



INTERNATIONAL MEDICAL CORPS

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JOB VACANCY -ADVERTISEMENT

International Medical Corps never asks job applicants for a fee, payment, or other monetary transaction. If you are asked for money in connection with this recruitment, please report to International Medical Corps at the website provided at the end of this document

Job Title:	Primary Health Care Coordinator #1
Country Program:	South Sudan -Malakal
Location of Position:	Kurwai - Pigi County
Position Opened for:	South Sudanese only
Desired Start Date:	ASAP
Advertised date	23rd December' 2022
Closing Date for Applications:	12th January' 2023



Organizational Background

International Medical Corps is a global, humanitarian, nonprofit organization dedicated to saving lives and relieving suffering through health care training and relief and development programs. Established in 1984 by volunteer doctors and nurses, International Medical Corps is a private, voluntary, nonpolitical, nonsectarian organization. Its mission is to improve the quality of life through health interventions and related activities that build local capacity in underserved communities worldwide. By offering training and health care to local populations and medical assistance to people at highest risk, and with the flexibility to respond rapidly to emergency situations, International Medical Corps rehabilitates devastated health care systems and helps bring them back to self-reliance.

Job Purpose:

As County PHC Coordinator Collaborate with the Health Manager, health coordinator or Medical Director SMoH, CHD & WHO and relevant international/national health agencies for training development based on the training needs and implement those plans through the management team and field teams

Essential Job duties / Scope of Work:

Essential Job duties / Scope of Work

Approved
[Signature]



- Provide clinical care to patients in the PHCC (IPD (short stay/emergency unit & OPD and ensure that high quality clinical care is provided to patients at the clinic/ in patient ward.
- Work closely with the Site manager /Health Manager, Health coordinator /Medical director and field teams to determine the operational needs of the medical program within the scope of the grants
- Work closely with the clinical officer and health teams to determine the training needs of the medical staff
- Collaborate with the Health Manager, health coordinator or Medical Director SMOH, CHD & WHO and relevant international/ national health agencies for training development based on the training needs and implement those plans through the management team and field teams
- Work with the program team and health teams to support and implement the reporting system to monitor and evaluate the objectives, indicators and outcomes of the project as well as trends in mortality and morbidity
- Review, prepare and provide input for weekly/Quarterly site reports in order to analyze trends and adjust the programs as needed
- Work with SMOH and health partners to ensure implementation of standardized national health information systems
- Work with site teams to ensure provision of basic life serving services in case of insecurity and outbreak preparedness and contingency planning
- Work with site teams and logistics on procurements based on procurement plan.
- Work with UN agencies (UNICEF, WHO, UNFPA) and partner agencies to acquire drug kits and health information materials for medical programs
- Request and Analyze pharmacy reports to monitor drug consumption for the site and adjust program as needed
- Regularly update health coordinator on progress of programs as per protocol
- Maintain flexibility to take on added responsibility as and when needed

Representation

- Attend health coordination meetings as well as other coordination meetings which are relevant to the health programs
- Represent the organization at task force meetings, assessment missions, camp coordination, UN coordination, INGO coordination meetings and communicate relevant information to Health Manager /health coordinator and MD
- Serve as a liaison with SMOH on matters related to the health program to ensure programmatic accountability
- Ensure maximum visibility of the agency amongst the NGO community
- Lead the production of reports at site and ensure the timeliness and accuracy of information provided, as well as ensuring confidentiality of sensitive information.



- Contribute to the creation of a positive image and overall credibility of the organization, notably through the application of the organizations Code of Conduct, ethics, values and stand-point with regard to internal and external actors.

Human Resources Management

- Assist in the selection and training of health staff, recommend disciplinary action and termination of staff in consultation with the site manager HR, Health Manager /health coordinator Medical Director.
- Supervise the day-to-day health staff to ensure smooth and effective operations
- Ensure compliance to local labor laws including working hours
- Maintain open lines of communications with all field staff

Training/ Capacity Building

- Determine training needs of medical staff
- Train staff to increase their responsibilities in order to build capacity and ensure sustainability of programs

Working Relationships

- Maintain frequent communication with site Manager/ Health Manager, Health coordinator /program manager and Medical Director to ensure program activities and objectives are communicated
- Work with Site Manager and Logistics staff to ensure the procurement of programs supplies are within budgeted targets
- Conducted weekly / monthly meeting with the health staff to identified the gaps, needs in order to ensure running of the activities.
- Ensures application and compliance of security protocols and policies

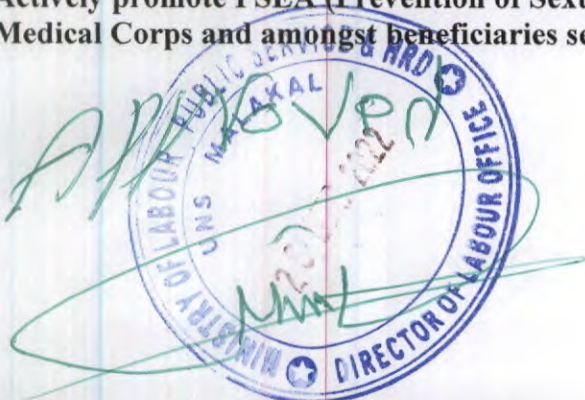
Prevention of Sexual Exploitation and Abuse

- Actively promote PSEA (Prevention of Sexual Exploitation and Abuse) standards within International Medical Corps and amongst beneficiaries served by International Medical Corps
- Other duties as assigned. The duties and responsibilities listed are representative of the nature and level of work assigned and are not necessarily all-inclusive.

Qualification Required

- Medical degree/ with a public Health background.
- Minimum of three years of experience required, of which 1 to 2 years should be resource deprived environment
- Previous NGO experience
- Must have excellent communications skills, both oral and written
- Must have excellent self-motivation skills
- Extremely flexible, and have the ability to cope with stressful

Actively promote PSEA (Prevention of Sexual Exploitation and Abuse) standards within International Medical Corps and amongst beneficiaries served by International Medical Corps.



HOW TO APPLY:

Interested candidate (**South Sudanese Nationals**) who meets the above criteria, should submit their application (cover letter) indicating daytime, contact numbers, copies of Updated CV with at least three referees, their telephone and email contacts, South Sudanese Nationality ID Card or Passport, Birth Certificate, Academics Certificates, addressing to Human Resource Department IMC. If you are submitting your application through email, please submit to nmonykuich@internationalmedicalcorps.org. Hand delivered applications should be submitted to Malakal IMC Office HUB, IMC Kurwai Office or Juba Office.

Note: Clearly indicate the position you are applying for on the back of your Envelop OR on subject line of your e-mail.
Closing date for receiving application: 12th January'2023

We appreciate your Applications; however, Only Shortlisted Candidates will be contacted for interviews. And recruitment will not reached the dateline as due to urgent need of the position.

Website for reporting misconduct: www.InternationalMedicalCorps.ethicspoint.com. **Please do not submit your CV or application to this website, it will not be considered for review**

