

**REQUEST FOR QUOTE NOTICE**

**Deadline for submission of bids July 17<sup>th</sup>, 2024**

From: Samaritan's Purse.

South Sudan, Hai Cinema next to

Quality Hotel, Old Juba Town Road.

E-mail: [SouthSudanSealedBid@samaritan.org](mailto:SouthSudanSealedBid@samaritan.org)

**Date: July 04<sup>th</sup>, 2024**

**Subject: RFQ NO: MWJB -2024-061 Latrine Construction Materials**

Samaritan's Purse wishes to contract a legally recognized service provider (company) for **Latrine Construction Materials supply – DDP - Maiwut Samaritan Purse Compound.**

Item #	Unit	UoM	Part #	Item Description	Unit Cost	Total cost	Remark
1	600	bags		Cement			
2	1784	kgs		Reinforcement bar Y12			
3	30	Kg		Binding wire			
4	50	Roll		wire mesh, welded, for concrete 5mm, 1.2mx2.4m			
5	20	Pieces		Vent pipe 4" with fly screen 4m long			
6	24	pcs		PVC Pipe Clamp for ventilated pipe, 4" size			
7	146	Kg	3"=50kgs, 4"=36kgs, 5"=36kgs and 6"=24kgs	Nails(Assorted 3" 4" 5") equal kgs			
8	40	Pieces		Timbers 2"X3" (soft wood) 4m-long			
9	40	Pieces		Timbers 2"X4" (hard wood) 4m-long			
10	64	Pieces		Timbers 1"x9" fascia board well finished 4m-long			
11	72	Pieces		EGA Iron sheet 30 gauge			
12	2	Roll		Hoop Iron (20kg)			

13	160	Metres		Damb prove (DPM 1000 gauge)			
14	360	Metres		Stirrupts 6mm 12m long			
15	88	Pieces		Timbers 2"X4" (soft wood) 4m-long			
16	16	Pieces		Padlock Medium 2"			
17	8	Pieces	The tap is 0.7m above the ground.	100-litters Plastic Handwashing Container with tap and metallic stand			
18	16	pairs	1.3m-hieght X 1.0m-width	Metalic Rail door with a frame well finished with black paint.			
19	16	Pieces	2m X 0.9m	Metalic finished door with frame well painted with SP green color.			
20	16	kgs		Roofing nails with plastic rubber washers			
21	24	litters		Wood presevative (burnt engine oil)			
22	160	litters		Emulsion under coat			
23	80	litters		Emulsion orange finished/over coat			
24	36	litters		Emulsion black skirting paint			
25	18	litters		Blue glose paint for facia board			
26	36	litters		SP green glose paint for doors			
27	24	litters		Liquid thinner solution			
28	40	Pieces	Size 2", 3", 4"	Brush bristle			
29	24	Pieces		Brush rollers			
30	50	litters		Deep blue weather guard for exterior			
<b>TOTAL</b>							
<b>Currency</b>							<b>USD</b>

### **Manner of Submission:**

Please submit your tender in accordance with the requirements detailed below,  
Either

**By hand delivery** to Samaritan's Purse Juba office, HAI CINEMA NEXT TO QUALITY HOTEL, JUBA TOWN ROAD in sealed enveloped clearly marked **MWJB -2024-061 VIP Latrine Construction Materials**

OR

**By Email to the following address (Tender committee email):** [SouthSudanSealedBid@samaritan.org](mailto:SouthSudanSealedBid@samaritan.org) with the formal bid and additional supporting documentation indicated below. The subject line should be **RFQ NO: MWJB - 2024-061 VIP Latrine Construction Materials.**

## Sealing and Marking of Bids

The Bidder shall enclose the bid in a plain envelope securely sealed, the envelope shall:

- Be addressed to the tender committee (see above e-mail address), Juba office.
- Bear the bid reference number **RFQ NO: MWJB -2024-061 VIP Latrine Construction Materials** as the subject of the bid.
- No other markings should be on the envelope.
- The bidder will drop the envelope into a tender box at the Samaritan's Purse office reception and shall register the company and name of the person dropping the envelope. If all envelopes are not sealed and marked as required, the tender committee will reject the bid during the review time.

**Bidders with questions regarding this notice should send them in writing to the email address: [SouthSudanSealedBid@samaritan.org](mailto:SouthSudanSealedBid@samaritan.org)** Responses will be shared through the same email address.

## **Your bid should clearly indicate the following:**

- Detailed specifications (if different from stipulated specifications):
- Limitations.
- Mode of payment, terms & conditions.

## **Bid Disqualification Criteria:**

- Any Supplier that fails to attach the following documentation with bid will be disqualified immediately;
  1. Copy of valid tax clearance certificate.
  2. Copy of company incorporation certificate (Renewed). **Make sure to submit both sides & stamped.**
  3. The bid should have at least 3 months' quote validity with clear delivery lead time.
  4. The currency of offer should be **USD** with clear payment terms.
  5. Sign and stamp Samaritan's Purse **tender code of conduct** and return it alongside quotations.
  6. Copy of a minimum of three purchase orders or contracts with stamp and acknowledgement that reflect delivering the same category of **Latrine Construction Materials** to other organizations since 2020 – 2023.

## **Conditions of bidding:**

- Payment terms will be within 15-30 business days after receipt of goods and invoice, by Electronic bank transfer/checks.
- Business Contact details including the President/Owners of the company.
- Samaritan's Purse is not subject to VAT; therefore, all offers should be exclusive of VAT costs.
- NB: **No tender documents are to be requested from the office.** You only need to submit your quotation as instructed above.
- Should be a legally registered company.
- Should complete and fill in the attached Supplier Information Form.
- With a track record or experience of **Latrine Construction Materials**
- Ability and capacity to supply the specified work to Samaritan's Purse Juba office SP field Office.
- If submitting in an EMAIL format, **only** bids submitted **solely** to [SouthSudanSealedBid@samaritan.org](mailto:SouthSudanSealedBid@samaritan.org) will be accepted.
  - Emailed Bids will be REJECTED if:
    - Another Samaritan's Purse email is in copy
    - Submitted separately to any other party.
    - Any coercive behaviour is suspected.
    - Failure to meet selection criteria indicated below (Marked Red)

## **Terms & Conditions:**

- SAMARITAN'S PURSE accepts no responsibility and is under no obligation to reimburse applicants for the costs associated with preparation of their applications;

- Time of delivery of service is very important; the service provider should therefore indicate a reasonable time for supply upon receiving of Purchase Order (PO) otherwise delay penalties will be strictly implemented and no time extension would be granted unless for reasons beyond the contractor's control.
- SAMARITAN'S PURSE reserves the right to award the most qualified service provider (contractor) regardless of the lowest price submitted;
- SAMARITAN'S PURSE reserves the right to award to more than one bidder or to reject all applicants and cancel the solicitation at any t

