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Approved by senior inspectors  
MoL/KSS/IT/1  
01/02/2023  
01 FEB 2023  
REPUBLIC OF SOUTH SUDAN, JUBA



## Field Research Associate

# Monitoring, Evaluation and Learning Support (MELS) Activity, South Sudan

### Project Summary:

USAID/South Sudan's Strategic Framework (2020-2024) is predicated upon building household and community resilience to enable the South Sudanese people to better withstand and recover from the shocks and stresses endemic in this environment. The strategy articulates a community-focused, integrated humanitarian and development assistance approach to support the people of South Sudan's trajectory from large-scale, passive dependence on humanitarian assistance to becoming more critically engaged actors, assuming greater responsibility and "ownership" in defining, designing, and implementing their development future.

The Strategic Framework's geo-focused, resilience-based approach is reflected in USAID/South Sudan's Performance Management Plan (PMP) which explicitly requires undertaking of baseline household survey of key resilience performance indicators in 13 target counties, "rapid community-based surveys" to monitor and assess resilience-related trends and changes and support activity adjustments and mid-course corrections, and an endline household survey to document evidence of changes in beneficiaries' resilience capacities.

The South Sudan USAID Monitoring, Evaluation & Learning Support (MELS) plans to conduct the rapid community-based panel surveys within target beneficiary populations beginning March 2023. The first of these community-based panel surveys will be implemented in seven counties – Baliyet (Upper Nile), Jur River (Western Bahr el Ghazal), Kapoeta North (Eastern Equatoria), Mayendit (Unity), Panyijiar (Unity), Ulang (Upper Nile), and Wau (Western Bahr el Ghazal) – between March and April 2023. MELS requires 39 Field Research Associates, three in each county, who will act as enumerators and administer the survey questionnaires.

### Position Summary:

The Field Research Associates will be responsible for conducting the surveys. The consultancy is for up to 21 working days between March through April 2023.

### Responsibilities:

- Attend enumerator training sessions.
- Understand completely the questionnaire administration.
- Follow guidelines for executing the sampling of households.
- Prepare a daily itinerary for enumeration.
- Properly store all survey documents and materials.
- Thoroughly understand all aspects of the field operations
- Support the listing of households in target villages.
- Ensure proper enumeration and visit to households in the enumeration villages.
- Contact boma and local chiefs, introducing mini-survey exercise to the local leadership on the ground.
- Maintain constant contact with MELS supervisory team.
- Assist resolving problems that they encounter.





- Conduct review of questionnaire with MELS team on completion of questionnaire administration
- Report any issues to MELS staff/officers in charge.
- Check and collect all survey documents, materials, and completed questionnaires.
- Check quality of questionnaires to ensure completeness and accuracy.

#### Qualifications:

- Bachelor's degree in Statistics or relevant field is required.
- At minimum 3-5 years of experience in the humanitarian or international development sectors
- Experience in training enumerators for data collection in South Sudan
- Experience in applying random sampling techniques.
- Experience in overseeing and managing data collections in South Sudan
- Experience with leading household survey data collection, preferred.
- Knowledge on the use of tablets for data collection and data collection apps
- Experience in conducting Field Group Discussions (FGDs) and Key Informant Interviews (KIIs)
- Fluency in oral and written English is required.
- Fluency in oral and written South Sudanese local languages preferred.

Integrity and MSI is an equal opportunity employer that values diversity and inclusion. We strive to develop and maintain a culture that honors the perspectives and identities of our employees, our communities and those impacted by our work.

**\*\*Please note: Only South Sudanese citizens are eligible for this position\*\***

Please note that due to the urgency of the position, CVS will be review on rolling basis.

Please apply by February 20<sup>th</sup> @ 5:00 pm CST by visiting our website, [www.msiworldwide.com](http://www.msiworldwide.com)

**To apply:** please hand deliver and addressing your application to Integrity Global MELS Human Resources and Administrative Manager at Goshen House, Gate I or email: [ssmels.recruitment@integrityglobal.com](mailto:ssmels.recruitment@integrityglobal.com) or use our online application system <https://podio.com/webforms>, <https://tinyurl.com/3h99f7d8>

