



INTERNAL AND EXTERNAL VACANCY ANNOUNCEMENT: No HHA BB 005

Date: 4 Sept 2023.

HOPE HEALTH ACTION OVERVIEW.

Hope Health Action (HHA) is a Christian NGO passionate about providing life-saving health and disability care to the world's most vulnerable without any discrimination. Founded in 2007, HHA now operates in Haiti, South Sudan and Uganda (the latter two under the umbrella of HHA East Africa).

In 2023 Hope Health Action South Sudan is opening a new health clinic in Kajo Keji county, with the focus of providing outpatient maternal and infant healthcare, Prosthetics and Orthotics (P&O), wheelchairs and physiotherapy support for persons with disabilities in the region. This clinic will also act as a regional hub for an exciting new maternal health project, implementing an innovative new programme called CRADLE, which seeks to improve the early identification, referral and care of high-risk pregnancies.

We are looking for a self-motivated individual with previous Physiotherapist experience to work with us in our well established and leading-edge New Hope Rehabilitation Centre in-BidiBidi, West Nile region, Uganda. You should be well organized, able to work as part of the team, and have a passion for healthcare.

HHA is a dynamic and fast-growing organization. We are committed to creating a nurturing working environment for our employees, supporting their growth and working to the highest standards so we can provide the best support to the people we serve.

SCOPE OF WORK EAST AFRICA

HHA East Africa's focus is on healthcare for the most vulnerable: people with disabilities, maternal health care, nutrition support and some emergency and education support.

1. **Disability care:** New Hope Rehabilitation Centre Bidibidi (including mobile clinic for other settlements especially Palorinya and Adjumani) which includes provision of wheelchairs, physiotherapy, P&O and community-based rehabilitation (CBR).
2. **Nutrition:** Distribution of emergency food relief, agriculture projects, Plumpy'Nut and emergency food provision.
3. **Maternal Health Care:** CRADLE project delivery (CVSA blood pressure monitoring device).
4. **Education;** occasional emergency assistance for schools in refugee settings and support for Amazing Grace School Mijale.

HHA is looking forward to filling the following vacant position in the New Hope Rehabilitation Centre, BidiBidi, West Nile region, Uganda.

Job Title: Physiotherapist.



Number of Position: 01.

Responsible to: HHA Kajo-Kajo South Sudan Clinical Officer.

Location: HHA South Sudan, First Baptist Compound, Wudu Boma, Kangapo 2 Payam, Kajo-Keji County South Sudan.

Hours: Full time, 40 hrs/week.

Overview

We are looking for a highly experienced and passionate physiotherapist, with experience of managing a department and ideally with experience of patience with disabilities, to run physiotherapy services at the clinic, working alongside other healthcare professionals.

This is the senior role of the Therapy team who will oversee the overall coordination, smooth running and management of the department. Working closely with the Programme Manager, and specialists in the P&O and Wheelchair Departments, you will also work with the CBR Manager and mobile clinic team. There will be travel around the West Nile region and occasionally to Kajo-Keji in South Sudan.

Roles and Responsibilities

- Assess patients in need of physiotherapy
- Work with other healthcare professionals in delivering holistic services including Wheelchair and P&O specialists
- Support the Community Based Rehabilitation team in delivery of services to the community
- Develop treatment plan for each patient
- Provide treatment in accordance with the treatment plan and monitor progress
- Instruct patients about plan they should follow at home and track progress
- Compile patient files, ensuring they are kept up-to-date
- Ensure equipment is kept in good working order, anticipate and identify problems in a timely way
- Meet targets to ensure the centre serves a high number of patients
- Keep good time for appointments
- Train and supervise support staff
- Research new ways to conduct physiotherapy
- Update skills and knowledge by attending conferences and seminars
- Communicating with people outside the organization, representing the organization to customers, the public, government, and other external sources; this information can be exchanged in person, in writing, or by telephone or e-mail
- Providing information to supervisors, co-workers, and subordinates by telephone, in written form, e-mail, or in person
- Show good Time Management
- Coordination – Adjusting actions in relation to others' actions



- Quality Control Analysis -- Conducting tests and inspections of products, services, or processes to evaluate quality or performance
- Install equipment, machines, wiring, or programs to meet specifications
- Show and explain physio equipment to healthcare workers
- Maintaining patient records at the clinic ensuring they are accurate, complete and well organized
- Any other assigned or designated duty from your supervisor or manager

This list is not exhaustive, there may be additional responsibilities which arise.

QUALIFICATIONS EDUCATION, EXPERIENCE AND CERTIFICATIONS:

EDUCATION & EXPERIENCE

1. Ordinary level education, Advanced level education will be of added advantage.
2. Physiotherapist Diploma from a highly recognized institution.
3. Up-to-date registration with South Sudan Ministry of Health.
4. Minimum of 3 years' working experience within the Physiotherapy field especially handling of children with different levels of disability cases.
5. Knowledge of general rehabilitation of people with disabilities especially children.
6. Experience working with an international NGO is an added advantage.

SKILLS

1. Creativity and good decision making at all times.
2. Fluency of the local language of the duty station.
3. A good command of both written and spoken English is required.
4. Excellent interpersonal and communication skills.
5. Skilled at using Microsoft Office and Google applications.

ABILITIES

1. Ability to work under minimum supervision at all times.
2. Ability to maintain confidentiality of patient information and adhere to professional code of conduct.
3. Ability to treat all patients and staff with respect, without prejudice.
4. Ability to provide attention to detail.
5. Ability to maintain detailed records with high accuracy.
6. Ability to be flexible.
7. Ability to adhere to HHA Code of Conduct.
8. Physical Conditions. This position requires work at health facilities located in remote areas with very basic living conditions.

Note: The above job description is intended to describe the general nature and level of work being performed by staff assigned to this job. It is not intended to be an exhaustive list of all responsibilities, duties, and skills required of staff in this position. Duties, responsibilities and skills are also subject to change based on the changing needs of the job, department or organization. The job description does not constitute an employment agreement between the employer and employee and is subject to change by HHA East Africa as the requirements of the job change.



HOW TO APPLY:

Requirements for Uganda Nationals

- Application Letter.
- A valid National ID.
- CV, copies of academic documents.
- A letter of appointment from your previous employment.
- Recommendation letter from (professional reference, faith and a community leader).

Requirements for non-Nationals

- A valid passport.
- Work permit.
- A cover letter.
- A letter of appointment from the employing company.

All applications should be addressed to;
Hope Health Action Kajo-Keji South Sudan, Wudu Boma Kangapo 2 Payam.
eateam@hopehealthaction.org
+211924229868 / +256 784 339316 / +256 773 462162.

Note:

- Applications sent on-line should have all documents attached in one PDF.
- Our main office is located at New Hope Rehabilitation Centre, Health Centre III, BidiBidi Base Camp, Zone 1, Uganda and also in Kajo-Keji County First Baptist Compound, Wudu Boma, Kangapo 2 Payam.
- Hope Health Action South Sudan is an equal opportunity employer, while we thank all applicants for their interest, only those short-listed shall be contacted.
- Any form of lobbying will lead to automatic disqualification.

Deadline: 18 September 2023 at 5:00pm South Sudan Local Time (CAT).