



## VACANCY ANNOUNCEMENT



<b>Job Title:</b>	Deputy Health Manager
<b>Number of Post</b>	One (1)
<b>Band /Level /Grade:</b>	7B Professional
<b>Department:</b>	Health
<b>Location:</b>	Ajuong Thok
<b>Overtime Eligible:</b>	N/A
<b>Contract Status</b>	Fixed Regular (National)
<b>Date of Issue:</b>	Wednesday, 22 <sup>nd</sup> February 2023

### **Background/IRC Summary:**

The International Rescue Committee as one of the world's largest humanitarian agencies, provides relief, rehabilitation, and post-conflict support to victims of oppression and violent conflict in 42 Countries. IRC is committed to bold leadership, innovation, and creative partnerships. South Sudan, an independent nation since 9<sup>th</sup> July 2011, is emerging from decades of brutal civil war rooted in disputes over religion, ethnicity, resources, governance, and self-determination. The security situation remains fragile, and the operational context is challenging. IRC has been in South Sudan since 1989 and currently operates in Northern Bahr El Ghazal, Lakes, Unity, and Central Equatoria States. IRC South Sudan program is currently seeking qualified candidates to fill the above vacant position.

### **Job Summary:**

The Deputy Health Manager is responsible to Oversee the technical implementation of health and nutrition services delivery.

### **Major Responsibilities/Duties:**

Under the direct supervision of Senior Health & Nutrition Manager, the Deputy Health Manager will be responsible for the following:

#### **1. Programming**

- a) Overall responsibilities for the daily clinical care of patients attending Hope Health center-Pamir.
- b) In coordination with medical doctor in charge and the clinical officers, ward in charges, nutrition program staff and the manager, formulate health facility goals, objectives, and intervention strategies.
- c) Ensure high quality patient care by conducting regular assessments of service delivery points and availability of supplies and equipment in coordination with the senior health and nutrition manager.
- d) Report any suspected epidemic prone diseases immediately for investigation and initiate preventive measure.
- e) Coordinate referral of patients to tertiary facilities in Liaison with the senior health and nutrition manager.
- f) Conduct ward rounds in the health facility.
- g) Participate in the Hospital 24-hour call system.
- h) Prepare weekly work/activity plans for him/ herself for review by the Senior Health and Nutrition Manager
- i) Ensure a participatory and inclusive atmosphere by fostering good relations with all stakeholders including the facility staff and members of the refugee community.
- j) Ensure high quality programming at the clinic with mainstreaming of the principles of protection (safe programming), disaster risk reduction and



*Reviewed by the RRC office*



environmental awareness activities.

- k) Participate in camp health and nutrition surveys.
- l) Attend all staff meeting and Quality of care committee.
- m) Conduct mentorship and on job training.
- n) Leads monthly clinical review of cases in collaboration with the senior M&E officer.

## 2. Human Resource Management

- a) Monitoring and supervision of the medical and nutrition staff both nationals and refugee to ensure that work is done properly and efficiently.
- b) Routinely monitor staff performance according to their Job description and set objectives.
- c) Evaluation and appraisal of staff through the IRC performance management
- d) Develop ongoing education programs for health staff as well as identifying their training needs.
- e) Review personal issues and concerns of facility staff and assist with determining and implementing solutions. Consult the HM when need arises.
- f) Monitor staff leave plans to ensure there are no major gaps in service delivery.

## 3. Operations

- a) Monitor and ensure the proper usage of program supplies.
- b) Participate in annual program planning process and budget implementation, recommend budget revisions to focus on priority areas and assist with raising of fresh bulk supplies orders every trimester.

## 4. Communication and reporting

- a) Monitor closely morbidity and mortality trends together with all the other health indicators.
- b) Participate in and ensure that weekly hospital departmental meetings, quality of care committee meetings and monthly staff meetings are held in the facility.
- c) Ensure adequate flow of information for all supervisees with constant feedback as may be required.

## 5. Other duties:

Carry out other relevant or requested duties as may be required.

### Key Working Relationships

**Reports to:** Senior Health and Nutrition Manager.

**Directly supervises:** Hygiene Promotion Officer and HIV/TB Officer.

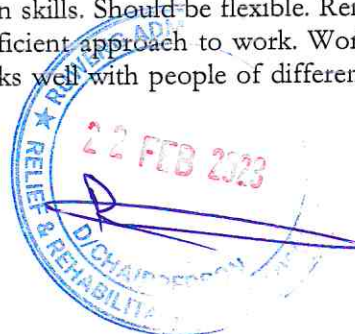
**Internal/External contacts:** Clinical Officers, Mental Health Officers, Midwives, Nurses, Laboratory Technician, Senior Nutrition Officer, EPI technician and pharmaceutical warehouse/dispensing Operations staffs, County Health Department, Health Partners and refugees camp leadership.

### Job Qualifications, Skills, and Experience:

**Education Qualification:** Bachelor's degree in medicine and Surgery from a recognized university. Medical Doctor registered with south Sudanese medical council/ other recognized medical council.

**Work Experience:** More than three years' experience in working a busy hospital setting. Experience working with refugee and IDPs settings and working with NGO is an added advantage.

**Demonstrated Skills and Competencies:** Excellent clinical and surgical skills. Should be able to work with minimal supervision. Should be able to plan his/her work daily. Should be able to write a report in English. Should be computer literate (Microsoft word and excel). Ability to work in a remote area. Should be a team player. Should have good communication skills. Should be flexible. Remains productive when under pressure. Demonstrates a systematic and efficient approach to work. Works collaboratively with team members to achieve results. Relates and works well with people of different cultures, gender, and



backgrounds.

**Language Skills:** Fluency in English and classic Arabic language is required.



**Standards of Professional Conduct:** The IRC and IRC workers must adhere to the values and principles outlined in IRC Way Standards for Professional Conduct. These are Integrity, Service, Accountability and Equality. In accordance with these values, the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation.

**Safeguarding policy:** The IRC has a zero-tolerance policy for safeguarding violations by staff, incentive workers, visitors, sub-grantees, suppliers/sub-contractors, and implementing partners. Safeguarding at the IRC is an integral to the organizational values and ethics, and staff and associates are expected to take all reasonable steps to prevent the sexual exploitation, abuse, and harassment of any person linked to the program by both its employees and any downstream partner. The successful candidate will be subject to a thorough background check and satisfactory references.

**Narrowing the Gender Gap:** The International Rescue Committee is committed to narrowing the gender gap in leadership positions. We offer benefits that provide an enabling environment for women to participate in our workforce including a flexible hour (when possible), maternity leave, transportation support, and gender-sensitive security protocols

**Equal Opportunity Employer:** IRC is an Equal Opportunity Employer. IRC considers all applicants based on merit without regard to race, sex, color, national origin, religion, sexual orientation, age, marital status, veteran status, disability, or any other characteristic protected by applicable laws.

The position is strictly for **SOUTH SUDAN NATIONAL WITH REQUIRED IDENTIFICATION DOCUMENTS.**

**How to Apply:** Interested applicants should submit a **CV with 3 references** (Please indicate referee telephone number and email address) and a copy of academic and training certificate, a copy of **refugee ID** and **day time telephone contact** address it to the **Human resources Department**, IRC South Sudan and you can delivered your Application to **IRC field office in Jamjang**, or you can e-mail your applications to [SS-HR@Rescue.org](mailto:SS-HR@Rescue.org) Deadline for submission **Monday 13<sup>th</sup> March 2023** before **5:00PM** Central African Time.

**NOTE:** Only short-listed candidates will be contacted and attach photocopies only while original will be asked at the interview panel and all the photocopies will remain the property of IRC. Any candidate who may wish to do job solicitation to win favor whether directly or indirectly will automatically lead to disqualification of one's application once detected at any stage of the process.

**PLEASE REMEMBER TO CLEARLY INDICATE THE POSITION YOU ARE APPLYING FOR ON THE ENVELOP (Hand Delivery)/SUBJECT Email)**

***'WOMEN, MINORITIES AND PEOPLE LIVING WITH DISABILITIES ARE ENCOURAGED TO APPLY.***

