

SUPPORT FOR PEACE & EDUCATION DEVELOPMENT PROGRAMME

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Approved by
Mol 23/9/2021
N. [Signature]

23 SEP 2021

23rd /09/2021

JOB DESCRIPTION

Job Title	Case Worker
Vacant Position	4
Duty Station	2 Kajo Keji, 2 Morobo
Position Reports to	Protection Officer
Position Opened for	Nationals from Kajo Keji and Morobo respectively
Duration	12 Months (extendable) subject to performance
Applications Closing Date	12 October 2021

Background

Support for Peace and Education Development Programme (SPEDP) is a National Non-governmental organization (NGO) registered in the National Government Headquarters in Juba, South Sudan with a presence in eight States of South Sudan, including Central Equatoria, Eastern Equatoria, Western Equatoria, Northern Bahr-el-Ghazal, Western Bahr-el-Ghazal, Unity, Upper Nile and Jonglei. Established in November 2007, SPEDP has reached over 500,000 households (returnees, internally displaced people and host communities) in South Sudan through its Food Security and Livelihoods Programme, water, sanitation and hygiene (WASH), Education, Health and Nutrition, Education, Human Rights, Peacebuilding and Governance programmes.

Position Summary

SPEDP secured a consortium project from the UN Trust Fund and is seeking to recruit a qualified, experienced and self-driven South Sudanese to fill the position of **Caseworker** to base in Morobo and KajoKeji County in the Central Equatoria State

Job Purpose

The Case Workers will provide support in identifying, documenting and responding to Gender Based Violence protection cases of vulnerable women and men, girls and boys in the community. The caseworker will monitor, conduct case-by-case follow-ups and facilitate the alternative care for the survivors of Gender

Based Violence. He/she will take also lead in identification of cases for women and girls with protection concern. Plan and implement the daily activities in the women and girls friendly in both Morobo and KajoKeji County.

Key Duties and Responsibilities:

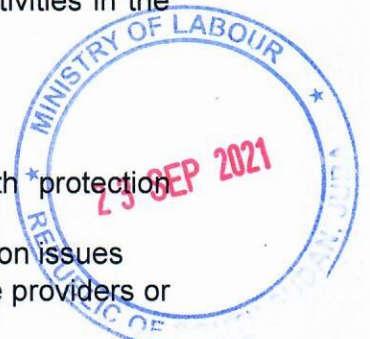
- Identify and document women, men, boys and girls with protection concerns (survivors of GBV)
- Conduct Community awareness on GBV and critical protection issues
- Facilitate Safe and confidential referrals to competent service providers or agencies, follow up and document cases
- Sensitize Community focal points on CP case identification and safe referral
- Ensure that urgent and challenging cases are immediately discussed with the protection officer for immediate action.
- Conduct follow up visit on temporary card arrangement of case
- Conduct focus group discussion with beneficiaries on delivery of activities, register information collected through appropriate report tool and report this to the supervisor or the protection officer
- Where possible, actively conduct tracing of families in collaboration with the community member and local authority, and in coordination with other relevant humanitarian actors
- Work with cultural sensitivity and respect the dignity of vulnerable women, girls and families and members of the host community at all times
- Represent SPEDP at community level.
- Perform any task assigned by the supervisor.

Dealing with problems

- Complexity of problems handled and the degree of investigation, analysis and creativity thinking required to solve them
- Facilitate cardinal relationship with and among various stakeholders from variety of background
- Patience in dealing with difficult cases of situation
- Handle conflicting priorities and ad-hoc request from various stakeholders in the best interest of the organization
- Creativity in developing strong partnership and in making use of internal and external resources
- Ensuring active and full participation of stakeholders
- Experience in working in a challenging environment

Job Requirements

- Degree/Diploma in Social work, Gender studies, Development Studies, Public Health or other Related Field
- Minimum of 2-3 years working with vulnerable population and community mobilization with a humanitarian organization
- Good technical understanding of GBV and community approaches
- Experience in identification and documentation of cases
- Awareness of GBV concerns in south Sudan



- Fluent in English (both oral and written) and local languages will be of added advantage

Skills

- Coordination and leadership
- Excellent analytical, conceptual and strategic thinking skills
- Good interpersonal skills

Behavior

- Committed and able to adhere to humanitarian values and standard especially GBV protection and response
- Focused and result orientated
- Dynamic and capable of mobilizing and organization of women and girls
- Ability to adopt to the norms of the community
- Humble and respectful

How to Apply:

Please send your application letter with non-returnable CV, copy of certificates and Contact address to the following address below. Only short-listed applicants will be contacted.

NB Female candidates are highly encouraged to Apply.

**Office Administrator
Support for Peace and Education Development Programme
Morobo and KajoKeji Field offices.**

