



Our Vision for every Child, Life in all its Fullness; Our Prayer for every heart, the will to make it so

Building Brighter Futures for Vulnerable Children

JOB OPPORTUNITY AT WORLD VISION INTERNATIONAL – SOUTH SUDAN RE-ADVERTISEMENT

World Vision is a Christian Relief, Development and Advocacy Organization dedicated to working with Children, Families and Communities to overcome poverty and injustice. World Vision serves all people, regardless of religion, race, ethnicity or gender. All employment in World Vision is conditioned upon successful completion of all applicable background checks, including criminal record checks where possible.

World Vision International - South Sudan is now seeking for a qualified and dynamic Individuals (**Man or Woman**) who are willing to share in our vision and promise to Children, to join us in the role below:

Job title: Programme Officer (Resource Acquisition) x 2
Reporting to: Business Development Manager
Location: Kuajok and Malakal
Availability: As soon as possible

Purpose of the position:

World Vision South Sudan is seeking a Program Development Manager-Resource Acquisition to facilitate program development and resource acquisition for both emergency response (Cat III) and ongoing programming with high standards of appropriateness, timeliness, and effectiveness. The purpose of the position is to work with the Program Development Manager and Program Development Director in developing and coordinating multi-state proposals and concept papers for multi-sectoral relief and recovery programs as well as leading grants acquisition processes for assigned zone. The PMR will liaise with potential and current donors to establish relationships that promote fund acquisition and program collaboration.

Key Responsibilities

Grants Acquisition

- Lead multi-state proposals and concept papers for key institutions and acquire funding needs for assigned zone as agreed with PD Manager and PD Director, ensuring timely submission and managing all components of the proposal development processes;
- Support PD Manager and PD Director in building a robust proposal pipeline;



- Ensure implementation of opportunity go/no-go decision guidelines and signed risk assessment protocols;
- Assess level of risks associated with opportunity

Grants Quality and Compliance

- Lead the development and systematic monitoring of grant implementation (e.g. institutionalization of grant management dashboard);
- Improve internal collaboration, communication and coordination among departments in monitoring progress, identifying and working on grants related concerns to overcome grants management bottlenecks;
- Standardizing GAM processes and protocols for tracking, measuring and managing grants efficiency;
- Work with Program Officers and key staff from other departments t

Partnerships and Relationships Management

- Develop and maintain external relationships with local partners and INGOs enhancing partnership approach in the process;
- Work with relevant teams in preparation and signing of agreements with line ministries and other government agencies;
- Work closely with the Director of Projects and Partnerships in representing WV in networks and optimize information sharing among teams (e.g cluster meetings);
- Engage and pre-position WV with NGOs and institutional donors to develop consortia;

Knowledge Management

- Lead GAM knowledge management and sharing of learning;
- Regularly update GAM-related info on Horizon and PIH including GAM opportunity tracking tool to monitor and report on grant opportunities;
- Develop and maintain GAM resource materials relevant to SO and donor positioning and partner engagements and ensure availability of updated collateral materials;
- Work with relevant teams in building an evidence base for WV project models and approaches vital to communicating project impact and pro

Support to Strategy Development and implementation of GAM Business Plans

- Contribute to the development and implementation of GAM Business Plans in alignment with the country strategic priorities;
- Support PD Manager in the reporting of GAM Matrices performance on a regular basis;
- Support PD Manager and PD Director in monitoring revenue growth, portfolio growth, value of opportunity pipeline and win rate, among others;

Donor Engagement and External Relations

- Provide regular updates to WV Support Offices and donors in-country regarding the implementation of projects assigned;
- Support BD Manager and BD Director in developing key relationships and partnerships with other INGOs, local and national NGOs and donors.
- Support the preparations and signing of agreements with key agencies;

Knowledge Management

- Lead the team in the timely updating of grants information in Horizon/Knowledge Management/PIH database;
- Support the project managers in the compilation of key project documents



Qualifications: Education/Knowledge/Technical Skills and Experience

The following may be acquired through a combination of formal or self-education, prior experience or on-the-job training:

- Bachelor's degree in a related field from accredited university;
- At least 2 years of previous experience in project design, proposal writing and donor relations for an INGO in a relief and / or development context;
- Good networking skills;
- Excellent skills in project design, budget preparation, evaluation and proposal writing;
- Ability to independently develop log frames, monitoring and evaluation plans and indicator tracking tables for projects and programs;
- Strong knowledge and understanding of the humanitarian industry (relief, development, and advocacy), including how INGOs operate in the global and local contexts
- Excellent analytical/problem-solving skills and attention to detail in the development of written documents;
- Excellent English communication skills with ability to express ideas, thoughts and concepts clearly and effectively in writing using correct and appropriate grammar, structure and spelling.
- Excellent computer knowledge including Word, Excel, and Power Point
- Demonstrated personal values, attitudes and behaviors that are consistent with World Vision Core Values Essential
- Must demonstrate patience, tolerance, problem solving, open-mindedness and interest in social justice.
- Works independently with minimum supervision.
- Experience working in a cross-cultural environment;
- Willingness to work and travel to hardship locations;
- Good understanding of World Vision's current ministry and operations.
- Mature in faith.

HOW TO APPLY

Interested candidates (**South Sudanese Nationals**) who meet the above criteria should submit their application, cover letter and an updated CV with at least three referees with their telephone and email contacts. Address your application to: **The Human Resource Manager, World Vision South Sudan**

Qualified female candidates are strongly encouraged to apply

Indicate the position you're applying for in the subject line.

Applications should be submitted to this email recruitsdno@wvi.org or Hand deliver to any of **World Vision offices.**

Closing date for receiving applications is: 24th May 2021 at 5:00pm (local time)

Please note that only shortlisted candidates shall be contacted and documents once submitted will not be returned to the candidates.

