



**NILE SUSTAINABLE
DEVELOPMENT ORGANIZATION**

Helping People to Help Themselves

NSDO

*SO-H-3
Approved by
MOL/RS
13/11/2024*



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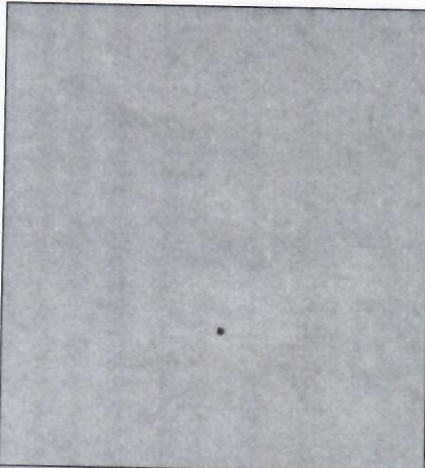
EMAIL:
nilesustainabledevelopmentorg@gmail.com

WEBSITE:
WWW.NSDO-SOUTHSUDAN.ORG

ADVERT_ NOTICE

POSITION	Consultant Services
ASSIGNMENT	Development of three years' strategic plan for Local Response Pooled Fund (LRPF) – South Sudan
LOCATION	Juba, South Sudan
REPORTING TO	NSDO/Secretariat LRPF
BACKGROUND/OVERVIEW	<p>Nile Sustainable Development Organization (NSDO) is a national, non- governmental, non-partisan, non-profit making and non-political humanitarian relief and development organization. NSDO was formed and registered as a national NGO in June 2016 to address the needs of the community by alleviating poverty especially among vulnerable women and girls in the country. The organization envisions a peaceful community where men, women and youth live a life of dignity with sustainable livelihoods, reduced dependency on single source of incomes and reduced dependency ratios or syndromes. Throughout all activities, we apply human rights approach, and humanitarian principles. NSDO originated from a group of young development minded South Sudanese with previous vast experience linked to INGOs and thus encouraged themselves to start their own National NGOs to strengthen the national capacities of South Sudanese and practice national and local ownership as one of pre-condition to sustainability.</p> <p>NSDO is the Hosting Agency of the LRPF, as a legally registered entity. It supports the functions of LRPF as a custodian of LRPF in terms of Office space, Human resource management, Liabilities, recruitment and others on behalf of LRPF, and in consultations with the steering committee.</p> <p>Currently, the LRPF-SS is hosted by the Nile Sustainable Development Organization (NSDO), which provides it with legal and operational support. Operating under NSDO's policies, the fund aims to enhance local actors' capacity by improving access to funding and decision-making authority. It promotes localization, supports resilience, disaster recovery, and long-term development, and focuses on integrated programs that provide technical support, ensure compliance, and foster greater participation of local</p>





organizations in humanitarian efforts.

The Fund Secretariat of the Local Response Pooled Fund – South Sudan is hosted at the Nile Sustainable Development Organization (NSDO) located at Hai Tarawa block 4, After Nana Corner Bridge, Munuki Payam CES Juba South Sudan.

LRPF is seeking proposals from qualified consultants or consulting firms to lead the development of a comprehensive three-year strategic plan. The selected consultant will work closely with our organization to articulate clear objectives, strategies, and implementation plans that align with our mission and vision.

OVERALL, PURPOSE OF THE ASSIGNMENT

1. Objective of the Assignment/ Scope of Work:

1. Organizational Assessment:

- Review existing programs, organizational structure, operations, and financial health.
- Assess internal strengths and weaknesses.

2. External Environment Analysis:

- Conduct a PESTEL or SWOT analysis to understand external factors affecting the NGO.
- Identify opportunities and threats in the current and future operating environment.

3. Stakeholder Engagement:

- Facilitate consultations with key stakeholders, including staff, Steering Committee Members, beneficiaries, donors, and partners.
- Gather insights and feedback to inform the strategic planning process.

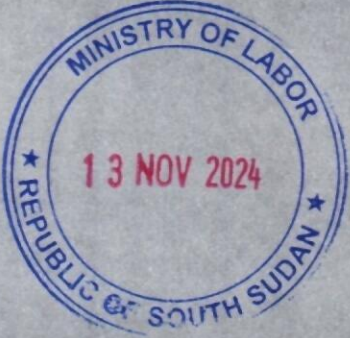
4. Strategic Plan Development:

- Define or refine the organization's mission, vision, and core values.
- Establish strategic priorities, goals, and objectives for the next three years.
- Develop strategies and action plans to achieve set objectives.
- Create a monitoring and evaluation framework with key performance indicators (KPIs).

5. Final Deliverables:

- A comprehensive strategic plan document.

SPECIFIC REQUIREMENTS



- An executive summary suitable for external stakeholders.
- A presentation of the strategic plan to the LRP Steering Committee and the LRP Secretariat.

2. Expected Deliverables:

- **Strategic Planning Work plan:** Outline of methodologies, timelines, and key activities.
- **Consultation Reports:** Summaries of stakeholder engagement sessions.
- **Draft Strategic Plan:** For review and feedback before finalization.
- **Final Strategic Plan Document:** Incorporating all inputs and feedback.
- **Implementation Roadmap:** Detailed action plan with assigned responsibilities and timelines.

QUALIFICATIONS AND SKILLS

Qualifications of the Consultant:

- Proven experience in strategic planning with NGOs or non-profit organizations.
- Strong facilitation and communication skills.
- Knowledge of the policy development for NGOs or non-profit organizations.
- Ability to deliver high-quality work within agreed timelines.
- Excellent analytical and writing skills.

Proposal Submission Requirements:

Interested consultants should submit a proposal that includes:

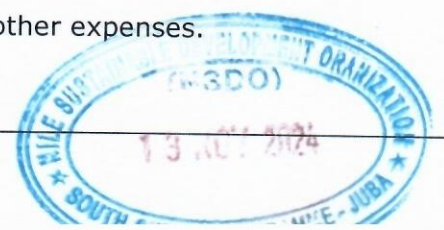
1. Technical Proposal:

- Understanding of the assignment.
- Proposed methodology and approach.
- Work plan and schedule.

2. Financial Proposal:

- Detailed budget breakdown, including fees and any other expenses.

3. Consultant's Profile:





- Company or individual background.
- Relevant experience and qualifications.
- CVs of key personnel involved in the assignment.

4. References:

- Contact information for at least two previous clients.
- Examples of previous strategic plans or similar work completed.

Submission Details:

- **Deadline for Submission:** Proposals must be submitted no later than 29th November, 2024 by 5:00 pm CAT.
- **Submission Method:** Email your proposal to lrpfssd2022@gmail.com with copies to tabanidavid87@gmail.com and rtabanus@gmail.com with the subject line "RFP – Strategic Plan Development."
- **Contact Person:** For any inquiries, please contact Tabani David at tabanidavid87@gmail.com or **+211 (0) 920 888 550, +211 (0) 980 714 475** by COB 17th November, 2024.

WORK CONDITIONS	Based in Juba.
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ASSIGNMENT COMMITMENT	
OPENING DATE	13 November 2024
DURATION OF COMMITMENT	30 days

SUBMISSION OF APPLICATION	
CLOSING DATE	02 December 2024
HOW TO APPLY	<p>a) All proposals/applications should be submitted strictly electronically to the Secretariat of the LRPF-SS Steering Committee at: lrpfssd2022@gmail.com With copies to tabanidavid87@gmail.com and rtabanus@gmail.com.</p> <p>Applications can also be dropped off at Nile Sustainable Development Organization (NSDO), Hai Tarawa Block 4, house number 279, after Nana Corner Bridge, Munuki Payam CES, Juba South Sudan, before closing date of 02nd December 2024 by 5:00 PM</p> <p>(Please use reference code "Development of three years' strategic plan for the Local Response pooled Fund (LRPF) South Sudan." in the subject line).</p>



QUALIFICATIONS AND SKILLS	b) Request for clarifications to be sent to tabanidavid87@gmail.com by COB 17th November 2024.
	<p>Please provide the following when applying for this Assignment:</p> <ul style="list-style-type: none"> a) Certificate of Corporation b) Current business licenses c) Valid PIN Certificate d) Current valid Tax Compliance Certificate from relevant Revenue Authority e) Profile of the consultant outlining the relevant skills and experience f) Demonstrated experience having done the same assignment before with local NGOs in South Sudan g) Provide 3 references for organizations where similar work has been undertaken h) Strong computer literacy with full knowledge of MS Office applications. <p>NSDO is an equal opportunity employer. NSDO prohibits discrimination and harassment of any type and affords equal opportunities to employees and applicants without regard to race, color, religion, and sex and disability status. The Nile Sustainable Development Organization will undertake background checks of the selected Consultant.</p> <p>Only short-listed candidates will be contacted.</p>

