



**REQUEST FOR QUOTATION REFERENCE NUMBER: ADA/RFQ-NO-15/2026/**

**Call for quotation to Hire a Technical Expert who can work with the team to Review, Improve and Harmonizing the strategy plan in Juba**

**This call shall run from 26 March 2026 to 07 April 2026.**

**Opening date: 26/March/ 2026.**

**Closing Date: 07/April/2026.**

## **BACKGROUND OF ORGANIZATION.**

Africa Development Aid (ADA) is an expanding National, Non-Governmental, Humanitarian and Development organization operating in Upper Nile, Jonglei, Unity, Eastern & Central Equatorial States and GPAA. At ADA, we support vulnerable communities to realize their full potentials. We focus and emphasize on building resilience by creating an environment in which local populations can thrive and become self-reliant. We work to prevent and overcome situations that adversely affect community well-being by reinvigorating the economy, developing skills for life and work, providing humanitarian aid, and influencing policies. Our belief is that economic, social and environmental security are the bedrocks of a healthy community; therefore, our programming is aimed at empowering the communities to make the good use of the humanitarian and development assistance ADA provides.

For the past ten (10) years ADA has strengthened rural livelihoods through Food Security & Livelihoods, environmental awareness, Emergency Shelter & Non-Food Items (ES/NFIs), WASH, Peace building & Women Empowerment by transforming harmful cultural practices, Child protection and Education amongst others

It's against this background and in the pursuit of our programming that we are calling for potential bidders to prepare and submit tender for the supply of vegetable seeds, cultivational crops and Agricultural Tools (FSL) to Renk.

### **ADA's service commitment and creed**

ADA serves all persons without any discrimination at all but taps the richness from the diversity in knowledge, skills and cultures from the various races, faiths, gender identities, professions and nationalities.

**Legal Status:** ADA is duly registered in South Sudan by the Registrar of NGOs, in the ministry of Humanitarian Affairs and Relief and Rehabilitation Commission as a National Non-Government Organization or charity.



**ADA’s Vision:** ADA aspires to be exemplary and viable to support: food secure-literate-health community in safe environments

**ADA’s Mission:** ADA supports: integrated development among the need to fight conflict, disaster, poverty, ignorance, hunger, ill-health and environmental degradation.

**Scope of the project;**

**Location:** Technical expert to work with the team to Review, Improve and Harmonizing the strategy plan in Juba

**Consultancy Bid Analysis – Hire technical expert to work with team to review, improve and harmonizing the strategy plan.**

This analysis is intended to support the evaluation and selection of applicants for the (Hire technical expert to work with team to review, improve and harmonizing the strategy plan) Consultancy position in Juba, South Sudan.

**1. General Information**

Consultancy Title	<b>Hire technical expert to work with team to review, improve and harmonizing the strategy plan.</b>
Duration	7 Days
Evaluator(s)	
Date of Evaluation	26 <sup>th</sup> February 2026

**2. Evaluation Criteria and Scoring**

S/N	Name of Applicants	Relevant Qualification	Experience in MHPSS	Understanding of TOR and availability	Proposed Methodology	Total score	Quoted Amount

**3. Proposed Applicant**

Name:	
Proposed amount in USD	
Ranking	

**4. Evaluation Committee Recommendation**

By ADA Procurement Committee to evaluate the following through all submitted documents and others

**Justification:**

The proposed consultant is recommended for selection based on strong overall performance against the established evaluation criteria, including qualifications, understanding of the Terms of Reference (TOR), relevant experience, methodology, and availability to complete the assignment within the required 7-days’ time frame.



The consultant possesses **relevant academic and professional qualifications** in a field directly related to **(Hire technical expert to work with team to review, improve and harmonizing the strategy plan)**, demonstrating a solid theoretical foundation and adherence to recognized professional standards. This academic background is complemented by practical expertise in humanitarian and development contexts.

The consultant has demonstrated a **clear and comprehensive understanding of the TOR**, including the objectives, scope of work, expected deliverable, and ethical considerations associated with **(Hire technical expert to work with team to review, improve and harmonizing the strategy plan)**. The proposal reflects an accurate interpretation of the assignment requirements and aligns well with the intended outcomes.

In terms of **relevant experience**, the consultant has extensive hands-on experience in designing, implementing, and supporting **(Hire technical expert to work with team to review, improve and harmonizing the strategy plan)** interventions, including community-based approaches, stakeholder engagement, and capacity building. Previous assignments of a similar nature provide confidence in the consultant's ability to deliver quality outputs within a short time frame.

The **proposed methodology** is practical, participatory, and context-appropriate, incorporating rights-based, trauma-informed, and culturally sensitive approaches. The methodology demonstrates a logical sequencing of activities, effective use of time, and clear linkage between activities, outputs, and deliverable, ensuring efficiency within the 7-days duration.

Finally, the consultant has confirmed **full availability for the entire 7-days period** and presented a realistic work plan that demonstrates the feasibility of completing all tasks within the stipulated time frame without compromising quality.

Based on the above considerations, the consultant is assessed as **technically competent, suitably experienced, and operationally ready**, and is therefore **recommended for selection** for the consultancy assignment.

**Submission:** Quotation shall only be submitted in hard copy to the following address: **ADA Office, plot No:379 Theo Road 1<sup>st</sup> class Tongpiny Juba Nabari** and shall be dropped into a tender box by the company representative.

**Registration for submission:**

Please make sure, you register your hand delivered quotation with the procurement department and drop it in the Tender box yourself.

**Request for clarifications:**

Any request for clarification must be made in writing through [email: johnyiek.ada@gmail.com/0923661188](mailto:johnyiek.ada@gmail.com). This enquires must be sent within **48 hours** before the tender closing date.

**Evaluation of quotes and award of supply contract:**

The quotes will be evaluated and the supply contract must be awarded based on South Sudan legal Register Documents and past experience for similar products prices delivery terms brand quality assurances and any other factor which the procurement committee shall deem necessary.

**Notification of the results:**



Only the successful bidder will be notified, and if you do not receive an order in writing from ADA within two weeks after the expiry of the dateline, consider your bid unsuccessful.

**Language of the bid:**

The language to be used when applying shall be English only.

**Payment terms**

Payment shall be made within a maximum of 30 days after the completion of delivery of the materials subject to appropriate deduction for incomplete deliveries upon the presentation of commercial invoice. Payment will be made by bank transfer to the supplier bank account only.

**The dateline for the submission of the quotes will be strictly on Tuesday 07 /April/2026 at 4:00 PM**

**Disclaimer:**

*This is a call for quotations only Africa Development Aid may cancel the process without notice and shall accept no liability whatsoever, arising out of such action. ADA is under no obligation whatsoever to award to the contract to the lowest or any bidder, the decision of the procurement committee shall be final.*



AFRICA DEVELOPMENT AID