



Norwegian People's Aid

South Sudan



Vacancy Announcement: Project Officer-Kapoeta North.

Norwegian People's Aid (NPA) South Sudan is an International Non-Governmental Organization involved in humanitarian, relief and long-term development cooperation in South Sudan. NPA has worked in South Sudan since 1986 and currently runs three programmes: Civil Society Development, Rural Development, and Emergency Response Programme.

The long-term objective of the Civil Society Development Programme (CSDP) is to facilitate a dynamic and vocal civil society in South Sudan. The main components of the program are: Rights of Freedom of Expression and Independent Media Project; Women's Rights Project; Land and Resource Rights Project; and Youth Rights Project.

The Rural Development (RD) programme which focuses on medium to more long-term which focuses on medium to more long-term livelihoods strengthening activities that aim to increase the resilience of conflict-affected households in South Sudan. The programme activities are implemented directly by NPA and through partnership with Local NGOs and Community Based Organizations (CBOs).

The Emergency Response Programme focuses on providing food aid to vulnerable civilians. The aim of the programme is to save lives and support post emergency transitional recovery process through: in-kind food aid; emergency recovery livelihood kits; unconditional cash assistance; and cash grants for Income Generating Activities (IGA) groups.

NPA is currently implementing Emergency intervention of Food for Asset-Pastoral, the Food for Asset Pastoral is being implemented in the counties of Terekeka, Rumbek East, Awerial, and Kapoeta North. NPA wishes to recruit a highly competent, proactive and self-driven individual (South Sudanese), for the position of **Project Officer** to be based in Kapoeta North.

The contract for this position is Definite Contract with possibility of extension based on funding and satisfactory performance.

Purpose of the Position:

The Pastoral FFA Project officer is responsible for the implementation of Pastoral FFA project activities. The responsibilities include, participating in developing the work plans, facilitate community based participatory planning (CBPP), cattle camp mapping, seasonal livelihoods planning, organizing delivery and distribution of food and NFI, asset creation, training of beneficiaries and reporting.

All responsibilities and reporting have to be carried out in accordance with NPA policies and the delegation of authority.

Duties and Responsibilities:

1. Development of Project Documents

- Facilitate community-based discussions, cattle camp mapping, seasonal livelihoods planning, CBPP, activity planning and processes within project/program and stakeholders.
- Participate in the development of project proposals through the provision of technical expertise using standard formats.
- Propose implementation targets with monitoring and evaluation indicators.
- Preparation of project budgets in accordance with the donor and NPA requirements.

2. Train Project Staff and Project Beneficiaries



- Participate in capacity building of project staff, beneficiaries and project management committees through suitable training activities identified and recommended after conducting the capacity assessment.
- Support the training manual designing and development for different beneficiary groups.
- 3. Supervision and Technical Backstopping**
- Carry out needs' assessment, project evaluations in liaison with the other stakeholders.
- Supervision visits to Cattle camps, coaching & mentoring staff, monitor and report on activities done by the extension workers.
- Participate in baseline surveys, mid-term and final evaluations, appropriate assessments
- 4. Reporting**
- Provide regular internal reporting, using standardized tools and formats such as the Project Management Framework.
- Prepare and submit timely progress and technical evaluation reports (quarterly, bi-annual or otherwise specified and as per the donor requirement). This will include the collection of accurate data on project results and objectives, supported by appropriate information and analysis.

6. Any other duties that may be requested and assigned by the supervisor from time to time.

Desired Qualifications/Skills/Experience:

Education:

Must have:

Bachelor's degree in Agricultural engineering/Natural Resources Management/ Social Sciences

Experience:

Must have:

- At least 4 years past experience, preferable with similar size agency in implementing Pastoral Livelihoods, Resilience and livelihood interventions.
- At least 2 years of practical experience in implementation WFP funded FFA/CFA projects
- Detailed understanding of quality standards for asset creation and activities that can be implemented through FFA/CFA.
- Good understanding of pastoralist community, cattle camps, community mobilization and participatory methods.

Key Performance Indicators:

- Project documents in place.
- Monthly accountabilities of expenditures.
- Accurate and timely reports.
- Implementation of activities as per the project plans

Authority/ Decisions:

Reference is made to the NPA Regulation for Delegation of Authorization, Quality Management System, DHC Programme Handbook and the NPA South Sudan delegation directive.

Personal Competencies:

- Teamwork and interpersonal skills.
- Communication skills.
- Report writing skills.
- Computer literacy.



Work Relationship.

Internal:

Project staff and all NPA Support staff

External:

- Government officials and local authorities
- Other NGOs
- Communities at the grass root level



Additional consideration:

- The Project Officer is to abide by the policies and personal codes of conduct set by the Norwegian People's Aid (NPA) and represent the organization in a loyal and responsible manner.
- Females are strongly encouraged to apply.

NPA South Sudan is an Equal Opportunity employer. In making employment decisions it does not discriminate on the basis of gender, ethnicity, religion or political affiliation.

Qualified female candidates are highly encouraged to apply.

Application and CV/resume with active contacts and three professional referees and copies of academic transcripts should be submitted to: recruitment-rss@npaid.org

Applications submitted after 12:00 noon on Friday 5th May2023, will not be considered.

NB: Submitted copies of academic transcripts will NOT be returned to the applicant.
Only Shortlisted candidates will be contacted.

Note: Due to the urgency of the position, the recruitment panel will start reviewing the CVs before the deadline.

