



## Job vacancy

**Job Title:** Cleaner  
**Locations:** Juba (1) Nimule (1) and Rumbek (1)  
**Contract Type:** Temporary Hire  
**Reporting to:** Site Supervisor  
**No. Posts:** 3 Position  
**Duration:** 5 Months  
**Application Deadline:** February 29, 2024

## BACKGROUND

IntraHealth International, Inc is a US based, global health nonprofit organization that has worked for 40 years in over 100 countries including South Sudan. Currently, IntraHealth is implementing some projects in South Sudan with funding from USAID in collaboration with Government of South Sudan Ministry of Health (MOH) and South Sudan AIDS Commission. Our mission is to improve the performance of health workers and strengthen the systems in which they work so that everyone everywhere has the health care they need to thrive. IntraHealth's programs generate long term social and economic impact to keep communities around the world healthy, strong, and prosperous. And our dynamic staff are passionate about global health and committed to excellence.

## PRIMARY RESPONSIBILITIES

S/he is responsible for performing various cleaning activities that include cleaning Office rooms and restrooms. floor of corridors, fittings, and tubes as well as washing floor. dusting furniture, disinfecting bathroom floors, and other cleaning related activities as requested by the direct supervisor at the SSPHI/MOH on daily basis.

- s/he will wash and empty the dust bins in the SSPHI/MOH office on daily basis and discard the clinical waste properly without exposing self and others to danger.
- S/he will sweep and mop SSPHI/MOH toilets on daily basis.
- S/he is responsible for cleaning of all the office tables plus the filing cabinets.
- Maintain all cleaning equipment and materials in good Working condition.
- Report any broken items, report stock levels and requests of items promptly to the direct supervisor.
- Report any emergency maintenance problems that include toilets/showers/and other water fixtures to either the direct supervisor or his designee for immediate fixing.
- Perform any Other task as maybe assigned by the supervisor.



- Due to the nature of the study, Women are particularly encouraged to apply.

## Required qualifications and experience.

- Minimum of primary leaving certificate
- Good written and oral communication skills in Arabic and English
- Familiarity with the area of operation
- Be mature in age and able to maintain confidentiality.
- Ability to follow instructions, detail- oriented, professional attitude is required.
- Ability to work independently.
- Ability to use a computer will be an added advantage.

## Working conditions/physical requirements

- Comfortable working with government partners
- Demonstrate discipline with the staff and visitors to the Office



## COMPETENCIES

**Innovation:** Develops new, better, or significantly different ideas, methods, solutions or initiatives within your role that result in improvement of IntraHealth's performance and meeting objectives, results and global commitments.

**Accountability:** Holds self and others accountable for all work activities, research and personal actions and decisions; follows through on commitments and focuses on those activities that have the greatest impact on meeting measurable high-quality results for IntraHealth's success. Exercise ethical practices, respectful words and behaviors and equitable treatment of others in all activities.

**Service Excellence:** Knowledge of and ability to put into action customer service concepts, processes, and techniques to access internal and/or external client needs and expectations and meet or exceed those needs and expectations through providing excellent service directly or indirectly.

**Effective Communication (Oral and Written):** Understands effective communication concepts, tools and techniques; ability to effectively transmit, explain complex technical concepts in simple, clear language appropriate to the audience; and receive, and accurately interpret ideas, information, and needs through the application of appropriate communication behaviors.

**Planning and Organizing:** Develops clear goals that are consistent with agreed upon strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate time and resources for completing work; foresees risks and allows for contingencies when planning; and monitors and adjusts plans and actions as necessary.



**Interpersonal Relationships:** Knowledge of and the ability to effectively interact within and across Divisions, Departments/Country Offices and with international partners in a constructive and collaborative manner.

## Application Procedure

Interested and competent candidates should apply through the below link:

<http://www.intrahealth.org/section/careers>

Hard copies of applications can also be dropped to IntraHealth International office located at Juba Nabari, Plot No. 225. Nimule Hospital ART Department C/o Batista Baruga, and Y'o care office within Rumbek Hospital

Addressed Human Resource Department. Kindly, attach an Application Letter, copy of National ID card, Academic Credentials, and a Curriculum Vitae (CV) including contact details of 3 professional references who must be the most recent or current supervisor.

Deadline for receiving applications is 17:00pm. Juba South Sudan Time by February 29, 2024.

This position is open to South Sudanese nationals ONLY and priority will be given to applicants within the project sites.

*IntraHealth International is an Equal Opportunity/Affirmative Action Employer*

