

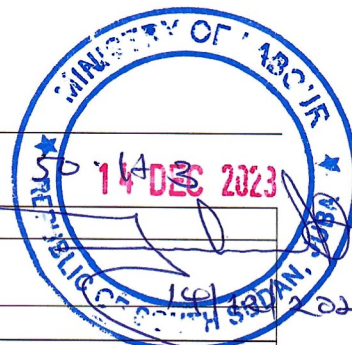


Charity and Empowerment Foundation

First Floor, Yaro Plaza, Addis Ababa Road, Hai Cinema, Juba, South Sudan

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Job Vacancy

Job Title	MHPSS officer
Number of positions	One (1)
Reporting to	Child protection coordinator
Duty Station	Abyei Administrative Area
Duration	Six (6) Months with possibility of extension based on funding
Position opened for	South Sudanese Only
Desired Start date	ASAP
Advert started	14/12/2023
Advert ended	05/1/2024

Background

Charity and Empowerment Foundation (CEF) is national not-for-profit organization established in 2017 to address the most urgent and pressing needs of the people of South Sudan. The aim of forming CEF is to lead positive social change by empowering communities to improve their healthy living conditions, fight poverty, illiteracy, marginalization, injustice, dictatorship, and traditional institutions that oppress and discriminate women. By following its mission, CEF is looking for well experienced woman to fill the vacancy of MHPSS officer who will lead child protection department and supervise all child protection officers working in different locations within South Sudan.

CHILD SAFEGUARDING

- The role holder will have contact with children and/or young people intensively because S/he interact with children frequently.

Duties/Assignments:

The MHPSS officer will:

- Identification and registration of psychosocial needs of beneficiaries based on the vulnerability criteria of the South Sudan PSS standard operating procedures (SOPs).

- Actively promote the availability of counseling services and carry out, individual or group counselling (psychological first aid (PFA) and psychosocial support (PSS), basic psychoeducational sessions to children, adolescents, and caregivers/ families (when needed), in order to alleviate their psychosocial difficulties.
- Refer clients to other specialists or other institutions for further assistance, when necessary, in line with the available local referral pathways, to ensure effective and efficient case management process.
- Participate in the creation of any material needed for counseling activities and maintain and update.
- Keep files and statistics of daily activities and participate in team meetings to share experiences and discuss special cases with the supervisor respecting confidentiality.
- Inform and discuss with line manager any difficulties and problems of any kind arising during the day-to-day activities.
- Take an active part in MHPSS related training topics for case workers , PSS facilitators, community mobilisers and community voluteers such as community based child protection networks (CBCPN), Boma Health Committee, leaders and other stakeholders.
- Hold regular meetings with case workers, PSS facilitators and community mobilizers to discuss successes, challenges and wayforward.
- Representation in community meetings, MHPSS working groups, GBV subcluster, etc and act as focal point for MHPSS in Abye Administrative Area South.
- Support caseworkers, PSS facilitators and community mobilizers in emergency response and comprehensive case management issues relevant to the role.
- Actively engage the case and caregiver(s) to participate in the case management process and share information appropriately in line with case management information management protocol. Ensure that files, registers and computer databases are used in an appropriate and correct manner and ensure case workers adhere to proper documentation and data protection protocols. Document best practice, case studies and learnings for reporting and evaluation purposes.
- Prepare and submit MHPSS reports regularly as indicated by the reporting schedule, and submit to the Health Manager. Receive reports of cases from community based child protection networks (CBCPN), Child Protection Help Desks(CPHD), Health Workers, children clubs etc. and give feedbacks as necessary.
- Plan and conduct awareness raising sessions on prevention and in response to concerns identified. Conduct monthly regular meetings with community groups and stakeholders to monitor progress and ensure smooth running of the project.
- Performs other functions related to Health activities and initiatives that may be assigned by MHPSS officer.
- Participates and contributes to all the assessments, planning, development, implementation, training, monitoring, and evaluation of activities that related to child protection programming in South Sudan.
- Foster an understanding of the context – political, cultural etc and community expectations, within the Child protection and program team in South Sudan and contribute to the development of contextually appropriate program design.



- Contribute to country level contingency plans and support the integration of contingency planning for child protection in all program planning and proposal design, where possible.
- Work with the Program Head and child protection coordinator to oversee implementation of Child protection project activities, ensuring that services are delivered on time, on budget and in compliance with donor regulations.
- Work with the Program Head and child protection coordinator to ensure Child protection program is implemented in ways responsive to communities, partners, and children in line with CEF's principles, values, and strategic plan and compliant with CEF's procedures.
- Work with the Program Head and the child protection coordinator to develop detailed implementation plans including procurement and distribution schedules of program inputs in line with supply chain department.
- In coordination with the Program Head and child protection coordinator, work with the Child protection team of partner organization to develop work-plans and follow up with team members regularly to ensure that activities are on track.
- With the Program Head and child protection coordinator, monitor program progress against both programmatic and budgetary targets, adjusting program design, as necessary.

As requested by the Program Head, prepare timely and high-quality program and donor reports on project activities in compliance with internal CEF requirements and any relevant external donor requirements.

Promote and implement effective measures to identify, prevent and reduce force marriage, child marriage, and violence against children.

Attend child protection cluster meetings and related sub-clusters meetings on behalf of CEF.

Other duties as assigned.

Desired Qualification

- Bachelor's Degree or Diploma in relevant field
- Three years and above experiences working with child protection department of international or national humanitarian organization.
- Ability to work independently.
- Ability to lead and facilitate trainings and workshops.
- Ability to organize and conduct public awareness campaign.



Desired Skills

- Strong interpersonal skills and demonstrate ability to establish effective working relations with staff, beneficiaries, and other stakeholders.
- Ability to plan, organize, implement, and report on time.
- Demonstrate ability to liaise with partners, local authorities, and communities.
- Ability to strictly observe and respect the code of conduct of the organization.
- Must be of good character and has no bad record on sexual Exploitation and Abuse
- Must be fluence in English.

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How to apply

Qualified applicants should send their resume, copies of certificates, and nationality certificate ID via cef.jobs@cef-ss.org. CC: joseph.simon@cef-ss.org. malual.runrach@cef-ss.org. kuol.alier@cef-ss.org and or by hand delivery to CEF headquarters (First Floor, Yaro Plaza, Addis Ababa Road, Hai Cinema, Juba) or nearby CEF Field Office by 5th . January 2024 at 5:00 PM CAT. Your email subject must be **Application for MHPSS officer**.

Only shortlisted candidates shall be contacted.

Women candidates with special needs are strongly encouraged to apply.

NB:

1. *This position urgently needs to be filled; therefore applications will be reviewed as they are submitted case by case*
2. *Qualified **Female** candidates are huighly encouraged to apply*
3. *This position is **ONLY** for South Sudanse citizen*

