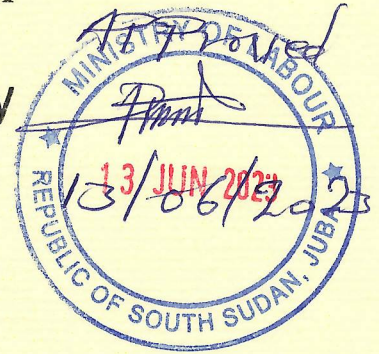


Windle Trust

International

Education transforms society

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JOB OPPORTUNITY

JOB TITLE:	Secondary Teacher- Geography/Commerce
LOCATION:	Ibba Girls Boarding School-WES
LINE MANAGER:	Headteacher
APPLICATION DEADLINE	June 30, 2023, 12:00 PM CAT

INTRODUCTION

WTI is an international NGO that challenges poverty and inequality by expanding access to, and improving the quality of education and training, for communities affected by conflict, displacement, neglect, or discrimination. WTI has over 40 years' experience investing in the education, professional and leadership development of conflict-affected communities in the Eastern and Horn of Africa. Our vision is A world where everyone has the opportunity, through education and training, to make the most of their potential and contribute to the public good. WTI challenges poverty and inequality by expanding access to, and improving the quality of, education and training for communities affected by conflict, displacement, neglect, or discrimination in Eastern and Horn of Africa. WTI has been operational in South Sudan since 2006 but supported hundreds of South Sudanese refugees through undergraduate and postgraduate scholarships. Besides its scholarship program, WTI is lead education partner in the humanitarian and development sector. WTI implements teacher training, intensive English courses and infrastructure improvements in schools and communities. We are therefore recruiting Geography/Commerce Teacher.

Job Title: Secondary Teacher- Geography/Commerce

Job purpose: To to contribute to the academic and pastoral leadership and management of the students in a way which models and inspires high standards of teaching, a love of learning, a sense of safety and security, and a culture of caring for each other and for the wider community. and, in line with relevant WTI practices, procedures and policies.



Key Accountabilities

The Geography and Commerce Secondary Teacher's Role and duties

- Organize classroom teaching and learning and coursework for students from S1 to S.4 classes.
- Prepare relevant materials and activities for each class for quality results.
- Assign homework and interesting exercises to the students and these are marked promptly.
- Identify students with special needs and create individualized plans to provide remedial lessons.
- Provide feedback based on workload and classroom behavior for each student in the class.
- Preparation for scheme of work, lesson plan and instructional materials to facilitated teaching and learning of Commerce and Geography in your classes.
- Ensure that there is proper documentation for attendance (class registers) for your designated classes.
- Prepare adequately and appropriately professional teaching documents such as the Scheme of Work, Lesson Plans, Lesson Notes, Records of Work Covered and Learners Progression Records. These records will be checked by the Director of Studies/or Head teacher.
- Use teaching techniques that encompasses child centered learning methodologies.
- Responsible for ensuring items which are distributed during classes are returned at the end of class and shared items do not going missing from the classroom.
- Prepare and submit reports of your class to the Director of studies Secondary section and when demanded by the head teacher IGBS.
- Set and organize for Holiday package, Continues Assessment Test (CAT), examinations, marking and analyzing the results for submission to the Director of studies secondary section at an agreed timeframe.
- Keep accurate records of student's progress (i.e., CAT, examination results) and compiling this on a termly basis for submission to the Director of studies secondary section.
- Maintain discipline in the school and adhere to school rules and regulations.
- Ensure that all urgent education issues are discussed with the Director of Studies or Head teacher immediately.
- Ensure that there is absolutely zero tolerance for corporal punishment, abuse or aggression.
- Be willing to organize fieldtrips for Geography and other subjects to areas of concerns such as farms, plantation or mining sites, etc.
- The Secondary School Teacher does not manage any staff but is expected to provide a leadership role within the school, inspiring and motivating learners.

- Secondary School Teachers are expected to support with the PTA (Parent Teacher Association), Board of Governance and Student Bodies in the School.
- Be part and partial in practical agricultural practices in IGBS like demonstration garden for fruits, crops, flowers growing along footpaths and trees planting on the school compound.
- Be willing to work as a team to create and design a talking compound that promote incidental learning among learners, and visitors.
- Attend all meetings as organized by the Director of studies secondary and/or Head teacher.
- Participate in co-curriculum activities (e.g., sports clubs, journalistic clubs, environmental clubs, debating clubs, etc.)
- Take part in Psychosocial related support activities in the school.
- You have task of mentoring assigned girls to you during their learning time in the school till they complete their education cycle.
- You participate in meeting the learning and pastoral needs of the learners in the school.
- Any assigned duties deem necessary by the school leadership to perform e.g., ensuring a school is a talking compound and attractive for conducive learners' environment, and taking children for competition in a nearby school etc.

Person Specification

- Bachelor of Education Secondary with concentration on Geography or Commerce
- Two or more years' experience in teaching.
- Strong interpersonal and written communication skills.
- Ability to build meaningful relationships with members of the team.
- Prioritize tasks and responsibilities.
- Intuitiveness and an ability to identify and solve complex problems.



THIS POSITION IS FOR SOUTH SUDANESE NATIONALS ONLY.

Qualified women are strongly encouraged to apply.

Submit your CV, letter of motivation and certified copies of academic documents and National ID electronically to Jobs@windle.org.uk and copy Lilian@windle.org.uk WTI reserves the right to fill the vacancies before the deadline to meet the urgent need by sorting applications on a rolling basis.

Windle Trust International has zero tolerance on all forms of abuse including sexual exploitation, sexual abuse, human trafficking, child abuse, child labour, discrimination, and fraud & corruption. All concerns and complaints regarding safeguarding will be rigorously identified, reported, and investigated. Any pending SEA allegation or abuse will lead to disqualification or termination of contract.

Windle Trust International does not charge any fee at every stage of recruitment. NB: Only shortlisted candidates will be contacted.

