



Phone: + 211-921-704-553
 Email: info@titifoundation.org
 Nyakuron West Juba
 South Sudan

BILL OF QUANTITIES FOR CONSTRUCTION OF WOMEN AND GIRLS' FRIENDLY SPACES

Name of Company:	
Address:	
Phone number:	
Email address	

Kindly provide a quotation for the following services/works:

Table 1: Price citation

BILL OF QUANTITIES FOR CONSTRUCTION OF WOMEN AND GIRLS' FRIENDLY SPACES (3 units) – Awiel Centre 1, Magwi 1 and Torit 1.

BILL OF QUANTITIES FOR CONSTRUCTION OF WOMEN AND GIRLS' FRIENDLY SPACES (3 units)					
S/No.	Description of Items	UoM	Qty	Unit Cost (USD)	Amount (USD)
1	Ceiling Board works				
1	Chipboard plywood's (with design)	Pcs	12		
2	Stucce Filler of 4kgs	Buckets	3		
3	Nails 2 1/2 Inch	Kgs	15		
2	Painting Works				
1	Undercoat White 20 Liters	Buckets	5		
2	Vinny Silk emulsion Cream 20 Liters	Buckets	5		
3	Weather Guard Cream 20 Liters	Buckets	2		
4	Brilliant White 20 ltrs	Buckets	3		
5	Rollers Big	pcs	8		
6	Brushes 3"	Pcs	6		
7	Brushes 2"	Pcs	6		

8	Brushes 4"	pcs	6		
9	Masking Tape 2"	pcs	12		
10	Black Water paint 20 liters	pc	1		
11	Red oxide Paint 4 liters	Tins	4		
12	Chalkboard Paint 4 liters	Tin	1		
13	Soft brooms	Pcs	5		
14	Black DPC polytene	Roll	1		
3	Floor works (screeded floor)				
1	Cement	Bags	60		
2	Sand big Truck	Trips	3		
3	Ballast	trips	3		
4	Water (the contractor estimate the quantity of water).	LS	1		
4	Door & Window Works (Wooden/timber)				

1	Front Windows (a) 89x31 cm	Pcs	6		
2	Side Window 1 (a) 89x31 cm	Pc	6		
3	Side Window 2 (a) 89x31 cm	Pcs	6		
4	Behind Windows (a) 89x31 cm	Pcs	6		
5	Main door Wooden (Timber)	Pc	3		
6	Internal door wooden, Door1:39x52 cm	Pcs	6		
7	Glass Putty	Kgs	40		
8	Wooden poles	Pcs	60		
9	2x2" (6ft long)timber for ceiling and binding	Pcs	120		



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5	Labor				
1	Labor	LSM	1		
GRAND TOTAL					

ABLE 2: Offer to Comply with Other Conditions and Related Requirements.

Other Information pertaining to our Quotation are as follows:	Your Responses (Tick appropriately)		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter proposal
Partial Bidding: Not acceptable within a lot.			
Currency of Quotation: US\$			
Payment terms: TITI FOUNDATION South Sudan operates on a standard 30-day credit. Please confirm that you agree with these terms.			
Delivery Lead Time: 15 working days upon purchase order/Contract signature.			
Delivery terms: DDP, Incoterms 2010			
Delivery Location: All three locations			
Validity of Quotation: (90 days)			
1 Year warranty on services and equipment parts of BOQs			
Liquidated damages: 0.5% of contract for every day of delay, up to a maximum duration of 1 calendar month. Thereafter, the contract may be terminated.			

<p>ARTICLE 14: PERFORMANCE SECURITY. Required in an amount equivalent to 5 % of the contract sum and valid to cover the delivery lead time. The performance security will only be required of the selected supplier on contract signing. The proceeds of the performance security shall be payable to TITI FOUNDATION as a compensation for the loss of time resulting from the Contractors failure to complete its obligations under the contract. The performance security shall be denominated in the currency of the contract valid for the period stated. Upon successful completion of the contract obligations and signing of GRN or completion certificate, TITI FOUNDATION will return the performance security to the contractor/Bidder.</p>			
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Documents to be submitted:

Please ensure your quotation is accompanied by the documents listed below.

1. Original company Pro-forma invoice with the final total cost.
2. This tender document with all sections completed, with no alteration to any of the sections, signed and stamped.
3. Valid Certificate of Incorporation (Including a copy of the updated stamp).
4. Valid business Operation license.
5. Valid Tax Clearance Certificate.
6. Implementation timetable (must indicate detailed list of tasks, duration, and allocated resources per task as per the requirement).
7. CV of the lead Engineer, foreman and other technical staff.
8. Construction site Safety plan
9. Minimum 2 contracts/POs of similar nature, value, and complexity (construction projects) implemented during the last 2 years and corresponding completion certificates awarded, contract amount, date, and customer’s current contact details for references to be sought.
10. Active bank statement for the last 6 months, on a Bank letterhead clearly stamped and signed, indicating at least 75% of the financial figure on the quotation.

Bid Submission

All potential suppliers are required to submit the bid documents in a sealed envelope.

ONLY PHYSICAL SUBMISSION WILL BE CONSIDERED (HARD COPY). No electronics submissions. Sealed bids should be clearly marked with the tender reference number and delivered to the following address:



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ATTENTION:
Secretary's
Tender Committee,
TITI FOUNDATION South Sudan
Hand delivered to the below address TITI
FOUNDATION Juba Head Office.
Juba South Sudan Office

Bids may be submitted on or before **10th May, 2024 before 5:00 PM South Sudan local time.** Send your inquiries to this email: peter@TitiFoundation.org

EVALUATION CRITERIA:

In principle, the financial evaluation of complete and responsive offers from qualified bidders will be conducted based on the total cost for the requirement and award based on the lowest price technically qualified bid.

Only qualified bids shall be considered for the technical evaluation.
Technical Evaluation

- Responsiveness/full compliance to technical requirements (BOQ)
- Completeness of bid to the requirement
- Comprehensiveness of after-sales services (compliance with defects liability period)

Financial Evaluation

Financial Comparison of the technically qualified bids after arithmetic analysis and award to Lowest Priced bidder. Award shall be per lot.

We, the undersigned, hereby accept in full the TITI FOUNDATION South Sudan General Terms and Conditions and hereby offer to supply the items listed above in conformity with the requirements of TITI FOUNDATION South Sudan as per details provided above.

NOTE: ONLY SUCCESSFUL BIDDERS WILL BE CONTACTED!

For the supplier	
Name:	
Title:	
Signature and stamp:	
Date:	

TITI FOUNDATION TERMS AND CONDITIONS OF PURCHASE

ARTICLE 1: GENERAL PROVISIONS

The following general Terms and Conditions apply to all orders placed by ("TITI FOUNDATION") with a supplier. The term "order" refers to any TITI FOUNDATION purchase order or contract.

Upon acceptance of the order, the supplier shall be entirely bound by the provisions of these Terms and Conditions which will prevail over any additional or differing terms in the supplier's terms of sale.

This Agreement may only be varied with the written consent of TITI FOUNDATION and any specific terms and conditions in the purchase order or contract will prevail over these terms and conditions.

ARTICLE 2: DELIVERY

Except if otherwise specified in writing in the purchase order or contract, all orders will be delivered carriage and insurance paid (CIP), or in conformity with the Incoterms 2010 specified on the purchase order.

Goods will remain the sole responsibility of the supplier until the delivery note has been signed by TITI FOUNDATION or by the forwarding agent appointed by TITI FOUNDATION.

All orders will be delivered in full, unless TITI FOUNDATION has agreed to partial deliveries in writing.

All deliveries will be accompanied by a delivery note mentioning the purchase order reference or contract numbers, complete descriptions and quantities of goods delivered, and batch or serial numbers if applicable. TITI FOUNDATION reserves the right to request additional documentation such as certificates of analysis and/or certificates of origin for goods delivered.

Should the point of delivery be different to the billing address, a copy of the delivery note, and shipping documentation will be sent to the ordering entity at least 24 hours before expedition of the goods.

TITI FOUNDATION reserves the right to refuse any goods delivered more than quantities ordered. Excess quantities will be returned to the supplier at their own risk and cost.

ARTICLE 3: DELIVERY TIMES

Delivery times and delivery dates appearing on the purchase order or contract are binding.

If contractual delivery times are not respected, TITI FOUNDATION May, in accordance with the law, apply late delivery penalties without prejudice to the cancellation clause. These penalties will amount to two percent (2 %) of the total amount of the undelivered goods, excluding taxes, per week of late delivery.

If goods have not been delivered within ten (10) calendar days after the contractual delivery date, TITI FOUNDATION reserves the right to cancel the order for undelivered goods without notice or payment to the supplier.

ARTICLE 4: COMPLIANCE

A delivery will only be considered as compliant after verification and acceptance by TITI FOUNDATION. Non-compliant goods can be refused, without written prior agreement from the supplier, and returned by TITI FOUNDATION at the supplier's cost and risks within fifteen (15) calendar days of delivery. After this time TITI FOUNDATION will be responsible for costs incurred returning the goods.

TITI FOUNDATION may also demand that the goods be brought up to standard or replaced within fifteen (15) calendar days of receipt of a written request from TITI FOUNDATION, that the total price be refunded, or the cancellation of the order in its entirety.

All delivery prices include packaging charges. No deposit can be applied to packaging without prior written agreement from TITI FOUNDATION. If such an arrangement is agreed, details of the deposit will be clearly explained on all delivery slips and invoices.

ARTICLE 5: PACKAGING

The supplier agrees to supply goods and services that comply with technical specifications defined by TITI FOUNDATION, official standards and, in all cases that comply with good professional practice in the sector in question.

Packaging must be compliant with the quality standards required by the nature of the goods, and their transport, storage, and handling, in order that they are delivered in perfect condition.

ARTICLE 6: WARRANTY

The supplier guarantees that goods will be delivered undamaged and free from defects, contamination, or unreasonable wear, and that they will comply with their destined usage.

The supplier provides, at no additional charge, a 12-month guarantee (spare parts, labor, and travel costs) for delivered goods commencing on the date of acceptance by TITI FOUNDATION. Any replacement or repair of goods by the supplier will renew the guarantee for a further twelve (12) months beginning on the date of acceptance by TITI FOUNDATION of the replaced or repaired goods. The supplier guarantees that any replacement parts will be provided at short notice, and an after-sales service will be guaranteed for five (5) years from the initial delivery date. Date 6th /07/2023

ARTICLE 7: DANGEROUS OR PERISHABLE GOODS

The supplier agrees to inform TITI FOUNDATION of the precautions, instructions, recommendations and applicable restrictions for the transport, warehousing, and handling of perishable or dangerous goods.

The supplier agrees to provide all required official documentation for perishable and dangerous goods, particularly for international shipping.



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Product expiry dates must be displayed clearly and permanently on packaging. The supplier guarantees that the remaining shelf life of the product at the time of delivery is longer than eighty percent (80 %) of its total initial shelf life.

ARTICLE 8: LIABILITY

The supplier is entirely liable for the delivery of goods in compliance with the terms and conditions of the purchase order or contract, and with the laws, regulations, recommendations, standards, and good professional practices applicable to the sector. The supplier is solely liable for any damage caused by its staff or sub-contractors during the execution of the purchase order or contract.

The supplier agrees to hold a valid civil liability insurance policy for the entire duration of their contractual agreement with TITI FOUNDATION.

ARTICLE 9: ORDER CANCELLATION

Any order unfulfilled by the supplier or non-compliant with one or several of their contractual obligations may be lawfully cancelled by TITI FOUNDATION if the failure to comply is not addressed in the fourteen (14) calendar days following formal notification by TITI FOUNDATION by registered mail with acknowledgement receipt.

TITI FOUNDATION will notify the supplier in writing of the cancellation, which will take effect to the sole detriment of the supplier, and this notwithstanding all damages suffered or incurred by TITI FOUNDATION.

ARTICLE 10: PRICE

Unless stipulated otherwise by TITI FOUNDATION, the prices indicated on the purchase order are firm and not subject to change. They include all costs associated with the manufacture, packaging, loading, shipping, and unloading of the goods. Prices for goods to be exported outside the European Union do not include VAT.

ARTICLE 11: INVOICING AND PAYMENT

Two copies of all invoices will be issued and sent to the TITI FOUNDATION office that sent out the order within seven (7) calendar days of delivery.

If several orders are contained in one delivery, a separate invoice will be issued for each order.

All invoices will feature the exact references of the delivery note and the order to which they correspond.

Unless stated otherwise on the purchase order or contract, payments are to be made by bank wire transfer within forty-five (45) days from the end of the month during which the invoice was received.

ARTICLE 12: LEGAL and ETHICAL ASPECTS

TITI FOUNDATION reserves the right to refuse an order at any time if the supplier or one of its sub-contractors provided material support or resources to any individual or entity that commits, attempts to commit, advocates, facilitates, or participates or is found guilty of fraud, active corruption, collusion, coercive practice, bribery, involvement in a criminal organization or illegal activity, or immoral Human Resources practices, such as the use of Child Labour or overriding basic social rights and work conditions or the standards defined by the International Labour Organization (ILO1), particularly in terms of non-discrimination, freedom of association, payment of the legal national minimum wage, no forced Labour, and the respect of working and hygiene conditions

TITI FOUNDATION reserves the right to use international supplier' screening tools to check the supplier's record with regards to their possible involvement in illegal or unethical practices

Furthermore, TITI FOUNDATION is committed to limiting its environmental impact to a minimum and expects its suppliers and service providers to adopt a similar policy.

ARTICLE 13: APPLICABLE LAW AND JURISDICTION

TITI FOUNDATION purchase orders and contracts are governed by French law.

Any dispute between the supplier and TITI FOUNDATION with regards to the interpretation, execution and cancellation of an order will preferably be resolved amicably. Otherwise, all litigation will be handled exclusively by the courts of Paris.

PERFORMANCE SECURITY. Required in an amount equivalent 5 to 10% of the contract sum and valid to cover the delivery lead time period. The performance security will only be required of the selected supplier on contract signing. The proceeds of the performance security shall be payable to TITI FOUNDATION as a compensation for the loss of time resulting from the Contractors failure to complete its obligations under the contract.

The performance security shall be denominated in the currency of the contract valid for the period stated. Upon successful completion of the contract obligations and signing of GRN or completion certificate, TITI FOUNDATION will return the performance security to the contractor/Bidder.

Annex 2

SUPPLIER CODE OF CONDUCT

TITI FOUNDATION is committed to complying with all laws and regulations that apply to our Christian ministry and operating in a manner consistent with the highest professional and ethical standards. As an TITI FOUNDATION supplier, you play an integral role in helping us achieve these goals. We created this Supplier Code of Conduct to communicate the

minimum standards by which all TITI FOUNDATION suppliers are expected to conduct themselves when providing goods or services to our system. Please note TITI FOUNDATION may establish guidelines that are more restrictive than those described in this document. It is your responsibility to share this Supplier Code of Conduct with all personnel who may be engaged in conducting business activities with TITI FOUNDATION.

Respectful Behaviors and Relationships – All suppliers are expected to treat those they work with in TITI FOUNDATION with honesty, dignity, and respect. This includes maintaining a positive and courteous customer service orientation, speaking professionally and respectfully, and responding to requests for information or assistance in a timely manner.

Essential Services and Business Continuity – If a supplier's services are deemed vital to TITI FOUNDATION's ability to provide goods and services to beneficiaries and persons of concern, supplier must agree to develop, test and implement business continuity and disaster recovery plans. Suppliers are also expected to implement adequate security safeguards to prevent cyber security interruptions.

Gifts – TITI FOUNDATION recognizes that the cost of gifts, including meals, entertainment, and social activities provided by suppliers is ultimately borne in the cost of products and services we purchase. Consistent with our mission to be faithful stewards of our resources, TITI FOUNDATION discourages suppliers from providing any gifts or other items of value to our colleagues or contractors working in TITI FOUNDATION facilities ("TITI FOUNDATION Personnel"). The following items are never acceptable:

- Gifts given to TITI FOUNDATION Personnel for the purpose of influencing a purchasing and contracting decision.
- Gifts that reasonably could be perceived as a bribe, payoff, deal, or any other attempt to gain a competitive advantage.
- Cash or items redeemable for cash such as checks, gift cards, stocks, etc.
- Gifts to or from government representatives.
- Gifts or other incentives given for the purpose of encouraging or rewarding referrals.
- Gifts that may violate a law or regulation.

The above requirements do not apply to meals and refreshments provided in connection with a conference or other educational program sponsored by a supplier for the benefit of all attendees.

Sponsored Events – TITI FOUNDATION colleagues may attend supplier sponsored local or out-of-town programs, workshops, seminars and conferences that have a legitimate educational purpose or otherwise support TITI FOUNDATION business objective (e.g., product training) provided such events are infrequent (i.e., no more than once annually) and TITI FOUNDATION, not the supplier, pays for any related travel and overnight lodging costs.

Fundraising – As a tax-exempt, Christian charitable organization, TITI FOUNDATION may solicit charitable contributions to support our livelihood, wash, protection, peace building, and education and health programs. Only TITI FOUNDATION specific departments responsible for fundraising activities may solicit such gifts. TITI FOUNDATION colleagues with responsibilities for ongoing business relationships with suppliers, including the negotiation or selection of suppliers, are prohibited from solicitation and fund-raising activities with suppliers. Other than legitimate fund-raising activities as described above, TITI FOUNDATION colleagues are not allowed to solicit gifts, entertainment, or meals from suppliers at any time. Suppliers who encounter situations where TITI FOUNDATION colleagues are in violation of this policy are expected to contact the TITI FOUNDATION Integrity & Compliance Line at +211927447700 and +254722923203.

Conflicts of Interest – Conflicts of interest, in which a TITI FOUNDATION board member, leadership team, or colleagues' relationship (e.g., employment, investment or other connection) with a supplier conflict, or could appear to conflict, with TITI FOUNDATION's business interests, must be disclosed. TITI FOUNDATION does not permit persons with conflicts of interests to make purchasing decisions. In addition, TITI FOUNDATION colleagues are not permitted to work for a supplier if TITI FOUNDATION is a customer of the supplier. We expect our suppliers to bring any actual, potential, or perceived conflicts of interest to the attention of a TITI FOUNDATION high-level representative (other than the person who has a relationship with the supplier) in a timely manner.

Compliance with Laws – Suppliers are required to conduct their business activities in compliance with all applicable laws and regulations, including laws applicable to individuals and entities operating in South Sudan

Privacy and Security – South Sudan laws require TITI FOUNDATION and our suppliers to maintain the privacy and security of TITI FOUNDATION protected health information (PHI). Suppliers are responsible for ensuring all supplier personnel who provide services to TITI FOUNDATION

be aware of and familiar with the requirements of both the Health Insurance Portability and Accountability Act (HIPAA) Privacy and Security

Rules and, where applicable, those state laws that provide more stringent protection of PHI. Suppliers are also responsible for ensuring all supplier personnel who provide services to network connected devices receive role-appropriate periodic training and assessments (at least annually) on cyber security. In addition, the supplier is responsible to ensure all reasonable and customary industry accepted actions are taken to ensure their respective devices are protected and malware free prior to installation and or use. If a supplier's business relationship with TITI FOUNDATION will require access to or usage of PHI, the supplier will be required to sign a Business Associate Agreement with us.



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Infection Control Policies – Supplier personnel whose activities require access to direct patient care environments are required to adhere to TITI FOUNDATION infection control policies applicable to the organizations visited.

Eligibility to Participate in TITI FOUNDATION Programs – TITI FOUNDATION will not conduct business with any supplier listed on the United Nations list of suspended and removed vendors.

Fraud, Waste and Abuse (FWA) – TITI FOUNDATION will promptly investigate any reports of alleged violations of law, regulations or TITI FOUNDATION policies involving supplier or a supplier’s personnel, including.

Allegations of FWA involving TITI FOUNDATION programs. Suppliers are expected to fully cooperate in such investigations and, where appropriate, in taking corrective actions in response to confirmed violations. These laws also protect “whistle-blowers” – people who report noncompliance or fraud, or who assist in investigations, from retaliation. TITI FOUNDATION policy prohibits retaliation of any kind against individuals exercising their rights under the Federal False Claims Act or similar state laws.

Environmental Purchasing Policy – TITI FOUNDATION is committed to purchasing products and services whose environmental impacts are healthier for the environment and human health. TITI FOUNDATION expects suppliers to develop price competitive, environmentally sound, and safe products and services that help us achieve these objectives.

Supplier Diversity Program – TITI FOUNDATION has a long tradition of support for programs that foster diversity in our organization, and in our communities. Where applicable, TITI FOUNDATION expects its suppliers to mirror our commitment, through subcontracting opportunities with diverse businesses and providing information to TITI FOUNDATION on supplier diversity when requested.

Visitor Policy – When visiting TITI FOUNDATION facilities, suppliers must comply with applicable TITI FOUNDATION visitor policy, including but not limited to, infection control policies. Supplier representatives are required to schedule appointments and must register prior to visiting TITI FOUNDATION premises. Representatives will be required to state the area to be visited, and visits must be restricted to those location(s) only. Visitor badges provided by the facility must always be worn.

Product Samples – With the exception of drug samples provided to a public health Centre or clinic, supplier product samples may not be provided without the advance review and approval of TITI FOUNDATION Supply Chain Management.

Publicity – Suppliers are not permitted to distribute advertising, press releases, or any other general public announcement regarding its products or services to TITI FOUNDATION facilities unless you have obtained prior written authorization from an authorized TITI FOUNDATION management employee.

Business Record Retention – TITI FOUNDATION requires suppliers to retain and make available records related to business with TITI FOUNDATION in accordance with applicable law, regulation, and contract requirements. TITI FOUNDATION also requires suppliers to retain and make available known cyber security vulnerabilities, as well as mitigations for devices purchased from supplier.

Resources – For more information on TITI FOUNDATION policies and programs visit TITI FOUNDATION web site at <http://www.Titi Foundation-ssd.org>.

TITI FOUNDATION Code of Conduct and Integrity & Compliance Line – TITI FOUNDATION Code of Conduct describes behaviors and conduct expected of all TITI FOUNDATION Personnel. The Code of Conduct is available at <http://www.Titi Foundation-ssd.org>. Suppliers may use the Integrity & Compliance Line to report any actual or suspected violations of this Code of Conduct including FWA matters, safety concerns, or other matters, on an anonymous basis without fear of retaliation. The Integrity & Compliance Line is available during working hours each day, 9.30am-5.00pm at +211917080065/+211929973366 and +254722923203

Supplier Authorized Representative

Wehave read and understood the above TITI FOUNDATION supplier code of conduct and TITI FOUNDATION Terms and Conditions. We commit and pledge to uphold it in its entirety without any alterations.
 Signed on behalf of the vendor.....
 Date..... Stamp

