



Position	Food Security and Livelihood (FSL) Project Manager.
Number	01
County, Town	Juba
Report to	Programme Manager
People under Supervision	FSL project officer and Extension workers.
Department	Programme
Types of work	Full Time
Travel	Field base
Deadline	19 th Feb,2026

Responsibilities

What about EASD. EASD is a national, non-profit-making and non-political non-governmental humanitarian and development organization established in 2022. The organization is dedicated to improving the well-being and resilience of vulnerable and marginalized communities through inclusive, accountable, and sustainable development and humanitarian interventions.

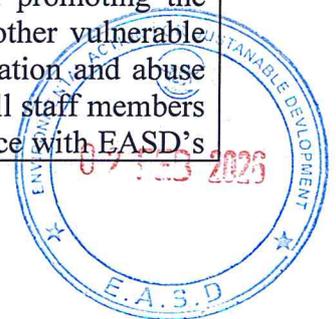
EASD implements integrated, people-centered programs across key sectors, including humanitarian response, livelihoods and economic empowerment, education, WASH (Water, Sanitation and Hygiene), nutrition and health, protection, and good governance. The organization adopts community-driven, conflict-sensitive, and gender-responsive approaches to ensure that interventions are contextually appropriate and leave lasting positive impact.

Through capacity strengthening, resilience building, and promotion of social inclusion, EASD supports communities to access essential services, protect their rights, and enhance self-reliance. Special attention is given to women, children, youth, persons with disabilities, and other at-risk groups.

Guided by humanitarian principles of humanity, neutrality, impartiality, and independence, EASD works collaboratively with government institutions, local authorities, civil society, and development partners. EASD maintains high standards of transparency, accountability, and ethical conduct and is an equal opportunity employer that encourages qualified, committed, and motivated professionals to apply and contribute to its mission.

Main objective. To lead the design, implementation, and oversight of effective food security and livelihoods programs that enhance household resilience, improve income and food access, and support vulnerable populations through sustainable, market-based, and community-driven approaches in line with humanitarian and development standards.

Safeguarding and Code of conduct. EASD is committed to safeguarding and promoting the welfare, dignity, and rights of all individuals, particularly children, women, and other vulnerable persons. The organization maintains a zero-tolerance policy toward sexual exploitation and abuse (SEA), harassment, abuse of power, discrimination, and any form of misconduct. All staff members are expected to uphold the highest standards of ethical behavior and act in accordance with EASD's



safeguarding policies at all times.

EASD's Code of Conduct outlines the principles and professional standards that guide staff behavior, including respect, integrity, accountability, impartiality, and professionalism. Employees must ensure respectful interaction with communities, colleagues, partners, and stakeholders, and must not engage in behavior that may cause harm or undermine the organization's values and reputation.

Compliance with safeguarding policies and the Code of Conduct is a condition of employment. All staff are required to participate in mandatory safeguarding training and to report any concerns, suspicions, or violations through established reporting and accountability mechanisms. Disciplinary action, including termination of employment, may be taken in cases of non-compliance.

Key Duties and Responsibilities.

Activity planning and management

- In cooperation with the project staff and with the Head office, cooperate in full harmony and efficiency with the other partners on the ground.
- Plan and monitor the activities' progress, in compliance with the contract signed with the donor and with SSHF and the donor's procedures;
- Prepare monthly reports to the Head office and regularly organizes project review meetings to identify issues and discuss solutions with relevant heads of department.
- Collaborate with the MEAL team to ensure adequate project monitoring, including through the implementation of the AAP mechanism, and the prompt integration of any findings and recommendations into the project implementation;
- Contribute at analyzing possible opportunities of project designing/funding in collaboration with the Head office;
- Elaborate, write and prepare all necessary documents to present new projects, in accordance with the organization's processes and procedures, with particular reference to SSHF.
- Cooperate with the Communication and Fund-Raising office for all communication, awareness and fund raising activities implemented in and for the country, also supporting the donor's visibility.

Staff Management

- Regularly meet the local partner to organize joint programmatic activities;
- Consistently monitor partners' activities to ensure the upholding of the highest quality standards;
- Review partners technical and financial reports, in collaboration with the project administrator;
- Plan and organize capacity building activities for the local partner.

Administrative and financial management

- Plan all expenditures in collaboration with the Finance Manager and Programme Manager.
- Regularly monitor all incurred expenditures on the activities budget;
- Supervise accounting and the project cash safe/bank account management and, where there was no dedicated staff, directly manage the accounting and the project cash safe/bank accounts, using the instruments made available by the organization.

Logistics



- Prepare the Purchases Plan in cooperation with the Programme Manager and in coordination with the Executive Director.
- Ensure the organization and donor's procedures respect when purchasing goods and services;
- Is responsible of the correct management of all goods purchased for the project, both directly and purchased by other offices/field offices. For all goods purchased by the project update the inventory, in cooperation with the Administrative Coordinator;
- Contribute to strengthen the security assessment and ad hoc procedures, specifically applying the general country procedures to the specific context of the project.

Human Resources

- Select the local staff to be employed in projects, and manage any other project's expatriate staff in coordination with the Head office and in compliance with the country's rules/laws and with the EASD's regulation in the country;
- Coordinate and supervise the work done by all the project staff, in compliance with the organization's security procedures;
- By making use of the organization's tools, evaluate the local staff employed for projects and participate to the evaluation of his/her own project, upon request by the direct supervisor;
- Is responsible for the initial and continuous training of the local staff under responsibility.

Reporting

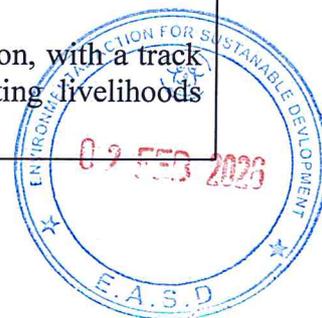
- Ensure the preparation, in compliance with the deadlines, of all financial and narrative reports interim and final expected by the project in coordination with the Programme Manager and with the Administrative Coordinator;
- Is responsible for the preparation of all formal communication and contract modifications requests (ex. budget modification) of the project to the donor.

Institutional relations

- Communicate with the donors' officers, the local authorities which are competent in the aspects related to the project, the project's partners and beneficiaries, in compliance with the organization's guidelines;
- Will be a focal point, in coordination with the Head office in Juab.
- Represent EASD in all relevant clusters and working groups, contributing to raise the organization's profile and keeping the organization abreast on the latest technical guidance and recommendations;
- Will report on EASD activities on Activity info and participate in the HRP process as necessary.

Qualifications

- Advanced degree in Business/Economics, International Development, Agriculture or a related field or equivalent work;
- Minimum 3-5 years experience in the humanitarian field and in a similar position, with a track record of success and results achieved, including at least 3 years implementing livelihoods programming in South Sudan



- Experience of working in project management on one or more among the main donors, with priority to SSHF;
- Experience of working within an insecure environment with responsibility for security planning, monitoring and management;
- Professional experience in the region is an asset.

Hard skills

- Proficiency in written and spoken English;
- Computer literacy, with high proficiency in the use of standard office software applications (e.g. Microsoft Word, Excel and PowerPoint);
- Ability in project management in a comprehensive way (logistics, programme, reporting, staff management); and to use properly the standard project management tools;
- Ability to conduct sectorial analysis and to understand and transform into possible proposal the policies and strategies of the donors;
- Ability to organize and supervise a complex team;
- Ability to organize work efficiently and deliver assignments in a timely manner often under time constraints.

Soft skills

- Strong analytical and practical problem-solving skills;
- Institutional relations management and cultural context understanding;
- Strong supervisory abilities, and demonstrated capacity of teamwork and of coordination with the relevant actors;
- Very good inter-personal and writing communication skills.

Plus

- Knowledge of local Nuer Language is and added advantage.
- Knowledge of Arabic;
- Previous experience with an international humanitarian NGO.



How to apply.

All applications must be completed in full and submitted with all required supporting documents in the specified format. Applications may be submitted either by email to easds2021@gmail.com or as a hard-copy dropped off at the EASD Office in Juba at Munuki Dar-el-salam next to former Maxi Care medical center not later than 19th Feb, 2026. Applicants must meet all eligibility requirements outlined in the application guidelines, and all information provided must be accurate and verifiable, as false or misleading information may result in disqualification. Applications must be submitted by the stated deadline, as late or incomplete submissions will not be considered. Female candidates are strongly encouraged to apply. Only applications that fully comply with these criteria will be reviewed.

