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**National tender for the supply and delivery of WASH NFIs to Four (4) counties in Jonglei State.**

**Reference: ITT-PRN-00839**

**BACKGROUND INFORMATION.**

**IMA World Health is a member of Corus International.** Corus International combines over 150 years of experience of our non-profit and for-profit subsidiary organizations – IMA World Health, Lutheran World Relief, CGA Technologies, Ground Up Investing, and Farmers Market Brands. Together, the organizations take a systematic approach to grow rural economies, eliminate extreme poverty, ensure access to quality healthcare, and respond to urgent humanitarian needs in fragile settings.

Corus leads an ensemble of social impact organizations working together in the world’s most fragile settings to deliver the holistic, lasting solutions needed to overcome the interconnected challenges of poverty, health care access and climate change. Corus is a new model in the international space, creating a consortium of specialized non-profit and for-profit entities for greater impact.

**IMA World Health** has been working as a key humanitarian partner in South Sudan since 2008 working closely with the National Ministry of Health, CHDs, Civil Societies, donor partners addressing health needs, primarily on health system strengthening interventions. IMA World Health registered in South Sudan under RRC no 053.

**INTRODUCTION.**

**IMA World Health** South Sudan through funding from USAID/BHA has been implementing the JESI Project in four counties of Jonglei state. In the first year of JESI project implementation, IMA worked closely with the county health departments (CHDs), health and nutrition clusters, and other international partners operating in Jonglei to establish four mobile tented clinics capable of delivering integrated healthcare services, conducting outreach activities to bring integrated healthcare, WASH, and nutrition services to remote communities, establishing safe drinking water and handwashing stations, and screen children and pregnant women for malnutrition and refer them to appropriate care. After one year of successful implementation, reaching Out patient consultation - 39,203 patients with healthcare, WASH (31,103 individuals) and nutrition services (18,783 individuals), USAID/BHA renewed the project for another year, with critical expansions to the WASH and outreach activities. The follow-on year, named “JESI Plus” started May 1, 2024, and is projected to end April 30, 2025.

This tender for upgrading boreholes is part of major project deliverable that has been agreed upon worth of assistance to the people of Jonglei State, South Sudan.

**BILL OF QUANTITIES.**



**General terms and conditions.**

* Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above.
* The quotation that complies with all the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.
* Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by IMA. The unit price shall prevail, and the total price shall be corrected. If the supplier does not accept the final price based on IMA’s re-computation and correction of errors, its quotation will be rejected.
* IMA World Health shall, on fulfillment of the Delivery Terms, unless otherwise provided in this Purchase Order, make payment within 30 days of receipt of the Supplier's invoice for the goods and copies of the delivery documents specified in this Purchase Order.
* The prices shown in this Purchase Order may not be increased except by express written agreement of IMA World Health.
* IMA World Health shall have a reasonable time after delivery of the goods to inspect them and to reject and refuse acceptance of goods not conforming to this Purchase Order; payment for goods pursuant to this Purchase Order shall not be deemed an acceptance of the goods.

1. ***EVALUATION CRITERIA***

IMA World Health will evaluate bids that meet the minimum technical requirements on the basis of

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Criteria** | **Scoring** | **Weight** |
|  | **Meet Technical Specification** |  |  |
|  | **Price** |  |  |
|  | **Lead Time** |  |  |
|  | **Past Performance** |  |  |
|  | **Other Factors** |  |  |

It is anticipated that the award will be made for a best value analysis. However, IMA World health reserves the right to conduct negotiations with and/or request clarifications from any vendor prior to award at any time or change the evaluation criteria scoring/weighting at any time.

1. ***TERMS AND CONDITIONS:***

Issuance of this national tender does not constitute an award commitment on the part of IMA World health, nor does it commit IMA World Health to pay for costs incurred in the preparation and submission of a bid.

1. IMA World Health may contact bidders to confirm contact person, address, bid amount and to confirm that the bid was submitted for this solicitation.
2. False Statements in the Bid: Bidders must provide full, accurate and complete information as required by this solicitation and its attachments.
3. Conflict of Interest Disclosure: Bidders must provide disclosure of any past, present, or future relationships with any parties associated with the issuance, review or management of this solicitation and anticipated award. Failure to provide full and open disclosure may result in IMA World Health having to re-evaluate selection of a potential Bidder.
4. Right to Select/Reject IMA World Health reserves the right to select and negotiate with those firms it determines, in its sole discretion, to be qualified for competitive proposals and to terminate negotiations without incurring any liability. IMA World Health also reserves the right to reject any or all proposals received without explanation.
5. Reserved rights: All tender responses become the property of IMA World Health and IMA Health reserves the right in its sole discretion to:

* To disqualify any offer based on Bidder’s failure to follow solicitation instructions.
  + To waive any deviations by Bidder from the requirements of this solicitation that in IMA’s opinion are considered not to be material defects requiring rejection or disqualification; or where such a waiver will promote increased competition.
* Extend the time for submission of all tender responses after notification to all Bidders.
  + Terminate or modify the tender process at any time and re-issue the tender to whomever IMA World Health deems appropriate.
* Issue an award based on the initial evaluation of offers without discussion; and
* Award only part of the activities in the solicitation or issue multiple awards based on solicitation activities.

**QUOTATION VALIDITY:**

bid should be valid for [90 days] days from the tender due date. This includes, but is not limited to, cost, pricing, terms and conditions, service levels and all other information. If your firm is awarded the contract, all information in the tender and negotiation process is contractually binding.

**DELIVERY LOCATION AND LOGISITCS**.

1. Mareng IMA Health Facility-Pigi County
2. Chotbora IMA Health Facility-Old Fangak
3. Wunbiem IMA Health Facility-Ayod County
4. Nyambor IMA Health Facility - Nyirol County.

Bids should include transportation costs to the field locations as indicated above.

**DELIVERY TIMELINE:**

**10 working days**

**QUESTIONS / CLARIFICATION REQUESTS:**

In case you may have questions about any terms or requested item specification, please feel free to contact us via email.  [southsudanprocurement@imaworldhealth.org](mailto:southsudanprocurement@imaworldhealth.org)

Please contact: +211 927800007/0923000881

1. ***SUBMISSION INSTRUCTION(S):***

You are requested to submit signed and dated offers to the office specified in this solicitation at or before the exact time specified in this solicitation.

Bids may be submitted on Bidder’s letterhead and signed by the authorized company officer.

All bids must be submitted to [southsudanprocurement@imaworldhealth.org](mailto:southsudanprocurement@imaworldhealth.org)

**ATTACHMENT A. VENDOR CERTIFICATION**

***CHECK HERE  IF NON-US BUSINESS PROCEED TO ATTACHMENT B***

***CHECK HERE ☐ IF US SMALL OR TRADITIONALLY UNDERREPRESENTED BUSINESS[[1]](#footnote-2)- MARK BELOW ALL THAT APPLIES***

*VENDOR NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

1. Vendor is or is not a U.S. based small business? (If “no” – go to question 9, and answer question 9. If “yes” – continue with question 2.)
2. At least 51% of your company is owned by (or is more than 51% of the stock or equity owned by) one or more veterans, AND are the management and daily operations controlled by one or more veterans? YES NO
3. At least 51% of your company is owned by (or is more than 51% of the stock or equity owned by) one or more service-disabled veterans, AND are the management and daily operations controlled by one or more service-disabled veterans? YES NO
4. At least 51% of your company is owned by (or is more than 51% of the stock or equity owned by) one or more LGBTQ, AND are the management and daily operations controlled by one or more minority? YES NO
5. At least 51% of your company is owned by (or is more than 51% of the stock or equity owned by) one or more women, AND are the management and daily operations controlled by one or more women? YES NO
6. At least 51% of your company is owned by (or is more than 51% of the stock or equity owned by) one or more minority (Hispanic, Black or African American, American Indian or Alaska Native, Asian, or Native Hawaiian or Other Pacific Islander people), AND are the management and daily operations controlled by one or more minority? ☐YES ☐NO
7. Is your company a SBA certified small, disadvantaged business? YES NO
8. Is your company a SBA certified HUBZone small business concern? YES NO
9. Are you, is your company, or any one of its principal officers presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal Agency? YES NO
10. What is your company’s DUNS#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_?
11. When does your SAM (System for Award Management) registration expire: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_?

**ATTACHMENT B. QUOTE COVER SHEET**

Vendor Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Physical address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City, State, Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Primary Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Authorized Official to Sign Contract: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title of Authorized Official: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Certification: I certify that information provided is true and correct. The offer is valid for a minimum of XXX days.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ATTACHMENT C. PAST PERFORMANCE**

Complete the table below. Please include contact information for past customers that can provide professional references for your organization.

**VENDOR NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| # | **Reference Contact Name** | **Organization Name** | **Telephone** | **Email** | **Date Services Performed** | **Type of Services Performed** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

***LEGAL AND FINANCIAL CAPACITY FOR PERFORMANCE***

Offerors should provide the following:

1. VALID Certificate of incorporation
2. Trading license
3. Tax Identification Number (TIN)
4. Financial statements and audited accounts for 2021 & 2022 (if applicable)
5. Bank statement (deposit in 3 months)
6. Company Profile
7. Certificate/reference information of previous undertakings of contracts with NGO/UN agencies.
8. Experience with IMA World Health.

**Submission of bids**

Bidders may submit bids as indicated in the reference number. Bids must be submitted in a sealed envelope. The envelope should state Tender of **Supply and delivery of WASH NFIs Supplies.**

Reference: **ITT- PRN-00839**

The envelope should be addressed to:

***The Procurement committee***

***IMA World Health South Sudan***

***Plot No 082 Heran Office Complex, ECO Bank Building, 3rd floor, Opposite Juba National Stadium, Hai Malakal,***

**submission deadline at 4:00 pm on Jul 05, 2024.**

**Appendix 1:**

1. Price
2. General experience
3. Specified commodity experience.
4. Delivery location (s)
5. Delivery lead time.
6. Validity of quotation.

***All quotation providers are requested to fill the appendix 1 above and appendix 2 below when submitting their proposal to IMA South Sudan.***

**Appendix 2.**

Summary of bid prices.

|  |  |  |
| --- | --- | --- |
| # | Description of items | Total price in USD ($) |
| 1 | Grand Total bid price | $$ |
| 2 | Discount ration (if any) …% and the amount | $$ |
| 3 | Grand total after discount | $$$$ |
| 4 | Delivery time scales (in days) |  |
| 5 | Payment terms and condition |  |
| 6 | Bank name and account |  |

We’ve carefully checked and examined all bid documents, and we are offering the costs above on a fixed basis and they are not subject to any changes or alterations, including those due to currency fluctuations.

**Total price is USD ($)………………………………………**

**In words:…………………………………………………..**

Company representative signature ……………………..Stamp………………...date: -------------

***The company is required to stamp this document with legal company stamp, no bid will be accepted without a genuine company stamp***.

**Evaluation of Bids**

All valid bids will be evaluated by an Evaluation Committee of IMA South Sudan who will assess the bids based on administrative, technical, and financial evaluation, using the information provided in your submission.

IMA reserves the right to request samples of products or past work and to visit the premises of bidders, if this is deemed necessary to complete the evaluation.

1. **Traditionally Underrepresented Business** (definition applicable in the United States)**:** A business whose ownership (defined as having 51 percent or more of the stock or equity in the business) is composed of traditionally underrepresented groups including veterans, women, LGBTQ+, and Hispanic, Black or African American, American Indian or Alaska Native, Asian, or Native Hawaiian or Other Pacific Islander people. [↑](#footnote-ref-2)