



**CALL TO BID
(the "BID DOCUMENT")**

From:

ZOA – South Sudan
P.O. Box 381
Nyakuron West, Juba, South Sudan
Email: recruitment.southsudan@zoa.ngo

Date: April 24, 2020

Subject: CALL TO BID

File Code: PHARUS – Mini Water yard construction & Borehole Drilling– 04/2020

Bids to be submitted via email to: recruitment.southsudan@zoa.ngo or Hand delivered in Sealed envelopes to: **ZOA Country Office** Located at Nyakuron West, Juba-South Sudan.

Closing deadline: Time: 5:00 p.m. (East African Time)

Date: Wednesday, 29, April, 2020

CALL OF EXPRESSION TO BID FOR THE DRILLING AND INSTALLATION OF THREE (3) HAND PUMPS, AND THREE (3) MINI WATER YARDS THREE PAYAMS OF MAKUACH, ANYIDI, AND KOLNYANG IN BOR, JONGLEI STATE.

1. Introduction

ZOA has received funding from PHARUS to support Resilience Recovery for Food Security & Livelihoods, and Peace building project in Bor, Jonglei State. The project seeks to support and strengthen Food Security and Livelihoods while bolstering peace building initiatives amongst the Bor communities in the Payams of Makuach, Anyidi, and Kolnyang through tackling some of the common sources of conflict among which access to water stands out.

ZOA would therefore like to use part of this PHARUS project grant to Drill, Construct and Install three (3) Mini water yards, and three (3) Borehole hand-pumps in the places as in the table below;

S/No.	Site Name	Boma	Payam	Type of water Source	Target Population
1	Bailiir	Makuach	Makuach	Hand pump	970
2	Langbaar B East	Kon-beek	Makuach	Mini water yard	4,500



3	Wut-thou	Anyidi	Anyidi	Hand pump	750
4	Amoyok	Thianwei	Anyidi	Mini water yard	3,500
5	Chuei-madul	Kolnyang	Kolnyang	Hand pump	650
6	Malual-chat	Gak	Kolnyang	Mini water yard	4,000
				TOTAL	14,370

2. Description of the Assignment

ZOA wishes to engage the services of a competent drilling company with a strong background in borehole drilling and mini water yard installation to bid for the Drilling, Construction, and installation of 3 borehole hand-pumps and 3 mini water yards of 10,000 liters in two 5,000 liter water tanks per each water yard. Each mini water yard will have two tap stands of 6 taps with one being 100 meters away and the other at the mini water yard installation site as in the annex drawings.

The Company must demonstrate extensive experience in this field with extensive knowledge of drilling limitations in the Jonglei context.

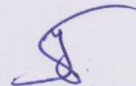
Bids must include quotations with minimal costings of prices for 3 borehole hand-pumps, and 3 borehole mini water-yards fully installed. Prospective bidders must read and understand the information and quantifications provided in **annexes**.

Prospective bidders must use the same information to prepare and submit their bids not later than **29/04/2020**.

3.Required Documents for bidding

Your Company must prepare and submit your quotations with the following documents;

- Letter of expression of interest to drill, construct, and install 3 borehole hand pumps and 3 mini water yards.
- A detailed Bill of quantities with a realistic quantification and costings of projected expenses
- A company profile with reference for related drilling, and installation work done previous
- Proof of valid Legal registration and evidence of tax returns to government.
- A detailed CV of the proposed group of water engineers for the proposed project.
- Price quotes in USD
- Detailed explanation of additional BOQ specifications (if different from stipulated specifications in the annexes);

4. Further instructions

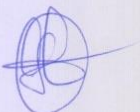
1. Your Company shall bear all costs associated with the preparation and submission of the bid documents and ZOA shall, in no case, be held responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
2. Each of you will participate in and submit one set of bid. This rule applies equally to companies within the same group of companies with the same ownership.
3. Bidders shall prepare and submit bids independently and without any connection, knowledge, comparison of information or arrangement, direct or indirect, with any other bidder.
4. The bidder is expected to carefully examine the contents of its bid. Failure to comply with the requirements of the call for expression shall be at the bidder's own risk. Bids not submitted in conformity with the above bidding Conditions and its annexes shall be rejected.
5. The bidder must be a fully registered entity or group in South Sudan with all valid legal documents attached to the bid.
6. ZOA has ZERO TOLERANCE TO SEXUAL HARRASMENT, EXPLOITATION & ABUSE. Any bidder known to have indulged in such practice now or during this bidding process will be disqualified with the immediate effect.

5. Amendment of Call for Expression of Interest

7. At any time prior to the deadline for submission of bids, ZOA, may for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the call for expression of interest documents by the issue of addenda.
8. Any addenda that is issued shall be part of the call for expression documents pursuant to Part 5 above, and shall be communicated in writing to all bidders who are requested to immediately acknowledge the receipt of each addendum by E-mail to ZOA. To allow prospective bidders reasonable time in which to consider an addendum in preparing their bids ZOA may extend the deadline for submission of bids.

6. Process to be Confidential

9. Information relating to the examination, clarification, evaluation and comparison of bids and recommendations for the award of the contract will not be disclosed with the process of evaluation. Any effort by a bidder to influence ZOA's processing of the bids or award decisions may result in the rejection of its bid.
10. Information contained in and with the RFQ is considered proprietary in nature and is to remain confidential between ZOA and the bidder. Access to these materials shall not be granted to third parties without the prior written consent of ZOA.
11. Due to the Corvid-19 pandemic, bids shall be opened by ZOA tender committee in the absence of the bidder representatives.



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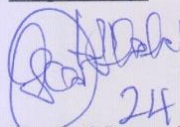
7. Award of Contract

12. Bids must be received by ZOA in the manner specified on or before the deadline date on page 1 of this call to bid document.
13. ZOA, in its sole and unfettered discretion, reserves the right to accept your bid in whole or part.
14. ZOA reserves the right to negotiate with one or more of the bidders, seek clarification from bidders regarding their bids and invite modifications to the bids submitted.
15. ZOA reserves the right to reject any offer before the award of the contract, or to annul the bidding process and reject all offers at any time.
16. ZOA shall notify the successful bidder in writing of the results of the bid evaluation. Upon notification by the successful bidder, ZOA will promptly inform the other bidders that their Submissions were unsuccessful.
17. Awards shall be made per full bidding for both the Borehole hand pumps and the Mini water yards, and ZOA reserves the right to award the contract for both to one company or to two different companies.

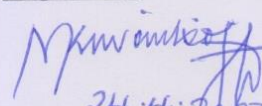
8. General Conditions and Disclaimers

18. This Call for expression of interest is simply an invitation to bidders to submit a bid in accordance with this call to bid document. This Call to bid does not constitute an offer of any kind on the part of ZOA.
19. No contractual or other legal obligations arise on the part of ZOA to any bidder by this call to bid or the submission of a bid by a bidder nor is any legal relationship created between ZOA and any bidder until such time as an agreement, if any, is subsequently reached with a bidder.
20. ZOA reserves the unilateral and exclusive right to modify or cancel this call to bid at any time without any obligation to any bidder and makes no guarantee that the process initiated by this call will continue.


Prepared by:


24/04/2020
Head of Operations

Prepared by:


24.4.2020
Program Manager

Approved by:


24 April 2020
Country Director

ZOA
RELIEF | HOPE | RECOVERY