

JOB VACANCY NOTICE

Médecins Sans Frontières (MSF) is an international, non-governmental, medical relief organization which provides assistance to populations in distress, to victims of natural disasters and armed conflict irrespective of race, gender, religion, creed or political convictions.

MSF-Belgium is seeking qualified and highly motivated applicants for the function of:

COUNSELLOR EDUCATOR (2)

Main purpose of the function

Perform counseling and/or education sessions to patients, following different medical and mental health MSF protocols and procedures, in order to improve their psychosocial condition.

Accountabilities

- Identify the psychosocial, socio-economic and administrative needs for patients
- Actively promote the availability of counselling services and carry out, individual or in group counselling, basic psycho educational sessions, to patients, their families (when needed), in order to alleviate their psychosocial difficulties within the project scope.
- Refer patients to other specialists or other institutions for further assistance, when necessary in order to propose the best support available.
- Participate in the creation of any material needed for counselling activities and look after it,
- Keep files and statistics of daily activities and participate in team meetings to share experiences and discuss special cases with other counsellors, preserving confidentiality
- Inform line manager of any problem of any kind arising during the day-to-day activities.
- Take active part in trainings, supervisions/intervisions and support the activities manager when necessary in doing sensitization for MSF staff or external partners about mental health /psychosocial issues.
- Discuss difficulties and problems in counselling with supervisor.

MSF Section/Context Specific Accountabilities

- Organizing support groups in and outside the community centre with help of Manager
- Perform counselling sessions for patients/caretakers and children in both the hospital and Outreach/Mobile clinics
- Organizing follow up individual counselling in hospital as well in Outreach/Mobile clinics
- Provide Psycho-education on mental health in the triage on daily basis.
- Maintaining the network and cooperating closely with relevant medical facilities, officials, institutions, NGOs and identifying possible local actors or local NGOs by strengthening the referral pathway.
- Providing daily records for activities conducted and clients supported to the manager for record keeping, filing and documentation to ensure data analysis and proper archiving in a timely manner.

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Requirements	
Education <ul style="list-style-type: none"> Counselling, Social Work, Education, Psychology or other similar degree/diploma essential. 	Experience <ul style="list-style-type: none"> Two (2) years' experience in a similar position essential. One (1) year experience essential with any I/NGO. Working experience with children desirable.
Language <ul style="list-style-type: none"> English (written and spoken) and Arabic essential 	Knowledge <ul style="list-style-type: none"> Desired knowledge of the affected population and local service landscape Strong communication, organizational and social skills (active listening, open attitude, empathy, sensitivity) Capacity to work in a multidisciplinary team Initiative, creativity and flexibility Capacity to adapt Interest in helping vulnerable population
Competencies <ul style="list-style-type: none"> Results and Quality Orientation Teamwork and Cooperation Behavioural Flexibility Commitment to MSF Principles Stress Management 	

Application procedure	
1. Assemble your application including letter of motivation, CV with active contact number, copy of required diplomas, copy of work certificates, labor card, and copy of South Sudanese National ID. Incomplete applications will not be considered.	
2. Clearly indicate the position you are applying for and submit your application to:	
Location	Medecins Sans Frontieres Belgium office in Renk, Yei, Juba, Kejo Keji, Boma, Meruwa
Email	MSFOCB-renk-recruitment@brussels.msf.org
Deadline	Monday 23rd of March 2026, 4 PM

Responsible employer
MSF is an equal opportunity employer that values diversity. Men, women and people with disabilities are encouraged to apply. MSF is committed to hiring candidates who will contribute positively to creating safe and respectful work environments.

Notice
Only short-listed candidates will be announced and invited for the next step of the recruitment process. All applications will remain the property of MSF-B.

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