able to perform immunization clinical tasks with minimal supervision.
- Competent written and spoken English
- Committed to Islamic Relief Worldwide values and code of conduct.
- Sensitivity to cultural differences
- Language skills in Local Language and Arabic is advantage



- **Must be a South Sudanese National preferably, a local resident of Wau**

**DESIRABLE**

- Familiarity with the SDGs, Sphere Standards, Do no harm policy, Red-Cross/Red-crescent Code of Conduct, Humanitarian Accountability Programme etc.

**How to Apply:**

Interested candidates should submit their applications letter briefly describing a motivation letter for the position and highlight relevant experience, updated Curriculum Vitae (CV), National ID and copies of certified certificates to [IRSS.recruitment@islamic-relief.or.ke](mailto:IRSS.recruitment@islamic-relief.or.ke) or drop a hand delivered copy of their application to Islamic Relief South Sudan - Wau office at Daraja not later than the deadline of **27<sup>th</sup> Jan 2023 at 5.00 p.m. local time.**

- Only shortlisted candidates will be contacted.
- **Due to the urgency of these roles, Islamic Relief reserves the right to shortlist applications prior to the closing date. Earlier applications will be highly considered**
- Please indicate the base location you are applying for on the application Letter

***Female candidates are strongly encouraged to join our work culture that empowers every employee to share ideas and take responsibility. At IRW we think outside the box. We encourage ideas and give responsibility to all employees at all levels, to help solve the complex issues that we face. You will have many opportunities to be heard and take the initiative***

