

## REQUEST FOR PROPOSAL (RFP)

DATE: 10th, February, 2025

Our Ref: RFP/ZOA DORCAS/2025/01/PHARUS  
Project Evaluation PHARUS/SSD2304/2025.

To: Public Notice

Dear Sir/Madam,

**Subject: Request for Proposal for Project Evaluation PHARUS FY-January 2020 to May 2025**

This is to invite your competent firms or professional Individual consultants to submit your proposals for the project evaluation of PHARUS Project in Bor South Jonglei State-South Sudan. The project aimed at improving the wellbeing of women and men in Bor South and reduce inter-and intra-communal conflict and instability.

The project collaborates with the communities and local authorities to achieve sustainable peace and stability in the communities. The project was implementing phase by phase which is currently is in its 5th implementation period which will end in May 2025.

**The project has four Results Areas:**

1. **Result Area 1:** Reduction in the degree and intensity of conflict, improved social cohesion and positive peace within and between communities.
2. **Result Area 2:** Youth have increased income-generating opportunities and can build towards a resilient future through acquired skills and increased resources.
3. **Result Area 3:** Farmers produce sufficient basic food items for their consumption and farmers' produce for sales.
4. **Result Area 4:** Strengthening local capacity and resilience to mitigate the impact of climate shocks/change and natural disasters.

PHARUS Project with objective of improving the wellbeing of women and men in Bor South and reduce inter-and intra-communal conflict and instability.

The offer should include all eligible expenses for this project evaluation exercise clearly showing a breakdown of all the different expected expenses for the project evaluation.

Please be guided by the Annex Requirements in the Terms of Reference for Expenditure Verification attached to this Request For Proposal, and the ZOA Dorcas Supplier Code of Conduct attached hereto as Annex II in preparing your proposal.

Proposals should be submitted by **Monday 17<sup>th</sup> February , 2025, at 17:00hrs CAT**, via email to the address below;

Email: **Procurement.southsudan@zoadorcas.ngo**

Your proposal must be expressed in the English language, and valid for a minimum period of not less than 90 days.

In the course of preparing your proposal, it shall remain your responsibility to ensure that it reaches the address above on or before the deadline. Your proposal should be submitted by email, with your name and reference number in the subject. Kindly ensure that all documents are clearly named, dully signed and in pdf format, and free from any virus or corrupted files.

Services proposed shall be reviewed and evaluated based on completeness and compliance of the Proposal and responsiveness with the requirements of the RFP and the TOR providing details of the requirements for this endline evaluation.

The proposal should comply with all of the requirements that meets all the evaluation criteria and Should offer the best value for money

Any discrepancy between the unit price and the total price shall be re-computed by ZOA Dorcas, and the unit price shall prevail, and the total price shall be corrected.

No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by ZOA Dorcas after it has received the proposal.

The Offer letter and the contract shall be issued as a result of this RFP to the successful firm, and the individual consultant who meet all the requirement in the request for proposal, and the Terms of reference for the project.

Please be advised that ZOA Dorcas is not bound to accept your proposal, nor award a contract or purchase order, nor be responsible for any costs associated with your preparation and submission of this proposal, regardless of the outcome or the manner of conducting the process.

ZOA Dorcas encourages Firms or consultants to prevent and avoid conflicts of interest, by disclosing to ZOA Dorcas if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, cost estimates, and other information used in this RFP.

ZOA Dorcas implements a zero tolerance on fraud and other proscribed practices, and is committed to preventing, identifying and addressing all such acts and practices against ZOA Dorcas, as well as third parties involved in ZOA Dorcas activities. You will be required to submit along with your proposal a signed ZOA Dorcas supplier code of conduct (Annex II).

ZOA Dorcas has a zero tolerance to SEXUAL HARRASMENT, EXPLOITATION & ABUSE and also to abuse against Children. Should such come to knowledge of ZOA Dorcas now or during this proposal submission or after, this entire process will be cancelled with the immediate effect.

Your company and its director(s) shall be subjected to a mandatory vetting (Member Check) against list of listed companies or individuals on OFAC, EU, USA, South Sudan list of sanctions. Therefore, we request as part of submission a copy of Passport of the company directors.

This Call for expression of interest is simply an invitation to you to submit a proposal in accordance with this call for proposal document. This Call for proposal does not constitute an offer of any kind on the part of ZOA Dorcas.

Thank you and we look forward to receiving your proposal.

Yours Sincerely,



Jitendra Nath Panda,  
Country Director,  
ZOA Dorcas South Sudan