

**CATHOLIC RELIEF SERVICES SOUTH SUDAN PROGRAM  
(P2R)**

**CRS JOB ADVERTISEMENT**

**Job Title:** Project officer (Nutrition)  
**Department:** Nutrition  
**Band:** 7  
**Reports To:** Field Area Coordinator  
**Country/Location:** Duk

**About CRS**

Catholic Relief Services is the official international humanitarian agency of the Catholic community in the United States. CRS works to *save, protect, and transform* lives in need in more than 100 countries, without regard to race, religion or nationality. CRS' relief and development work is accomplished through programs of emergency response, HIV, health, agriculture, education, microfinance and peacebuilding.

**Job Summary:**

As a nutrition officer, you will facilitate the achievement of project objectives through coordinating and reporting on all project activities and providing technical guidance and advice to community mobilizers advancing Catholic Relief Services' (CRS) work serving the poor and vulnerable. Your technical skills will ensure that the project for which you are responsible applies best practices and constantly works towards improving the impact of its benefits to those we serve.

**Job Responsibilities:**

- Develop and implement effective nutrition program work plan to allow timely implementation of activities.
- Provide technical assistance to RFSP nutrition interventions, particularly on promotion of MIYCN key messages and execution of supplementary feeding programs.
- Strive to maintain strong integration of nutrition with other thematic components of RFSP2R, and strengthen nutrition referral linkages in the community.
- Conducts regular field visits in payams and bomas to monitor and supervise the implementation community mobilizers, volunteers and peer support groups on nutrition related activities.
- Organize trainings to build the capacity of community cadres and locally influential people on MIYCN and appropriate use of IEC materials.
- Systematically approach mothers and key influencers of child feeding and caring practices to



promote key MIYCN messages.

- Prepare and timely submit activity reports to the FAC and PM; including both figurative and narrative analysis.
- Builds and maintains effective relationships, with nutrition team, colleagues and external partners and supporters.

### **Typical Background, Experience & Requirements:**

#### **Education and Experience**

- Bachelor's degree/Diploma in a nutrition related field
- Minimum 1 year work experience in nutrition programming for Bachelor degree holder and 2 years for Diploma.
- Experience working with Community Mobilization
- Experience in WASH and nutrition is an advantage;
- Experience working with partners, participatory action planning and community engagement.
- Experience monitoring projects and collecting relevant data.
- Experience using MS Windows and MS Office packages (Excel, Word, PowerPoint).

#### **Personal Skills**

- Analysis and problem-solving skills with ability to make sound judgment
- Good relationship management skills and the ability to work closely with local partners
- Proactive, results-oriented and service-oriented
- Attention to details, accuracy and timeliness in executing assigned responsibilities

**Required/Desired Foreign Language:** Dinka and English

**Travel Required:** Willing to travel in Payams of Duk > 50 % of the time

#### **Key Working Relationships:**

**Supervisory:** WASH and Nutrition community mobilizers

**Internal:** Area Manager, COP, and DCoP, sector technical team leaders, Nutrition PM, MEAL Manager, Commodity Operations Manager, area managers and field area coordinators.

**External:** Government ministries and NGOs.

#### **Agency-wide Competencies (for all CRS Staff):**

*These are rooted in the mission, values, and guiding principles of CRS and used by each staff member to fulfill his or her responsibilities and achieve the desired results.*

- Trusting Relationships
- Professional Growth
- Partnership
- Accountability



**MEAL COMPETENCIES (for all CRS program Staff)**

- *MEAL in Design: 3*
- *Monitoring: 4*
- *Evaluation: 3*
- *Accountability: 3*
- *Learning: 3*
- *Analysis & Critical Thinking: 3*
- *ICT for MEAL: 2*
- *MEAL in Management: 1*

**Disclaimer:** This job description is not an exhaustive list of the skill, effort, duties, and responsibilities associated with the position.

**CRS' talent acquisition procedures reflect our commitment to protecting children and vulnerable adults from abuse and exploitation.**

**Application submission:**

Interested candidates should submit a **Non-refundable** application letters and CVs, to the undersigned not later than **March 2, 2021, 5:00PM**. Only short-listed candidates will be contacted.

**Human Resources Manager**

Catholic Relief Services

South Sudan program, Bor or (drop at any CRS Office)

Or by E-mail: [southsudanvacancies@crs.org](mailto:southsudanvacancies@crs.org)

CRS South Sudan Program is an equal-opportunity employer. In making employment decisions, it does not discriminate based on gender, ethnicity, religion or political affiliation.

**By applying to this job, I understand and acknowledge that CRS requires its staff to treat all people with dignity and respect and to actively prevent harassment, abuse, exploitation, and human trafficking. Further I understand that if I am a successful candidate, I will be subject to a comprehensive background check and my personal/professional references will be asked to evaluate my behavior related to the above safeguarding-related topics.**

*Approved by Labour office*

*Bor, Jonglei State*

