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CARE SOUTH SUDAN

CARE South Sudan is an International NGO working in South Sudan. CARE and its partners work with vulnerable communities to address the underlying causes of poverty and promote peace and development, through its strategic goal to reduce poverty by empowering women, enhancing access to resources and services, and improving governance.

Position:	Project Manager
Department:	Program
Location:	Juba with frequent travel to (Terekeka, Bor Mvolo & Mundri West)
Reports to:	Deputy country Director-Programs
Advert status:	External Advert
Duration	12 Months

JOB SUMMARY

- The Sustainable Agriculture Development Project (SADEP) project overall goal is to contribute to enduring peace and reduced poverty’ in South Sudan and its development objective is to ‘enhance resilience, food, and nutrition security for rural communities in four counties (Terekeka county of central Equatoria; Mundri West and Mvolo Counties of Western Equatoria State and Bor County Jonglei State) over a period of 7 years.
- The Project Manager will have overall responsibility for the day-to-day activities of the SADEP project. He/she will coordinate implementation of activities with other projects engaged in support for similar/related themes.
- The Project Manager will be based in Juba with frequent travels to the four target counties of Terekeka, Mundri West, Mvolo, and Bor, overseeing the implementation of SADEP interventions in climate-smart agriculture, fisheries, and rural development. The PM ensures timely and effective execution of project activities, manages the project team, coordinates with stakeholders, and ensures alignment with IFAD policies and project objectives. The PM will also ensure gender, youth, and nutrition considerations are mainstreamed across all interventions.
- The Project Manager will report to the Deputy Country Director-Programs.



Responsibilities and Tasks:

Strategic Leadership and Project Coordination

- Provide overall leadership and technical direction for all project components.
- Lead the overall consortium and coordination with the partners.
- Develop and oversee Annual Work Plans and Budgets (AWPBs).
- Coordinate state, county, and community-level implementation structures.
- Ensure alignment with IFAD policies, SECAP, and national regulations.
- Supervise programme components implementation (Agronomy, Fisheries, MEAL, Finance, etc.).
- Ensure gender, youth, and nutrition mainstreaming across activities

Financial and Administrative Oversight

- Oversee project budgeting, financial planning, and expenditure tracking.
- Ensure compliance with donor financial management procedures.
- Supervise procurement planning and contract management processes.
- Monitor value-for-money and cost-efficiency measures.
- Ensure proper documentation and audit preparedness.
- Approve payments and financial reports in line with controls



Monitoring, Reporting and Quality Assurance

- Ensure compliance with CARE policies (safeguarding, fraud/AML risks in financial inclusion, security SOPs, data protection).
- Ensure implementation of a robust M&E system.
- Review periodic technical and financial reports.
- Track progress against indicators and milestones.
- Ensure environmental and social safeguard compliance.
- Conduct field supervision visits for quality assurance.
- Lead corrective action planning where gaps are identified.

Team Management and Capacity Building

- Supervise project staff, provide coaching and performance management, and build team capacity to ensure effective implementation and accountability.
- Recruit, supervise, and manage project staff in line with CARE performance management systems.
- Provide coaching, mentoring, and capacity building to strengthen staff performance.
- Coordinate and manage implementing partners to ensure quality and accountability.
- Promote teamwork, collaboration, and clear communication across project teams.
- Conduct regular performance reviews and support professional development.
- Ensure partners comply with agreed work plans, budgets, and reporting requirements.
- Foster a safe, inclusive, and respectful working environment.

Stakeholder Engagement and Representation

- Represent the project in coordination and strategic meetings.



- Liaise with ministries, IFAD, AfDB, and other partners.
- Facilitate community engagement and beneficiary consultations.
- Strengthen partnerships with private sector actors.
- Promote policy dialogue related to seed systems and fisheries.
- Ensure visibility and communication of project achievement

OTHER RESPONSIBILITIES AS ASSIGNED

Qualifications

Required.

- Master's degree in Agricultural Science, Agricultural Economics, Economics, Development Studies, or any equivalent qualification
- Experience/Technical skills

Required.

- At least 7 years of work experience in planning, management, administration, and implementation of rural livelihood improvement, agricultural, or rural development projects in the public, private, or NGO sectors.
- Specific exposure to commercial/private sector practices in service contracting, performance monitoring, and financing.
- Experience working with both international and local partners, government, and communities
- Minimum of 2 years' experience working in South Sudan.
- Demonstrated ability to set priorities and work with minimum supervision to meet changing deadlines.
- Experience working on donor-implemented projects is an advantage.
- Proven problem-solving skills and ability to offer practical solutions to challenges in project management
- Strong understanding of project management principles and technical knowledge.
- Excellent communication skills with the ability to express ideas clearly.
- Computer literacy, including proficiency in word processing and office technology.
- Strong teamwork skills and willingness to travel at short notice.



Desired:

Post-qualification in Project Management is an added advantage



HOW TO APPLY

The position will be based in **Juba**. This position is **ONLY open to South Sudanese Nationals**. Opening Date **4th, March, 2026** and Closing date CARE South Sudan receiving application will be **25th, March, 2026**.

Applications and CVs should be delivered to the **Recruitment link or Hand delivery to: CARE Juba Head Office at NPA Building, 3Rd Floor, Martyrs Street Juba, South Sudan**

NB:

- **Applications once received are not returnable**
- **Due to the urgency of the position, applications submitted will be shortlisted on a rolling basis, should there be suitable candidates, and the position may be filled before the deadline for applications.**
- **Female Candidates are Highly encouraged to Apply.**
- **Only short-listed candidates will be notified.**

Attention!!!

CARE South Sudan has a ZERO TOLERANCE approach to any abuse to, sexual harassment of or exploitation of a vulnerable adult or child by any of our staff, representatives, or partners. CARESS expects all staff to share this commitment through our Safeguarding Policy and our Code of Conduct. They are responsible for ensuring they understand and work within the remit of these policies throughout their time while at CARE.

CARE is an Equal Opportunity Employer, promoting Women and Girls, equity and diversity

Please Note, this is a Pre-Grants Recruitment

