



JOB VACANCY

Job Title: Clinical Officer (2 Positions)
Organisation: Johanniter-Unfall-Hilfe e.V.
Location: Torit, Eastern Equatoria State, South Sudan
Reporting to: Project Coordinator
Technically Reports to: HR/Admin Officer/HR/Admin Coordinator
Supervising: GBV/Nurse/Midwife/Nutrition/Record Assistants
Working with: Finance, Logistics, HR and Program Team
Posting Date: 22nd/March/2021



Organization Description:

Johanniter-Unfall-Hilfe e.V. (www.thejohanniter.org) is German Christian non-governmental organization, dedicated to excellence in the field of first aid, ambulance service, social service programmes and other projects in the medical and social field. The Federal Headquarters are based in Berlin, Germany. Johanniter International Assistance is the operational unit for humanitarian aid, development co-operation and emergency relief, implementing and supporting mostly health projects worldwide.

Main Purpose of Job:

The Clinical officer will have overall responsibility for patient care in the stabilization center, training, technical support, supervising and assisting the inpatient nurse and inpatient assistant with the goal of developing competent staff who are capable of continuing the program with minimum supervision. The clinical officer is supervised by the Project Coordinator and works closely with all staff in the stabilization center and OTP&TSFP program.

Main duties and responsibilities

- Ensure the setup of the stabilization center is in accordance with the recommended standard and enough rooms are available to provide treatment for malnourished children in different phases
- To lead the curative clinical consultation and ensure proper Management of malnourished children admitted to stabilization center according to set protocols and standard guidelines.
- Monitor essential drug and therapeutic milk (F75&F100) utilization and ordering as needed to ensure their rational use and that the utilization of drugs correlates to admission reports
- To Refer Complicated Cases to the Medical Doctor or refer to the hospital.
- To participate in the Planning and Making of Budgets for the stabilization center and Account for the allocated Resources.
- To keep the Team Leader informed on matters concerning Subordinate Staff (Inpatient nurse, inpatient assistant, cook, cleaners and guards).
- To assess the Performance of all other Subordinate Staff including completion of their Annual Performance Appraisal.
- Lead in the management of the stabilization center, focusing on disease prevention and treatment of the main causes of morbidity





- To identify Manpower, Promotional and Training needs and Recommend to the Team Leader.
- Participate in in-service training of other staff through CMEs, formal in-service training and coaching on management of Severe acute malnutrition with complication
- Ensure there is a regular program of health and nutrition education at the waiting bay and that these sessions are monitored and recorded for report purposes.
- To ensure that Disease Surveillance is carried out regularly to prevent cross infection among the admitted children's.
- To process Duty and Leave Rosters for the Subordinate Staff and submit to the team leader.
- To receive/collect and compile timely periodic Reports, (including routine nutrition/SC reports for NIS) and submit to the team leader for inclusion in the monthly /periodical donor reports.
- To attend Management Meetings.
- To attend to any other Duties assigned by the Supervisor or his/her designated Signatories.
- Facilitate cross sectorial programming, particularly to promote excellent communication and referral between IYCF, CMAM, FSL and CLTS programming

In General

- Organize and implement the stabilization centre program and ensure that the program complies with Ministry of Health (ROSS) guidelines
- Supervise and provide clinical diagnosis and treatment of disease in patient settings
- Integrate clinical activities with other nutrition activities, OTP/TSFP/MIYCN
- Participate in the on-call roster
- Notify and investigate and respond to outbreaks (in line with WHO guidelines)
- Ensure that weekly roster is planned for and followed according to schedule
- Monitor clinical skills of Inpatient nurse in the centre and provide guidance as necessary; where-ever this monitoring is feasible
- Responsible for identifying and ensuring nutrition staff training and development needs are met
- Participate in design and conducting in-service training that will address issues concerning patient handling, history taking, and differential diagnosis, record keeping and reporting
- Develop and maintain constructive relation between Johanniter, camp community and leaders
- Providing necessary assistance to any visiting NGO staff operating in the area.

Reporting

Responsible for compiling monthly SC activities reports in timely manner and weekly work plans.

- Responsible for accurate record keeping, ordering and accountability of medical equipment, nutrition supplies and drugs.
- Set performance objectives for subordinate staff, carry out 6monthly performance evaluation and advise the individual staff member.
- Orient new staff and visitors on stabilization center activities
- Hold regular weekly planning and coordination meeting with all stabilization center staff.
- Provide feedback and appropriate information regarding the requested or ongoing tasks to the supervisors or head of program, for the duties and performances he/she is carrying out for them.



**Reporting:**

- Maintain up to date records on above functions for provision of reports to supervisor as requested.

Systems Compliance and Improvement:

- The Johanniter-South Sudan specific finance, logistics, IT, security, communications and human resource/administration policies and procedures.
- Any new procedures and guidelines designated in circulars from program manager or country office

Policy compliance – Mandatory Reporting Policy (MRP):

- Ensure any violations of the Johanniter Anti-corruption, Sexual Abuse and Exploitation Code of Conduct are reported to the Project coordinator. The reporting of violations is an obligation on the part of all staff members.
- Assist where necessary in undertaking activities that aim to prevent the occurrence of corruption, sexual abuse and exploitation of beneficiaries by The Johanniter and other humanitarian workers

Confidentiality:

Ensuring the non-disclosure of any information whatsoever relating to the practices and business of the Johanniter International Assistance acquired in the course of duty, to any other person or organization without authority, except in the normal execution of duty. Confidentiality is of great importance. Disclosure of Johanniter confidential matter is a disciplinary offence.

Note: The role of Clinical officer cannot be limited to the specific duties and tasks detailed herein. The success of the Johanniter humanitarian mission is the highest priority and all issues which arise must be addressed accordingly. Therefore, the clinical officer will be required to manage all unforeseen issues and circumstances and remain flexible to perform other duties, as and when required.

Qualifications, Skills and Experience:

- Diploma in clinical medicine from a recognized institution. Training in any other specialized areas preferably in paediatric would be advantageous.
- Should be registered with the relevant professional bodies in South Sudan.
- Must have a minimum of three years' clinical experience in a clinical care or public health set up
- Experience in emergency nutrition programming particularly in Stabilization centre is needed
- Two year's management experience (e.g. Inpatient or OPD in Charge) advantageous
- Should have good communication, management and supervision skills
- Should be flexible and able to work in a stressful and challenging environment to meet the targets of the organization.
- Be disciplined, accountable and able to work with minimal supervision.
- Fluent in written and spoken English language. Knowledge of any local language spoken in the area would be advantageous.





JOHANNITER

- High level of integrity, commitment and professional responsibility
- Excellent personnel management skills to enhance motivation, encouragement and participation of other team members.
- Understanding of the cultural and political environment and flexibility to cope with the human and material needs of the Project.
- Ability to assess evolving health needs quickly and calmly work under pressure as required.
- Excellent interpersonal communication skills, proficiency in spoken and written English, and experience in report writing.
- Previous experience of working with an international Health/Nutrition NGO is desirable

Functional skills and knowledge:

- Remains productive when under pressure.
- Relates and works well with people of different cultures, gender and backgrounds.
- Should be a Team player.
- Ability to work with minimal supervision.

Languages: Fluency in local language and excellent working knowledge of English or Arabic.

The position is open for: SOUTH SUDAN NATIONALS WITH ALL NATIONAL DOCUMENTS.

How to apply; Deliver your updated CV, Motivation letter, certificate copies, reference contacts of three former supervisors as well as job certificates if available and copies of your National ID as single document to the **Office of Johanniter Juba located adjacent to TM Lion Hotel, opposite suk weve or Caritas Switzerland, Katire Road, Hai Mission, Torit, Eastern Equatoria State, South Sudan.**

Online applicants should submit their applications through email to hr.southsudan@thejohanniter.org not later than **14th April 2021, 5:00 PM SSD Time.**

Please indicate the title of the position you are applying for in the subject line of your application and only shortlisted candidates will be contacted for the interviews

DO NOT SUBMIT ORIGINAL DOCUMENTS

All the photocopies will remain the property of Johanniter-Unfall-Hilfe e.V.

Qualified female candidates are strongly encouraged to apply

