

50-4-3
Approved by
Inspector PRSP
12/2023

TERMS OF REFERENCE

Position: Community Mobilizer – 1 position
Duty station: Bentiu, South Sudan
Application start: 12 January 2023
Application end: 31 January 2023
Length of the contract: 3 months

**OVERVIEW OF CTG GLOBAL**

CTG support and manage humanitarian projects in fragile and conflict-affected countries around the world. With past performance in 15 countries – from the Middle East, Africa, Europe, Asia and Central and South America – we offer a holistic fabric of project management, implementation, and support. Skilled in emergency response to crises such as the Ebola outbreak in West Africa, we can act quickly (crisis response teams can be on the ground in 24 hours) and to establish structured operations in high-risk environments. CTG recruit and manage qualified, skilled teams with extensive experience operating in challenging conditions.

OVERVIEW OF THE POSITION

CTG is expanding in South Sudan and is looking for community mobiliser for its client. Under the overall supervision of the Camp Manager and the direct supervision of the Sector team Leaders, the Community Mobilizer will provide support to the overall Bentiu IDP Camp Outreach and CFM activities

GENERAL FUNCTIONS**Role objective:**

1. Sensitize residents of the sector as per messages given by the Team Leader through placing posters on community notice boards, conducting door-to-door messaging and conducting megaphone sensitization.
2. Monitor community notice boards to ensure that the posters are up to date and that any old posters are removed, and any posters that have been taken down by the community are replaced.
3. Be present at registration exercises, general food distributions, NFI distributions and any other events as instructed by the Team Leader to conduct sensitizations and /or record complaints.
4. Monitor service delivery through physical visits of service provision at the block level and identify any gaps or poor quality of service delivery and report this to the Team Leader through Block Monitoring Reports.
5. Attend and support monthly Block Leader meetings as required by the Team Leader. This may include mobilizing the block leaders, organizing refreshments, chairing meetings, taking notes and any other tasks as requested.
6. Record complaints from the community using the Complaints Form, ensure that all information is recorded clearly and accurately.
7. Manage the safekeeping of Complaints Forms and ensure they are all passed to the Team Leader at the end of the day.
8. Conduct outreach Site Manager CFM from the blocks using Kobo tool and issued receipt booklets
9. Follow up with the community when complaints have been responded to by collecting community feedback and closing the complaint. Pass all closed complaints to the Team Leader at the end of the week.
10. Monitor the lending of tools and torches to the community using the registration form and retrieve tools and torches when necessary.
11. Take good care of IOM tools, assets and visibility items and return them to the office when requested.
12. Conduct any other activities as requested by the Team Leader

ESSENTIAL EXPERIENCE

Required Qualifications and Experience:

- A minimum of secondary school certificate/certificate in community development or relevant training
- A South Sudanese by nationality.
- Personal commitment, efficiency, flexibility and drive for results.
- Capacity to work effectively and harmoniously with colleagues from various cultures and professional background.
- Good knowledge and experience of working with community, local partner agencies and government counterpart.
- Familiarity with the culture of the affected population, ability to develop respect from a wide range of people and strong ability to communicate effectively on sanitation matters.
- Assessment, analytical and planning skills. Good oral and written reporting skills.
- Ability to work well in a team in difficult circumstances.
- Ability to communicate in English and local language is an added advantage.
- Creates a respectful office environment free of harassment and retaliation and promotes the prevention of sexual exploitation and abuse (PSEA).
- Experience working in equivalent role in IOM Bentiu is a must.

OTHER RELEVANT INFORMATION

Interested candidates are required to submit application letter and Curriculum Vitae (CV) marked “**Female Community Outreach Worker**”:

- In Juba: At CTG office in Rock City, Suk Mumur Road
- In Bentiu: At CTG Field Office or CCCM Library at Sector 2 block 11

You can apply for this role also by sending your application at: southsudan@ctg.org - Please make sure the subject of your email states “Female Community Outreach Application”, or your application might be overlooked

→ **Only Females candidates are encouraged to apply**

→ Only short-listed candidates will be contacted