



TENDER FOR CAR HIRE FRAMEWORKS OF AGREEMENT(IRSS-Lot-12-CH-03-22)

BACKGROUND/INTRODUCTION

Islamic Relief is an independent humanitarian and development UK-based organization, with an active presence in over 40 countries across the globe, we strive to make the world a better and fairer place for people still living in poverty. Islamic relief began its humanitarian operation in South Sudan in 2004 focusing on providing lifesaving aid and implementing developmental Programmes to support people affected by the flood, drought, and Conflict establishing three sub-sub-offices Narus (Kapoeta East), Wau, Warrap. A satellite office in Yei and the Main office in Juba.

With funding from IR USA (BETTER FUTURE SOUTH SUDAN), Islamic Relief is implementing a project “South Sudan integrated emergency response in WBeG and CE”. The project aimed at saving lives, reducing suffering, and increasing human dignity among the conflict-affected IDPs, host, returnees communities in Western Bahr el Ghazal (Wau) and Central Equatoria (Wau, Yei & Kajo keji).

As well as responding to disasters and emergencies, Islamic Relief promotes sustainable economic and social development by working with local communities - regardless of race, religion or gender.

Our vision:

Inspired by our Islamic faith and guided by our values, we envisage a caring world where communities are empowered, social obligations are fulfilled and people respond as one to the suffering of others.

Our mission:

Exemplifying our Islamic values, we will mobilize resources, build partnerships, and develop local capacity, as we work to:

Enable communities to mitigate the effect of disasters, prepare for their occurrence and respond by providing relief, protection and recovery.

Promote integrated development and environmental custodianship with a focus on sustainable livelihoods.

Support the marginalized and vulnerable to voice their needs and address root causes of poverty.

We allocate these resources regardless of race, political affiliation, gender or belief, and without expecting anything in return.

INTRODUCTION

IRSS would like to contract vendors specialized in car rentals with the designated areas mentioned in the TOR

BILL OF QUANTITIES

Please also use our table when filling the prices. If you do not have the item just keep it empty. Your offer should be for the quantity that we request, not less and not more.

Please only use USD (\$) as the currency for your offers as per the guidelines.

DELIVERY LOCATIONS

S/N	Description	Location	Unit Cost Per Day \$	Unit cost Pick and drop \$
1	Wau	Wau		
2	Warrap/ Tonj North	Warrap/ Tonj North		
3	Yei	Yei		
4	Kajo Keji	Kajo Keji		
5	Kapoeta	Narus		
		Kapoeta North		

The Supplier is required to work as per the below guidelines;

APPENDIX 1

- a. Price
- b) Profile
- c) General Experience
- d) Specified Commodity Experience
- e) Delivery Location(s)
- f) Delivery Time
- g) Validity of Quotation

h) Bank Statement (Deposits in 3 Months)

i) Experience with IRSS

NB. All above documents should be in the same sequence and divided by separators arrange chronologically from a to i failure to abide by may lead to disqualification from the process and extra marks is given for correct arrangement of the documents.

All tenders are required to be submitted before **Friday 18th Mar 2021, 4.00 pm Local time** pursuant to the attached guidelines for submitting a quotation and be returned to; **HAND DELIVERY TO IRSS TENDER BOX** upon registration on the bid receipt form.

For any issues relating to the tender or its contents please email directly to; IRSS.Tender@islamic-relief.com.ss

All quotation providers are requested to fill in Appendix 1 and 2 below when submitting their proposal to IRW.

APPENDIX 2

Summary of Bid Prices

<i>No.</i>	<i>Description</i>	<i>Total Price in USD (\$)</i>
1	Grand Total Bid Price	
2	Discount Ratio (if any) ... % and the amount	
3	Grand Total after Discount	
4	Delivery time scales (in days)	

We have carefully checked and examined all bid documents and we are offering the costs above on a fixed basis and they are not subject to any changes or alterations including those due to currency fluctuations.

Total Price **USD (\$)**

In words [_____]

Bidder's Signature

Stamp

Date

Bidder is required to stamp this document with their legal company stamp no bid will be accepted without a genuine company stamp.