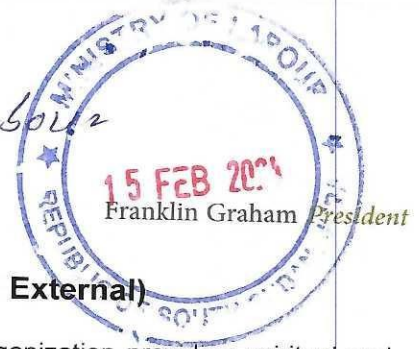


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Approved by
Inspector of Labor
15/02/2024
[Signature]



Vacancy Announcement (Internal and External)

Samaritan's Purse is a non-denominational evangelical Christian organization providing spiritual and physical aid to hurting people around the world. Since 1970, Samaritan's Purse has helped meet needs of people who are victims of war, poverty, natural disasters, disease, and famine with the purpose of sharing God's love through His Son, Jesus Christ.

Vacancy: Food Assistance Project Coordinator- (1).
Reports to: Program Manager- Food Assistance
Staff reporting to: Food assistant Officers
Duty Station: Maiwut
Start Date: April 1st, 2024.
Posting date: February 15th, 2024
Deadline of Application: March 5th, 2024

JOB PURPOSE:

The Maban Food Project Coordinator will be responsible for the Food Distributions Projects, Host community food interventions, new arrival Food Distributions and overall support of the Food Assistance Project in Maiwut. They will be responsible for regular program reporting to the Program manager, staff management and development, and the supervision of Samaritan's Purse assets. The Program Coordinator will be expected to attend devotions and be an example to others through their faith and walk with God.

Key Responsibilities:

1. Direct line supervises of food distribution staff, new arrival distribution staff and monitoring and evaluation/data collection staff in Maban, both casual labor and contracted staff
2. Manage the New Arrival Food distribution, Voucher Distribution Project, any Host Community Food interventions and any start-up of new programming and directly support any General Food Distributions (GFD) and any Blanket Supplementary Feeding Program distributions determined necessary based on malnutrition rates in Maban.
3. Work alongside the Program Manager and Area coordinator to develop additional food security programs in districts of operation.
4. Coordinate effective implementation of clear security protocols for distributions.
5. Complete food distribution trackers and assist the Program manager in any data collection and report writing.
6. In the absence of a full time Monitoring & evaluation Officer in Maiwut.
7. Manage Post Distribution Monitoring surveys two weeks after distributions.
8. Conduct appraisals for all food distribution staff, addressing underperformance, rewarding success and identifying targets for improvement.
9. Encourage and facilitate the ongoing professional development of food distribution staff through support, guidance, training and mentoring.
10. Encourage spiritual development and provide counseling to food assistance staff.
11. Promote and maintain good communication within the team.
12. Liaise with UNHCR and World food Program (WFP) to facilitate successful programming.
13. Provide professional representation of Samaritan's Purse at coordination meetings with government, donor and civil society partner, NGOs and refugee communities.
14. Monitor, care for and maintain Samaritan's Purse owned assets.
15. Attend daily morning devotions and participate in prayer support for the ministry, its donors and volunteers.



16. Maintain a strong Christian witness to colleagues, vendors, charitable beneficiaries, and the general public.
17. Assess, manage, and report critical physical, emotional, or spiritual concerns of supervised staff
18. Help with any other duties as determined necessary by the Program Manager

SUPERVISORY RESPONSIBILITIES

This position will have the responsibility of the management of a team of nutrition field workers, a community organizer, a health educator and community nutrition volunteers.

QUALIFICATIONS:

To perform this job successfully, an individual must **maintain a personal relationship with and be a consistent witness for Jesus Christ**, as well as able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Maintains a personal relationship with Jesus Christ. Be a consistent witness for Jesus Christ.
- Willingness to travel in and out of field.
- Practical, quick reasoning skills, must be able to keep communication lines open with all parties in the program, needs strong organizational and time management skills.
- Ability to coordinate activities with other agencies, build and maintain positive working relationships.
- Ability to understand a complex security situation and vice program design accordingly.

PSEA SAFEGUARDING STATEMENT:

Samaritan's Purse has "**Zero Tolerance approach**" to Sexual exploitation and abuse and does not allow any partner supplier subcontractor, agent or any individual engaged by Samaritans Purse to engage in any form of sexual abuse or exploitation against Vulnerable or other adult's associating with its work.

Sexual exploitation and abuse by humanitarian workers constitute acts of gross misconduct and are therefore grounds for termination of employment.

1. Strong critical thinking and problem-solving skills is a must.
2. Ability to cope with stress
3. Highly flexible to change and ability to maintain patience through change
4. Ability to plan ahead and anticipate needs, recognizing potential problems before they arise.
5. Previous experience working with Gender Base programs and or community-based programming in Africa.
6. Strong verbal and written communication in English, any level of Arabic is Beneficial.
7. Ability to network and build relationships with the government, civil society and community partners.
8. Strong Christian faith and spiritual maturity.
9. Excellent computer keyboarding skills and strong Excel skills with the ability to utilize formula's and develop complex spreadsheets for tracking information.

EDUCATION AND EXPERIENCE

Bachelor's Degree in Arts/Science Degree highly preferred. One year of college-level Biblical studies strongly preferred. Three to four (3-4) years nutrition programming preferred. Experience in food assistance programming specifically WFP programs highly preferred. Management and capacity building experience of national staff in NGO programming preferred.



LANGUAGE AND SKILLS

Ability to read and interpret documents such as nutrition reports and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups and other humanitarian actors. Arabic language skills preferred but not required; Excellent skills in spoken and written English

MATHEMATICAL SKILLS

Strong mathematical skills a must with proficiency in Algebra as well as the ability to Add, Subtract, Multiply and Divide in all units of measure, using whole numbers, common fractions and decimals. Ability to compute rate, ratio, percent and to draw and interpret bar graphs.

REASONING ABILITY

REASONING ABILITY

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral diagram, or schedule form.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit. The employee frequently is required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- The noise level in the work environment is usually moderate.
- May travel in country with exposure to communicable diseases, hot and humid weather conditions.

How to apply:

Address your application to HR Department – Samaritan's Purse International, Juba and submit your hard copy Cover Letters, CVs & Academic documents to SP Country Office situated in Hai Cinema next to Landmark Hotel or our field site bases by **March 5th, 2024** before **5:00 PM**.

Only South Sudanese applicants will be considered for this position. Women are strongly encouraged to apply.

Applications can also be sent via email to: RecruitSouthSudan@samaritan.org.

We do appreciate your interest in working with us. However, only short-listed candidates will be contacted.

