

## INVITATION TO TENDER

**SUBJECT: INVITATION TO BID FOR DIGNITY KITS SUPPLY FOR WASH.**  
**BID: # DSS-SSD1280-HYGIENCE KITS-009/2022**

From: Dorcas Aid International South Sudan	Email: <a href="mailto:procurement.wau@zoadorcac.ngo">procurement.wau@zoadorcac.ngo</a>
Date: <b>20<sup>th</sup> April-2022</b>	

Dorcac is a Christian, international relief and development organization, founded in 1980 in The Netherlands. Dorcas has been involved in relief and development projects in Eastern Europe, the Middle East and Africa and provides assistance irrespective of race, religion, gender and political affiliation. Dorcas is currently present in Ethiopia, Kenya, Tanzania, Mozambique, Egypt, South Sudan, Albania, Romania, Moldova, Ukraine, Syria, Lebanon, Iraq and Yemen. We are running our humanitarian programs in Western Barh El Gazal and Warrap State- Akon North.

**REQUIRED:**

Currently, we are pursuing for an experienced potential company able to supply hygiene dignity kits for WASH Project to be distributed to target beneficiaries in Western Bahr El Ghazal, and Warrap State.

The supplies details are tabulated below.

S/N	Item	Unit	Qty	Ramark/Specifications
1	Nail cutter (Big size)	Pcs	300	
2	Hanger/ peg (plastic)	Pcs	1500	
3	Underwear(stripe) L=400, XL=500, M=600)	Pcs	1500	
4	Multipurpose soap (pkt of 3 pcs in one)	Pcs	1800	
5	Reusable Pad/ sanitary pads (pkt of 4 in one) (assorted sizes)	Pcs	300	

**SCHEDULE AND TIME FRAME OF A BID:**

**YOUR OFFER SHOULD CLEARLY INDICATE:**

The pro forma invoice MUST have the below outlined.

- Payment Term (DSS has one option): only bank transfer in to the account
- Delivery Term: (to DSS Office- Wau)
- Validity of your offer:
- Quotation should be in USD
- Attached legal documents
- Pro-forma invoice addressed to Dorcas Aid South Sudan, Sikka Haddid, Wau

**NOTE:**

The organization has the right to reject or accept the Performa.

The organization will affect the payment (Transfer to the official account) once good/services are delivered and received by the organization in good condition and as specified in the inquiry.

**REQUIREMENTS:**

Eligibility documentations:

1	Is the company registered in South Sudan ) Certificate of incorporation/Registration)
2	Valid Tax Compliance Certificate (Tax Clearance Certificate)
3	Tax identification number Certificate from Ministry of finance & economic planning
4	Operational License
5	Membership certificate from chamber of commerce, industry & Agriculture
6	Investment permit from ministry of finance, industry & investment
8	Company Profile

**IMPORTANT ON BID SUBMISSION:**

- Offers transmitted in any other manner than those indicated above will not be considered.
- Offers should remain valid for a period of **90** calendar days after closure of the BID.
- It is Dorcas Aid South Sudan policy's to keep all BID values in confidence.
- Bid must be deposited in a BID box situated in the office of Dorcas Aid International – South Sudan, Wau in a sealed envelope.
- You may use the email address here below, if you couldn't be able to physically deposit in the Bid Box. ([procurement.wau@zoadorcac.ngo](mailto:procurement.wau@zoadorcac.ngo))

**NOTIFICATION OF THE RESULTS:**

- Only successful bidders will be notified.

**LANGUAGE FOR THE BIDS:**

- The language for the bids shall be English only.

**DEADLINE FOR SUBMISSION & ADDRESS:**

Bid document should reach bid box or by email on or before **Monday April 25, 2022 at 5:00 PM**  
**Bid box is situated at Dorcas Aid International office, at Sikka Hadid, Wau, western Bhar El Ghazal state, South Sudan. Or by email to: [procurement.wau@zoadorcac.ngo](mailto:procurement.wau@zoadorcac.ngo)**  
**Bid document received after the specifies date and time will NOT be consider**

**DISCLAIMER:**

This is only a call for quotations and Dorcas south Sudan reserves the right to either amend or cancel it at any time with or without notice. In such cases, Dorcas shall accept no liability whatsoever. The Potential bidder is wholly responsible for all costs related to the [preparation and submission of quotations dossiers.

Thank you and regards.

Dorcac Aid International-South Sudan