



VACANCY ANNOUNCEMENT



Job Title:	WASH Officer
Number of Post(s)	One (1)
Band /Level /Grade:	8B
Department:	Environmental Health
Status:	Fixed Regular (National)
Location:	Ajuong Thok
Overtime Eligible:	N/A
Date of Issue:	Thursday, 24 th April 2025

Background/IRC Summary:

The International Rescue Committee as one of the world's largest humanitarian agencies, provides relief, rehabilitation, and post-conflict support to victims of oppression and violent conflict in 42 Countries. IRC is committed to bold leadership, innovation, and creative partnerships. South Sudan, an independent nation since 9th July 2011, is emerging from decades of brutal civil war rooted in disputes over religion, ethnicity, resources, governance, and self-determination. The security situation remains fragile, and the operational context is challenging. IRC has been in South Sudan since 1989 and currently operates in Northern Bahr El Ghazal, Lakes, Unity and Central Equatoria States. IRC South Sudan program is currently seeking qualified candidates to fill the above vacant position.

Job Summary:

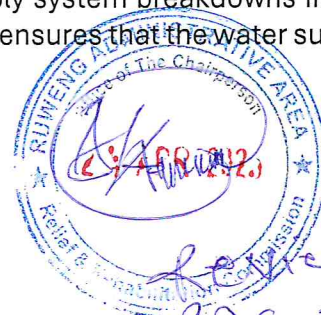
The WASH Officer will be involved in planning, management and monitoring, and evaluation of the WASH infrastructures and capacity building of regular staff, incentive workers and volunteers in Ajuong Thok and Pamir refugee camp. The position holder is responsible for the construction, operation, maintenance, and monitoring of facilities and management of the water supply system in coordination with Water Technicians and Technical water point supervisor.

Major Responsibilities/Duties:

Under the direct supervision of Environmental Health Manager, the WASH Officer will be responsible for the following:

1. Manages the operation, maintenance/installation of water supply facilities, including new construction, rehabilitation, expansion, facilitation in site selection, design, and supervision of such infrastructures
2. Ensures the proper operation and maintenance of boreholes and wells in the refugee camps and the host community villages.
3. Leads, supervises, monitors, and controls all aspects of water quality testing activities to ensure a safe water supply for the people of concern and properly plan, manage, and supervise all day-to-day, weekly, and monthly activities appropriately.
4. Ensures the collected water production data and maintenance report on hard copy are accurately and timely entered into the consolidated database, and readily available whenever required.
5. Organizes and facilitates timely response to any water supply system breakdowns in the refugee camps in coordination with the water technician and ensures that the water supply is not disrupted.

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6. Produces all the necessary designs and bills of quantities/drawings for all water and sanitation facilities, follows up on material, and implements the planned activity accordingly.
7. Supervises all outsourced construction activities for water and sanitation facilities and ensures the designed and constructed facilities meet the UNHCR and IRC standards, and contractors stick to the design.
8. Closely supervises water point monitors, ensuring they draw them a weekly routine monitoring plan for regular supervision and monitoring of water points and the water point operators of the respective borehole and tank stations, as well as fuel distribution.
9. Compiles and drafts, and shares monthly quality, weekly, and monthly progress reports with the manager.
10. Act as the focal technical person for all WASH activities, and participate in meetings regarding Environmental Health/WASH activities in the refugee camp as requested by the supervisor
11. Assist the EH manager by contributing to procurement planning, raising items of focus, following up, and confirming the items ordered are the right ones and support warehouse management in providing regular technical support to identify water supply-related accessories, spare parts, and tools.
12. Participating in emergency Environmental Health/WASH sector need assessment when required and support in drafting the need assessment report.
13. Coordinate with the field team to ensure accurate sanitation data, including beneficiaries of constructed household and shared facilities gathered and correctly recorded.
14. Engage the targeted community leaders to develop a community mobilization plan and strategy for effective sanitation project implementation in the communities.
15. Perform other tasks as assigned by supervisors.

Key Working Relationships:

- **Position Reports to:** Environmental Health Manager.
- **Position directly supervises:** Technical Water Point Monitors, WASH Data Clerk, Water Technicians, Water Quality Technicians, Hygiene Promotion Supervisor, Construction Technician and WASH Assistant Technician.
- **Other Internal and/or external contacts:** Field Coordinator, Finance Department, Supply Chain Department, HR Department, Partners, IRC Program Managers, donors, etc.

Job Qualifications/Minimum Requirements:

- **Education:** Minimum of Diploma in Water Resource/Civil Engineering, or any related field.
- **Experience:** 2 to 3 years' experience as WASH Officer or similar position, skills in water supply systems design, preferably in refugee camps, transit centers or displacement settings. Experience of supervising contractors and interaction with international staff and partners and donors. Experience in interaction with other implementing partners in a camp context.
- **Demonstrated Skills & Competencies:** Knowledge of national WASH strategies and standards related to provision of Environmental Health/WASH services in camp settings and in local host communities. Proper activity planning and implementation. Proven management, project planning, organizational, interpersonal, and communication skills. Competent in Windows, MS office programs, email, and database experience. Fluency in English both spoken and written and basic Arabic. Ability to work under pressure in a



potentially unstable security environment. Ability to work in a hostile environment with only necessities. Ability to work effectively in a team environment. Ability to work under little or no supervision.

The IRC Core Values and Commitments:

Standards of Professional Conduct: The IRC and IRC workers must adhere to the values and principles outlined in IRC Way Standards for Professional Conduct. These are Integrity, Service, Accountability and Equality. In accordance with these values, the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation. The IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation.

Safeguarding policy: The IRC has a zero-tolerance policy for safeguarding violations by staff, incentive workers, visitors, sub-grantees, suppliers/sub-contractors, and implementing partners. Safeguarding at the IRC is an integral to the organizational values and ethics, and staff and associates are expected to take all reasonable steps to prevent the sexual exploitation, abuse, and harassment of any person linked to the program by both its employees and any downstream partner. The successful candidate will be subject to a thorough background check and satisfactory references.

Narrowing the Gender Gap: The International Rescue Committee is committed to narrowing the gender gap in leadership positions. We offer benefits that provide an enabling environment for women to participate in our workforce including a flexible hour (when possible), maternity leave, transportation support, and gender-sensitive security protocols.

Equal Opportunity Employer: IRC is an Equal Opportunity Employer. IRC considers all applicants because of merit without regard to race, sex, color, national origin, religion, age, marital status, veteran status, disability, or any other characteristic protected by applicable laws.

The position is strictly for **SOUTH SUDAN NATIONAL WITH REQUIRED IDENTIFICATION DOCUMENTS.**

How to apply:

Interested applicants should submit a **CV with 3 references** and a copy of their **National ID** to People and Culture Department IRC Jamjang Office or you can e-mail your application to SS-HR@Rescue.org not later than **Wednesday 7th April 2025** before **5:00 pm** local time.

NOTE: Only shortlisted candidates will be contacted and attach photocopies only while original will be asked at the interview panel and all the photocopies will remain the property of IRC.

CLEARLY LABEL YOUR APPLICATION, "WASH OFFICER".

"WOMEN, MINORTITIES AND PEOPLE LIVINING WITH DISABILITIES ARE ENCOURAGED TO



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