



VACANCY ANNOUNCEMENT

Action Against Hunger is a non-governmental organization whose aims and mission is to save lives by eliminating hunger, under-nutrition, particularly during and after emergency situations like disasters. Action Against Hunger focuses on nutrition, health and healthcare practices; food security and livelihoods (FSL); water, sanitation and hygiene (WASH) and advocacy.

Action Against Hunger USA is currently looking for a qualified **South Sudanese Nationals** to fill in the position of **Food Security & Livelihood Officer (01) Roving**

Position open date: **May 22, 2023**

Closing date: **June 9, 2023**

Expected Start date: **July 2023**

Contract Duration: **6 Months**

Location: **Roving**

NB: This position is contingent on funding

Action Against Hunger-USA is part of the Action Against Hunger International network, which provides humanitarian relief in over 40 countries worldwide in the sectors of nutrition, health, water/sanitation, and food security. Action Against Hunger-USA, an independent NGO, currently manages operations in seven countries: Kenya, South Sudan, Tanzania, Uganda, Ethiopia, Haiti and Somalia. Action Against Hunger-USA has approximately 1,500 staff based in the various country offices, Head Quarter in New York City and Operational Centre in Nairobi. Additional growth is anticipated.

I. SUMMARY OF POSITION

Under the supervision of the FSL Program Manager, the MET FSL Officer will directly work with direct beneficiaries of ACF-USA South Sudan Mission through distributions and continuous monitoring activities /intervention of ACF. S/He will work in close coordination with the field staff of other ongoing ACF programs in the area.

PURPOSE

Execute different activities in areas of FSL such as, undertaking implementation of FSL project activities, documentation, monitoring and evaluation, and participating in any emergency response activities

ENGAGEMENT

Liaise with beneficiaries, local government technical staff, ACF Logistics & Nutrition team and FSL staff in coordination office on FSL related issues and other operational factors that influence consistent delivery of FSL services at the Base level.

DELIVERY

Sustains FSL standards in the area of beneficiary targeting, activity implementation, documentation, monitoring & evaluation, report writing in line with internal rules and regulations, funding regulations and Action Against Hunger Charter of Principles and Core Values.

II. ESSENTIAL JOB FUNCTIONS

1. Implement the FSL activities within the MET intervention

- Ensure implementation of the Food Security and livelihood (FSL) activities related to the MET intervention in South Sudan with attention on qualitative aspects of FSL work.
- Assess and update project needs at field level (Technical, HR, financial, logistics) Developing terms of reference and data collection tools of all surveys/assessment with support of FSL Technical line manager
- Schedule activities according to the project's development and ensure meeting timeline
- Preventing any difficulties that may endanger the correct and timely implementation of activities and seek solutions with the support of the Programme Manager and Field Coordinator including FSL specialist where necessary
- Identify and anticipate problems or constraints and seek solutions with the support of the Programme Manager and Field Coordinator;
- Follow the project's advancement;
- Propose solutions or improvements for better performance of the project;
- Develop specific IEC and messaging appropriate for the intervention and FSL activities including good agricultural practices in emergency farming
- In compliance with ACF standards, Charter and principles, implement and supervise the distribution of FSL kits and other activities related to the MET response.
- Provide technical support to extension service providers and ensure quality extension support including capacity building/coaching
- Streamline the extension model including appropriate extension approaches in line with climate smart practices



2. Coordination, Reporting and monitoring of activities

- Coordinate FSL activities for the MET response and sensitize local partners in the field;
- Submit quantitative/qualitative weekly/monthly reports on the FSL activities to the FSL PM/Specialist and verify contents of reports and make sure that it complies with the accomplishments;
- Coordinate with nutrition team to ensure compliance with FSL minimum package in nutrition interventions and support related activities, including assessment, activities implementation and indicator tracking;
- Organize information meetings with partners and local authorities and communities at local level and generate/share meeting minutes with the line manager;
- Develop FSL community volunteers (FSLCV) weekly and monthly work plans and daily monitoring of FSL activities (Household visit, PDM, Support nursery belt management, ...)
- Work closely with FSLCV team and guide them on activity implementation
- Coordinate with IYCF/CMAM PM MET and WASH officer MET and strengthen the HP sessions based on the feedback from other teams;
- Coordination of FSL promotion activities with those of Nutrition, WASH and other stakeholders involved.

3. Manage and capacity building of FSL Community Volunteers

- Participate in the selection of FSL community Volunteers
- Train the team of Agriculture and fishing practices, household visit, PDM and make sure they transmit messages clearly to the community and at HH level;
- Lead the team in conducting house hold visit, PDM visit at HH level;
- Organize and train beneficiaries on agriculture (nursery belt establishment, plants transfer, etc....) and fishing practices;
- Organize the team's work: optimize the distribution of tasks according to the members' potentials.

4. Participate in budget and logistics management of FSL programme component

- Establishing all purchase requests with NUT PM in charge of the base;
- Developing the monthly budget forecast with NUT PM in charge of the base;

- Ensuring availability of logistics means for FSL activities and ensure tracking on the budget component;

5. Emergency Response

- Take active role in all FSL related aspects in case of any emergency, under the guidance of the PM.
- Ensure active liaison with communities to ensure proper flow of information with respect to ACF's role and communities needs
- To travel and actively participate in implementation of emergency FSL intervention to places assigned by manager.
- Support the other ACF bases in case of emergency needs
- Any other activity assigned by line manager in relation with emergency response

III. SUPERVISORY RESPONSIBILITIES

- Will be required to supervise FSL Assistant and Intern whenever the need arise.

Reporting Responsibilities

- Daily formats and data gathering, Weekly contribution to project APR
- Monthly field activity report
- Post Distribution Monitoring and Distribution Reports

IV. GENDER EQUALITY COMMITMENTS

- Fostering environment that supports values of women and men's equal access to information.
- Provides an environment where women and men must be promoted based on the performance objectives.
- Respect for beneficiaries, women, men, children (boys & girls) regardless of gender, sex, disability, religion, etc.
- Value and respect for all cultures.
- Promote and uphold the PSEA policy and procedures.

V. FISCAL RESPONSIBILITY

N/A

I. CONTACTS/KEY RELATIONSHIPS (internal & external):

- FSL Specialist: technical support - exchange of information
- IYCF/CMAM PM MET: hierarchical relationship
- Others Programme staff: exchange of information and coordination
- FSLCV team: direct supervision
- Local Authorities and Partners: exchange of information, coordination, training

VI. PHYSICAL DEMANDS

- While performing the duties of this job, the employee is required to sit for long periods and to concentrate on work, including typing, and turn out heavy volumes of work accurately, within short time frames under stressful situations in the context of a moderately noisy office with many interruptions. Must be able to proofread own work accurately so that only minor corrections are needed on an infrequent basis.
- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

VII. WORKING CONDITIONS, TRAVEL AND ENVIRONMENT

The duties of the job require regular job attendance at least five days per week. Must be available to work outside normal office hours or on the weekends as required. Must be able to travel as required for standard domestic and international business purposes. While performing the duties of this job in the field, the employee may be exposed to precarious settings under high security risks and/or very basic living conditions and outside weather conditions, as well as to infectious diseases.

VIII. REQUIRED QUALIFICATION

- Degree/Diploma or technical training in Food Security and Livelihood or Diploma in Economics, or rural development

IX. REQUIRED SKILLS & EXPERIENCE

- Excellent communication skills in English and preferably Arabic
- Ability to analyse and synthesize
- Ability to manage and build the capacity of a team
- Good organizational and reporting skills
- Good interpersonal skills, Flexibility, Dynamism and Creativity.
- Knowledge of FSL (previous food security experience indispensable, in particular agricultural practices, seed varieties, fishing practices and techniques)
- Experience in programme design, monitoring, evaluation and reporting;
- Ability to use computer software package is required (Word, excel, Outlook, etc...)
- 2 years' experience in the implementation of FSL activities.
- Excellent knowledge of local area (cultural habits, geographic area of assignment - including road and village locations)
- Familiarity with agriculture promotion and Community mobilization tools preferred
- Familiarity with fishing activities implementation desirable
- Accuracy and attention to details
- Experience in conducting agricultural and fishing trainings
- Good English verbal translation and communication ability

X. COMMITMENT ANTI-DISCRIMINATION AND PSEA

We provide equal employment opportunities (EEO) to all employees & qualified applicants for employment without regard to race, color, religion, gender, ancestry, national origin, age, handicap, disability, marital status, or status as a veteran. The incumbent is required to carry out the duties in accordance with the Action Against Hunger Safeguarding policies (PSEA, Child safeguarding and Code of Conduct). Action Against Hunger-USA complies with all applicable laws governing nondiscrimination in employment.

XI. SAFE GURADING COMMITMENT

Action against Hunger has zero tolerance towards all forms of harm and abuse.

We take concerns and complaints relating to safeguarding issues involving our staff, partners and suppliers very seriously. **We will take action to vigorously investigate and manage any violations or alleged violations of this policy**

To apply, please! Send your **Cover letter, CV, & ID card as one Document** with three professional References to recruitment@ssd-actionagainsthunger.org specifying **FSL Officer-** as the title of your email, **or hard copy Applications delivered to ACF Office in Hai Cinema**
The deadline for applications is **June 9, 2023 at 5:00pm.**

We will only receive, accept and consider all applications submitted through referred channels above, any applications submitted other than channels stated here in will not be accepted & considered.

"This Position is Open to South Sudanese Nationals Only"

"All Qualified Female Candidates for this position are encouraged to apply"

