



## Job Vacancy: Project Officer – TVET

Finn Church Aid (FCA) is Finland's biggest development co-operation organisation and the second biggest organisation in Finland working in humanitarian aid. Finn Church Aid is a member of the ACT Alliance (ACT), an alliance of faith-based development and humanitarian aid organisations forming one of the world's largest aid organisations.

FCA is seeking an experienced Project Officer-Technical and Vocational Education and Training (TVET) for the implementation of an EU-funded TVET project. The position is based in Juba, South Sudan with required travel to project locations.

<b>Job Title</b>	<b>Project Officer - TVET</b>
<b>Position Open for</b>	<b>South Sudanese nationals only</b>
<b>Start date</b>	<b>February 1, 2021</b>
<b>Duty Station</b>	<b>Juba</b>
<b>Closing date</b>	<b>Thursday, December 31 2020 at 16:00hrs</b>
<b>Duration of contract</b>	<b>18 Months fixed term</b>

### PURPOSE OF THE POSITION

Broadly, the Project Officer will Work to achieve FCA TVET approach and model of “*Linking Learning to Earning*” by facilitating efficient and effective implementation of TVET project activities under EU funded TVET project in collaboration with government line ministries and TVET implementing partners in South Sudan. Capacity building of partners is an intrinsic component of all FCA partnerships. The Project Officer will work towards implementing FCAs' Strategic Program Plan in close link with other thematic areas. Project Officer is expected to manage the implementation of activities in various parts of South Sudan in collaboration with TVET teacher trainers and respective TVET centre leadership. The Project Officer will be based in Juba and shall report directly to the Education Advisor.

### MAIN RESPONSIBILITIES

- Work with Education Advisor, and TVET master Trainers to create a vision for TVET teacher professional development, in consultations with TVET Technical working group, Education Cluster, Ministry of Education, and other relevant ministries and Partners.
- Supervise the day to day work of TVET Mater Trainers and delivery of planned training programmes at centre level.
- Coordinate the implementation of project activities across the project locations with relevant line ministries and ensure quality delivery of planned activities.
- Support TVET consultants, in consultation with relevant line ministries in the development of relevant TVET policy document, instructional materials, guidelines and standards at national and state level.
- Participate actively in TVET working group meetings, education cluster meetings and other relevant forums at state and national level.
- Offer technical support to TVET centre committees, PTAs, SMCs, BOGs, and Social Advocacy Teams in the schools and training centres supported by the project.
- Taking active leadership in the development of training materials and manuals for teacher teaching, centre committees and career guidance and counselling.
- Assist partners in the planning, implementation and monitoring of capacity building activities such as teacher training, centre committee training and other relevant support activities.
- Undertake periodic technical field support visits to project locations and provide necessary support.
- Periodically develop monthly and quarterly costed work plans and project reports as required by FCA's and donor reporting timelines.
- Contribute to monitoring, evaluation and reporting of TVET project activities in all TVET centres across all geographical locations.

- Support youth activities including apprenticeship, entrepreneurship and business development.
- Monitor project budget executions and track all project expenditures on quarterly basis in consultation with finance team.
- Conduct field surveys/assessments with partners, and master trainers to determine needs and to obtain baseline data
- Provide regular individualized and group support to master trainers and TVET teachers in schemes in both methodological and professional development areas.
- Assist with partner approach to accountability and reporting requirements through guidance and instruction
- Perform any other duties agreed with the supervisor.

#### **Emergency Response:**

The Project Officer-TVET as part of FCA's staff may be called upon as part of their roles and responsibilities to participate and/ or provide support in emergency response situations when and where required in consultation with the supervisor.

#### **Key Working Relationships:**

Internal/External:

- Liaise closely with designated project and consortium counterparts
- Liaise with relevant agencies and Government line ministries
- Works closely with other departments within FCA

#### **Competence and personal requirements:**

Applicants for this position MUST possess the following requirements

##### **Essential**

- Minimum of 4 years demonstrated work experience in Technical Vocational and Education Training, with an excellent understanding of South Sudan TVET landscape.
- University degree (Bachelor's Degree) in Education, Development Studies, Development Management or Social Science. Additional qualification in Technical and Vocational Education is a plus.
- Four years' progressive experience in program design, implementation, monitoring and evaluation will be an added advantage, specifically implementing market driven TVET solutions in both the private and public sectors.
- Experience in designing and implementing TVET projects through non-state providers e.g. private sector providers, NGOs, industry, employers.
- An understanding of TVET provision for non-formal employment sectors e.g. small businesses for mechanics, engineering, construction agriculture, and community-based entrepreneurial activities.
- Knowledge of 'wrap-around' support in TVET e.g. careers advice services, work placement, apprenticeship systems, employment matching etc.
- Experience of providing capacity building to government ministries and institutions.
- Knowledge and understanding of successful and innovative TVET delivery models
- Experience and practical skills of delivering TVET competency based training
- Understanding of rights-based, conflict and gender sensitive programming
- Excellent report writing, presentation and excellent computer skills (at least MS Office products e.g. excel, word, and power point).
- English Language skills is a requirement, and Juba Arabic language skills would be of great advantage.

##### **Desirable**

- Motivated, proactive, flexible and innovative team player with excellent communication skills
- An understanding of the Making Markets Work for the Poor Approach.
- Experience in implementing private-public partnerships for TVET, especially EU-funded projects is an asset
- Ability to work in insecure environments and stay in simple living conditions
- Willingness to travel extensively in remote areas

One year fixed term contract, including a three-month probation period, will be offered to the successful candidate. The contract is subject to renewal based on performance and further funding. The compensation is based on FCA Salary System and depends on prior work experience.





Please apply by sending both a detailed curriculum vitae, copies of academic qualification and motivation letter in English with the names and email addresses of 3 references and copies of national ID cards by **Thursday, December 31 2020 16:00 PM** to [admin.ssuco@kua.fi](mailto:admin.ssuco@kua.fi) or submit hard copies to Finn Church Aid Office in Juba (Juba Na Bari, Bilpham Road, Behind Midan Rembo).

*Note: FCA is an equal opportunity employer and we do not discriminate based on age, gender, disability, ethnicity, religious affiliation and language. Please do not attach original documents to your application.*

