

# Institute for Promotion of Civil Society



South Sudan



IPCS is a nongovernmental, nonprofit making and a non-political organization founded in January 1999 by some South Sudanese community with help of Action AfrikaHilfe International (AAH-I). IPCS aims at improved functioning Civil Society and livelihood in South Sudan. IPCS has built partnership with many International and National NGOs in South Sudan working to improve the capacity of sprouting Civil Society of South Sudan over the past 9 years. Among those INGOs we have Action Africa Help, Oxfam Novib, DFID, International HIV Alliance, UNHCR, UNICEF, NPA, EED, ICCO EC etc. This relationship has created a remarkable change in our society and the entire people of South

## JOB ADVERT

### Job Description

The Institute for Promotion of Civil Society (**IPCS**) Coordination Office in Juba invites applications from suitably qualified and interested candidates to fulfill the below positions.

### Job Advert

**Position** : Senior Social Worker ( 03 Positions)  
**Project** : Child Protection -UNICEF  
**Location** : Yei  
**Responsible to** : Project Manager  
**Posting Period** : 06 Nov 2023 to 24 November 2023  
**Job Opening Number** : 0003.Human Resource-IPCS

### Job Summary:

The Child Protection Social worker will be responsible for providing social services ensuring in line with key child protection principles including best interests of the child, confidentiality, do no harm and child participation. The social workers will work closely with the community based Child protection structures to identify unaccompanied and separated children and children with protection needs and concerns including those involved in worst forms of child labor, and at-risk children, at high risk of harm providing case management services







### **Key Area of responsibility:**

- Work with communities and specifically the child protection committees to identify cases of Children in need of protection support and report to IPCS Coordination office.
- Provide case management services support to identified children in line with Child Protection Case Management Guidelines.
- Work closely with community leaders and Inform the community of Yei CV intervention, as well as other child protection services available, including child friendly spaces.
- Work with child protection officer to identify common themes on child protection that need awareness raising in the community.
- Conduct outreach to assess and provide support to the children during house visits, consistently conduct outreach and follow up.
- Liaise with children and families to ensure that vulnerable cases are resolved in a swift and appropriate manner using appropriate child protection protocols.
- Provide information and advice on existing social services and how to access them.
- Work as a member of a team ensuring effective communication of relevant information in order to make sure that a proper management of the case is preserved.
- Facilitate child protection committees and parent support groups meetings in the targeted villages.
- Identify alternative care arrangements for the separated and unaccompanied minors in the targeted villages.
- Work in close collaboration with the child protection actors and community members to strengthen the referral system and community based support system.
- Work with case management team to support/undertake referral of children to other services.
- Facilitate, collect and report information regarding the overall situation of child protection risks, with particular attention on vulnerable/at-risk children.

### **Skills and Qualifications**

- University Bachelor Degree , Diploma or Certificate in the highlighted fields like, Human Rights, Psychology, social works and social Administration, Public health / Community Health, International relations are preferable while any Degree in any of the above field will be an added advantage in the application
- Experience working with children in child protection/social work including knowledge of different social skills.
- Experience in working with National or International NGO's, UN agencies and/or local authorities in complex emergencies





- Good understanding and experience of working a case worker especially Yei and Lainya is a definite advantage.
- Verbal fluency in English, local Arabic plus any of Bari language could be an added advantage.
- Commitment to child protection and respect of the best interest of the child
- Understanding of protection concerns for children and knowledge of community mobilization techniques.
- Strong interpersonal skills, ethical sensitivity and ability to empathy with children and their carers
- Good communication skills with fluency in written and spoken English Language ,
- Strong motivation and willingness to work with children for their wellbeing
- Basic familiarity with Micro-soft word application packages (Word, Excel and database software) and willingness to develop further.
- Ability to work under pressure and willingness to work flexible hours when necessary.
- Commitment to and understanding of social worker Children's village's aims, values and principles.

#### **Child Safeguarding Policy:**

IPCS South Sudan, as a national (NGO) holds strict child safeguarding principles and a zero-tolerance policy for conducts of sexual harassment, exploitation and abuse in the workplace and other places where the organization's activities are rendered. Parallel to technical competence, recruitment, selection and hiring decisions will give due emphasis to assessing candidates value congruence and thorough background checks, police clearance reference check processes.

#### **How to apply**

Interested applicants should send their applications with a CV and Covering letter plus and scanned copies of their academic transcripts and certificates with full details including telephone numbers and emails submitted to the attached email [hr.recruitment.ipcs@gmail.com](mailto:hr.recruitment.ipcs@gmail.com) / [ipcssouthsudan@gmail.com](mailto:ipcssouthsudan@gmail.com), Deliver @ hand at IPCS Office Hai Tarawa- Juba or Hai Guwava YEI Office ,FOR MORE INFORMATION CONTACT .0980727166

**Closing date is 24<sup>th</sup>Novmber, 2023.**

**Competent Female candidates are hereby encouraged to apply.**

Only short listed candidates will be contacted.





# Institute for Promotion of Civil Society



## South Sudan



IPCS is a nongovernmental, nonprofit making and a non-political organization founded in January 1999 by some south Sudanese community with help of Action AfrikaHilfe International (AAH-I). IPCS aims at improved functioning Civil Society and livelihood in South Sudan. IPCS has built partnership with many International and National NGOs in South Sudan working to improve the capacity of sprouting Civil Society of South Sudan over the past 9 years. Among those INGOs we have Action Africa Help, Oxfam Novib, DFID, International HIV Alliance, UNHCR, UNICEF, NPA, EED, ICCO EC etc. This relationship has created a remarkable change in our society and the entire people of South

### JOB ADVERT

#### Job Description

The Institute for Promotion of Civil Society (**IPCS**) Coordination Office in Juba invites applications from suitably qualified and interested candidates to fulfill the below positions.

#### Job Advert

<b>Position</b>	: Social Worker ( 10 positions)
<b>Project</b>	: Child Protection -UNICEF
<b>Location</b>	: Yei
<b>Responsible to</b>	: Project Manager
Posting Period	: 06 Nov 2023 to 24 November 2023
Job Opening Number	: 0002.Human Resource-IPCS

#### Job Summary:

The Child Protection Social worker will be responsible for providing social services ensuring in line with key child protection principles including best interests of the child, confidentiality, do no harm and child participation. The social workers will work closely with the community based Child protection structures to identify unaccompanied and separated children and children with protection needs and concerns including those involved in worst forms of child labor, and at-risk children, at high risk of harm providing case management services





### **Key Area of responsibility:**

- Work with communities and specifically the child protection committees to Identify cases of Children in need of protection support and report to IPCS Coordination office.
- Provide case management services support to identified children in line with Child Protection Case Management Guidelines.
- Work closely with community leaders and Inform the community of Yei CV intervention, as well as other child protection services available, including child friendly spaces.
- Work with child protection officer to identify common themes on child protection that need awareness raising in the community.
- Conduct outreach to assess and provide support to the children during house visits, consistently conduct outreach and follow up.
- Liaise with children and families to ensure that vulnerable cases are resolved in a swift and appropriate manner using appropriate child protection protocols.
- Provide information and advice on existing social services and how to access them.
- Work as a member of a team ensuring effective communication of relevant information in order to make sure that a proper management of the case is preserved.
- Facilitate child protection committees and parent support groups meetings in the targeted villages.
- Identify alternative care arrangements for the separated and unaccompanied minors in the targeted villages.
- Work in close collaboration with the child protection actors and community members to strengthen the referral system and community based support system.
- Work with case management team to support/undertake referral of children to other services.
- Facilitate, collect and report information regarding the overall situation of child protection risks, with particular attention on vulnerable/at-risk children.

### **Skills and Qualifications**

- University Diploma ,or Certificate in the highlighted fields like, Human Rights, Psychology, social works and social Administration, Public health / Community Health, International relations are preferable while Bachelor/Degree in any of the above field will be an added advantage in the application
- Experience working with children in child protection/social work including knowledge of different social skills.
- Experience in working with National or International NGO's, UN agencies and/or local authorities in complex emergencies





- Good understanding and experience of working a case worker especially Yei and Lainya is a definite advantage.
- Verbal fluency in English, local Arabic plus any of Bari language could be an added advantage.
- Commitment to child protection and respect of the best interest of the child
- Understanding of protection concerns for children and knowledge of community mobilization techniques.
- Strong interpersonal skills, ethical sensitivity and ability to empathy with children and their carers
- Good communication skills with fluency in written and spoken English Language ,
- Strong motivation and willingness to work with children for their wellbeing
- Basic familiarity with Micro-soft word application packages (Word, Excel and database software) and willingness to develop further.
- Ability to work under pressure and willingness to work flexible hours when necessary.
- Commitment to and understanding of social worker Children's village's aims, values and principles.

#### **Child Safeguarding Policy:**

IPCS South Sudan, as a national (NGO) holds strict child safeguarding principles and a zero-tolerance policy for conducts of sexual harassment, exploitation and abuse in the workplace and other places where the organization's activities are rendered. Parallel to technical competence, recruitment, selection and hiring decisions will give due emphasis to assessing candidates value congruence and thorough background checks, police clearance reference check processes.

#### **How to apply**

Interested applicants should send their applications with a CV and Covering letter plus and scanned copies of their academic transcripts and certificates with full details including telephone numbers and emails submitted to the attached email [hr.recruitment.ipcs@gmail.com](mailto:hr.recruitment.ipcs@gmail.com) / [ipcssouthsudan@gmail.com](mailto:ipcssouthsudan@gmail.com), Deliver @ hand at IPCS Office Hai Tarawa- Juba or Hai Guwava YEI Office ,FOR MORE INFORMATION CONTACT .0980727166

**Closing date is 24<sup>th</sup>Novmber, 2023.**

**Competent Female candidates are hereby encouraged to apply.**

Only short listed candidates will be contacted.

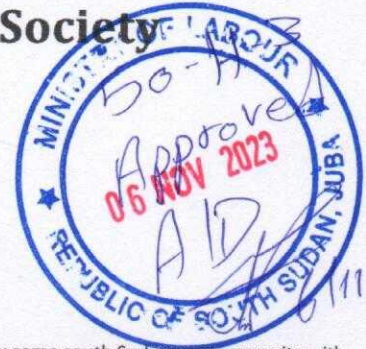




# Institute for Promotion of Civil Society



South Sudan



IPCS is a nongovernmental, nonprofit making and a non-political organization founded in January 1999 by some south Sudanese community with help of Action AfrikaHilfe International (AAH-I). IPCS aims at improved functioning Civil Society and livelihood in South Sudan. IPCS has built partnership with many International and National NGOs in South Sudan working to improve the capacity of sprouting Civil Society of South Sudan over the past 9 years. Among those INGOs we have Action Africa Help, Oxfam Novib, DFID, International HIV Alliance, UNHCR, UNICEF, NPA, EED,

## JOB ADVERT

<b>Position:</b>	<b>Child Protection Community Mobilizer (50 persons)</b>
<b>General conditions:</b>	<b>Employment Contract</b>
<b>Duration of the Contract:</b>	<b>1 year (with possibility of extension)</b>
<b>Location of duty:</b>	<b>Yei</b>
<b>Posting Period;</b>	<b>06 November 2023 TO 24 November 2023</b>
<b>Job Opening Number:</b>	<b>0001.HUMAN –RESOURCE IPCS</b>

## GENERAL INFORMATION ABOUT THE PROJECT:

**IPCS** through its project on “Child Protection Safety Net”, aims to achieve a fully-functioning system of child protection in its project area Yei. The overall goal of the project is to ensure that children in South Sudan / Yei are better protected from abuse, neglected and exploitation due to an effectively built child protection system. IPCS Coordination Office, during the implementation years of the project, has a crucial role to play in enabling the operationalization of the Law on Child protection, which provides the foundations of social inclusion and consolidates the overall child protection system in the country. Therefore, through this project, IPCS aims to play an important role in advocacy and providing support to this important reform, and making sure that services for children are part of the mandate. The specific objectives of this project are:



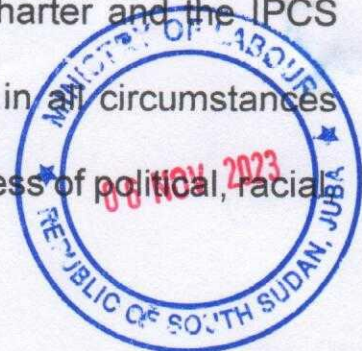


- The UNICEF Office and Institute for promotion of Civil Society (IPCS) have a clear and agreed step-by-step plan for the implementation and monitoring of the child protection Law in South Sudan.
- A multi-sectorial approach is embedded within the legal base and work practices across sectors, and within all relevant public bodies mandated with child protection
- Institutions responsible for delivering continuous professional development (CPD) are able to do so with mainstreamed, available and new learning resources added to their curriculum.
- The child protection system utilizes effective/functional monitoring and accountability tools, instruments and mechanism.

## **JOB DESCRIPTION:**

### **I. Essential job functions of the Child Protection Community Mobilizer**

- Conduct his/her duties in respect to the IPCS charter and the IPCS Child Protection Policy.
- Provide the moral protection of the IPCS name in all circumstances and in the interests of the organization.
- Direct his/her activities and engagements regardless of political, racial, religious, gender, convictions.



### **II. Responsibilities**

- Establish Case Management Round Tables (CMR-s) in Yei as per the project targets in collaboration with the Senior Case Manager and Program Officer when and where needed.
- In close cooperation with the Senior Case Manager, prepare and ensure the delivery of regular coaching and mentoring sessions to the CSW social workers/Case Managers during the case management process.
- Regularly implement the Coaching and Mentoring Framework, and follow the M&E tasks as determined in the project framework and operational plan.
- Implement the program activities of CP on case management and child welfare services under the guidance of Program Officers and oversee case management practice applied by the project team in collaboration with other CP Project staff.
- Monitor the quality of the case management practice conducted by institutional partners and service providers supported by CP and





partners, and periodically assess the outcomes of the practice on children and families.

- Support family visits in the field with mentoring.
- Provide support to community members/families and local institutions in order to identify cases of children and families in need, referral of identified cases to local institutions regarding available services for children and families in need.
- Expand the model of Community Counselling Groups (CCG) to municipalities, in collaboration with the project team, and support their functioning.
- Foster synergies between the members of the CCGs and the Case Management Roundtables in order to further strengthen referral and service provision.
- Focus on strengthening the mobilization and empowerment of all non-majority community members with CCG and CMR in areas of interventions.
- Organize community-led actions and awareness-raising initiatives to support girls, and boys, as well as adolescents, and support them in voicing their needs to the relevant local structures.
- Provide logistical support to deliver training activities for community mobilization and empowerment.
- Perform any other duties assigned by the supervisor.

#### **REQUIREMENTS AND QUALIFICATIONS:**

- Diploma or Certificate in Social Sciences (preferably Social Work, Psychology, and Sociology)
- Minimum of 2 to 4 years of experience working with child protection service, and social services.
- Sound knowledge in the field of social work and in particular child protection.
- Ability to work independently, with little direction from others, as necessary.
- Good communication, negotiation and conflict resolution skills, flexible worldview and emotional maturity.
- Demonstrated knowledge and experience in child protection systems in Yei.
- Knowledge of the local contexts and practical working experience in the county is a strong advantage.
- Knowledge in English, and BARI speaking languages are essential.





### **Child Safeguarding policy:**

Respect and commitment to IPCS Risk Management Policies including: Child Safeguarding Policy, Safety and Security Policy and Anti-Fraud/Corruption Policy.

### **How to apply:**

All qualified applicants are strongly encouraged to apply by submitting their application documents to [ipcsouthsudan@gmail.com](mailto:ipcsouthsudan@gmail.com): or [hr.recruitment.ipcs@g.ail.com](mailto:hr.recruitment.ipcs@g.ail.com) , or at hand at IPCS Office at hai Tarawa, AIC Church Compound ,for ,more information call 0980727166

While the following documents are required.

- Curriculum Vitae in English
- Covering Letter
- Certificates, Transcripts and all relevant documents to be attached.



The vacancy will be open from the **date publication 06<sup>rd</sup> November 2023** and deadline for submission is 24<sup>th</sup> November 2023 17:00PM

Please include in the advert the Title: "**CHILD PROTECTION COMMUNITY MOBILIZERS**", your name & surname, in the subject line. Please also note that the selected applicant will undergo a screening process as prescribed by the internal regulations of IPCS, and submit the following documents:

- Three references
- Certificate of criminal background check from Police;

\*Due to the high numbers of applications, IPCS may not be in position to respond to every applicant. Please note that only short-listed candidates shall be contacted for the interview.

Only short listed Candidates will be Contacted for interview.

