

EXTERNAL JOB ADVERTISEMENT

Samaritan's Purse is a non-denominational evangelical Christian organization providing spiritual and physical aid to hurting people around the world. Since 1970, Samaritan's Purse has helped meet needs of people who are victims of war, poverty, natural disasters, disease and famine with the purpose of sharing God's love through His Son Jesus Christ.

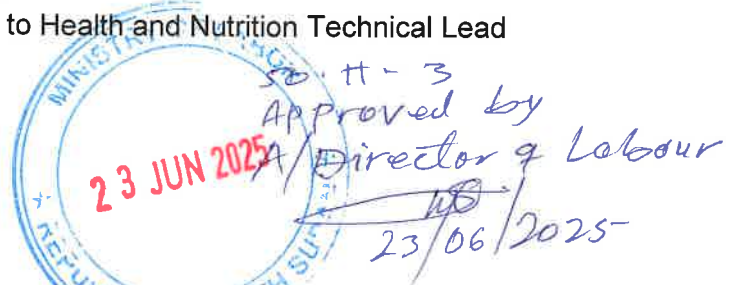
Vacancy: Health and Nutrition Program Manager

Reports to: Area Coordinator and technically to Health and Nutrition Technical Lead

Duty station: Unity State

Posting date: 23th June 2025

Closing date: 11th July, 2025



SUMMARY OF THE POSITION

The Health Program Manager (PM) will be responsible for the overall management of all SP health programs and grants in Unity State. The Health and Nutrition Program Manager (H&N PM) is responsible for managing all resources related to health and nutrition interventions, including grants, awards, staff, and assets. The H&N PM also represents Samaritan's Purse at the state and county level, engaging with local authorities, international and local NGOs, and visitors. Additionally, the H&N PM ensures that program implementation and operations comply with Samaritan's Purse policies, meet the objectives outlined in proposals, ensuring timely, quality, and accountable service delivery in line with national guidelines and international standards, and mission and vision of the ministry.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Grant Management:

- Manage internal and grant budgets for SP medical programs.
- Approve budgets, PR's, BJJ's, PAR reports, and purchases within approval limit.
- Prepare RFFs and monthly spending projections for project expenses.
- Ensure proper financial reporting and target achievements to donors.

Program Management;

- Initiate and coordinate program development.
- Write new project proposals as dictated by emergency response, medical service expansion or increased service need.
- Establish and maintain relationships with key local authorities, including the State Ministry of Health (SMoH), County Health Department (CHD), Health and Nutrition Cluster, partners, and key community stakeholders.



- Patient registration system, finance system, employee attendance and time-off recording system, and inventory storage and tracking system of medicine and pharmaceutical supplies.
- Ensure that project implementation adheres to Samaritan's Purse policies and complies with donor, South Sudan, and international guidelines.
- Collaborate with the Health and Nutrition Technical Lead and Area Coordinator to identify new activities, project sites, and provide input on future project growth and necessary changes.
- Contribute to resource mobilization for health and nutrition program by leading needs assessments, drafting concept notes, and developing proposals for grant awards.
- Work closely with the Health and Nutrition Technical Lead and Area Coordinator to enhance the quality of health and nutrition projects, improve assessments, monitoring, evaluation, and ensure the implementation of Core Humanitarian Standards and protection mainstreaming.
- Represents Samaritan's Purse at sub national health and nutrition coordination platforms.
- Collaborate with program managers from other sectors, including Water, Sanitation, and Hygiene (WASH), Food Security and Livelihood (FSL), Protection, and Ministry, to develop and implement integrated multisectoral programs for target population in specific location.
- Lead project data collection, documentation, analysis, and reporting, ensuring that data is regularly available, high-quality, and useful for program design and ongoing quality improvement.
- Oversee the recruitment, training, and management of project staff, including conducting staff appraisals and enforcing relevant personnel policies.
- Manage the procurement, storage, transportation, and distribution of medical commodities in collaboration with the logistics department, ensuring regular and adequate availability throughout the project's implementation.
- Ensure high-quality reports are prepared and shared with partners and donors on a weekly, monthly, and quarterly basis as required.

Health Coordination

- Liaise and coordinate with government representatives, State Ministry of Health, other NGO staff, donors and partners regarding the advancement of SP programs.
- Prepare and submit proper health facility and program reporting to SMOH, UN agencies, cluster leads, partners, and internal reporting.

Other Responsibilities

- Closely monitor program objectives and indicators to ensure that they are achieved
- Write and submit reports on a weekly, monthly, quarterly, and annual basis as needed.
- Continually monitor and evaluate effectiveness of the program through quantitative and qualitative assessments.
- Attend daily morning devotions and participate in prayer support for the ministry, its donors and volunteers.
- Maintain a strong Christian witness to colleagues, vendors, charitable beneficiaries, and the general public
- Assess, manage and report critical physical, emotional, or spiritual concerns of supervised staff.
- Perform any other duties assigned by the Area Coordinator or Health and Nutrition Technical Lead.

QUALIFICATIONS

To perform this job successfully, an individual must maintain a personal relationship with and be a consistent witness for Jesus Christ, as well as able to perform each essential duty satisfactorily. The requirements listed



A handwritten signature in blue ink, appearing to be "John", written over the Samaritan's Purse stamp.

below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION AND EXPERIENCE

- Medical degree or as a Medical Doctor. A degree in Public Health and training in tropical medicine are assets.
- Health Professional with a Masters in Public Health or Health Program Management.
- One year of college-level Biblical studies strongly preferred.
- 3-4 years' experience in Program Management in Health & Nutrition in developing countries.
- Minimum of five (5) years of post-qualification professional experience in managing health and/or nutrition programs in humanitarian or fragile settings.
- Significant experience in health programming and coordination in developing countries and in difficult environments
- Experience in coordination with other international humanitarian organizations and UN agencies operating in complex emergencies.
- Excellent management and personnel skills to enable the motivation, encouragement and participation of the medical team.
- Experience in conducting assessments, program development and proposal writing.
- Experience in Monitoring and Evaluation and health reporting.
- Proven experience managing mobile response teams or emergency health/nutrition operations.
- Knowledge and experience in primary health care principles and management, including the management of acute malnutrition in primary health care or emergency settings, is desirable.

SKILLS REQUIRED

- Flexibility, adaptability, and patience
- Willing to build local national staff capacity by utilizing training and coaching skills
- Analytical and problem-solving skills
- Cross cultural awareness and sensitivity to cultural differences
- Working knowledge and adherence to MoH or WHO guidelines for health care management in South Sudan.
- Awareness of gender issues
- Ability to work in climatic extremes and in areas of conflict.
- Strong communication skills, with excellent written and spoken English
- Confident and proficient in the use of MS Office.

LANGUAGE SKILLS

Ability to read and interpret documents such as medical reports and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups and other humanitarian actors. Arabic language skills preferred but not required.

REASONING ABILITY

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral diagram, or schedule form.



PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit. The employee frequently is required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- The noise level in the work environment is usually moderate.
- May travel in country with exposure to communicable diseases, hot and humid weather conditions.

PREFERRED SKILLS/QUALIFICATIONS:

- Minimum four years' experience working in related duties
- Should be detail-oriented problem-solver with the ability to meet deadlines and work with various personality types.
- Ability to interpret working drawings and specifications.

Samaritan's Purse has "Zero Tolerance approach" to Sexual exploitation and abuse and does not allow any partner supplier subcontractor, agent or any individual engaged by Samaritans Purse to engage in any form of sexual abuse or exploitation against Vulnerable or other adult's associating with its work.

HOW TO APPLY:

Address your application to HR department -Samaritan's Purse International Relief, Juba next to Quality hotel in cinema, Addis-Ababa road and submit your hard copy cover letter, **CV of not more than three pages** and Academic documents to HR department by **July 11th, 2025 not later than 4:00PM.**

Applications can also be sent via email to: recruitSouthSudan@samaritan.org

We do appreciate your interest in working with us. However only shortlisted candidates will be contacted. Women are strongly encouraged to apply.

