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Director MUPS & HRD
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South Sudan
Goshen House 2nd Floor
Kololo Road, Juba

3rd September, 2019

VACANCY ANNOUNCEMENT

POSITION TITLE:	Senior WASH Officer
NUMBER OF POSITION:	One (1) post
DUTY STATION:	Kajo-Keji County
REPORTS TO:	WASH & Housing Coordinator
STATUS:	Full Time
START DATE	As soon as possible

COUNTRY PROGRAM OVERVIEW

The overall objective of the ARC South Sudan program is to assist the South Sudanese to respond and react to community needs. To achieve this objective, ARC implements a multi-sectoral program that includes Water and Sanitation, Nutrition, Gender based violence prevention and response activities. ARCs is expanding its outreach mechanisms and introducing innovative new initiatives. ARC currently has program activities in Aweil, Kapoeta South, Kapoeta East, Ulang, Budi and Kajo-keji Counties.

PRIMARY PURPOSE OF THE POSITION

Under the direct supervision of the WASH& Shelter Coordinator, the incumbent will manage the WASH (Water, Sanitation & Hygiene) project in line with the project objectives, budget and timeframe. Ensure that beneficiary participation is enhanced in all phases of the project. To anticipate, plan, initiate and share in the development of new WASH proposals. Manage and train WASH Staff.

MAJOR AREAS OF ACCOUNTABILITY

Program Implementation

- Participate in the development of Designs and BoQs of all WASH and GBV projects, which
- Involve construction/rehabilitation of latrines, Women Girls Friendly Spaces (WGFS).
- Raise PRs and follow-up with logs and finance to ensure that services are procured and delivered to the field
- With the WASH & Housing Coordinator, monitor program spending, including being involved



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- monthly review of the BVA and inputting in to phased budgets and budget forecasting
- With the WASH & Housing Coordinator, monitor program progress against both program and budgetary targets, making adjustments to program design as necessary
- Manage the WASH activities and staff at site of operation.
- Plan and schedule project activities, coordinating with other sister sectors within ARC staff particularly on the delivery of hygiene training objectives (integrated programming).
- Liaise with stakeholders: beneficiaries, government officials, and LINGO agencies, to improve the planning and coordination of the current WASH interventions and priorities
- Conduct the needs assessment for additional WASH projects in or with a view to expanding WASH program to other areas.
- Supervise WASH staff in Hygiene promotion, water quality management and water sources management trainings
- Ensure sectoral integration, learning, sharing and adoption of best practices as outlined in Sphere, MDG road map, and other WASH nationally and internationally adopted working principles.
- Prepare Monthly / Interim / Final WASH activity reports for the ARC management and donors.

Staff management

- Ensure staff adherence to ARC policies and work ethics
- Midterm and end of year staff appraisal
- Ensuring staff under his supervision are fully tasked, monitored, coached and appraised.
- Act as functional line manager for WASH field team as agreed with County Coordinator
- Support the County Coordinator to ensure that all WASH staff understand and are able to perform their roles and identify development needs
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EDUCATION, TECHNICAL SKILLS & KNOWLEDGE REQUIRED

- B.Sc. degree in Civil Engineering, Environmental Engineering or construction or design
- Basic Computer Program literate including excel, word and PowerPoint
- Knowledge of using and mastering AutoCAD
- Experience in designing structure using AutoCAD with the development of BoQs corresponding to the design
- At least 3 years of WASH management experience in emergency
- Previous experience of supervising, coaching and/or management a sector team
- Experience in implementing humanitarian aid programs, particularly food/Hygiene Kit distributions, cash and/or voucher distributions or supporting livelihood projects.
- Solid understanding of humanitarian principles and commitment to working by these principles



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- Experience in providing training or capacity building to staff
- Experience of, and commitment to, working through systems of community participation and accountability

HOW TO APPLY

Qualified and interested candidates should submit their applications which include the cover letter, together with an updated CV with at least three professional referees addressed to ARC South Sudan office located in Goshen House 2nd Floor. Applications can also be submitted to the following email address: ssvacancies@arcrelief.org or ARC field offices in Kajo-Keji.

Please note that ARC retains all applications and the files will not be returned to the applicants at the end of the recruitment process. Due to the urgency of the position, applications will be reviewed on regular basis hence these positions may be filled before the expiry date of the advert. **Only shortlisted candidates will be contacted for an interview.**

The Deadline for receiving applications is 25th September 2019 at 5:00 pm local time.


03/01/2019.



