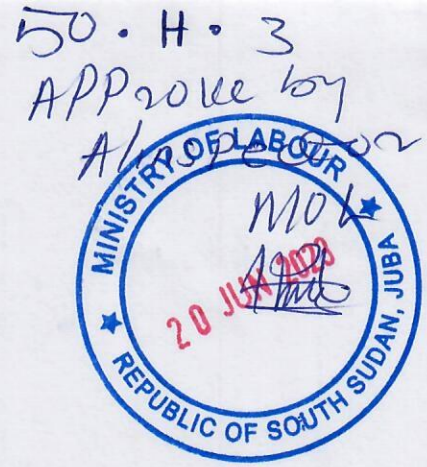




South Sudan

Vacancy Announcement



**Title:** Triage Officer (PHCC)

**Reporting to:** Head Nurse

**Duty Station:** Ajuong Thok Refugee Camp - Ruweng Administrative Area

**Duration of Contract:** 12 Months with possibility of extension depending on the availability of funds and performance outcome for the first three months' probation period.

**Date posted:** 20<sup>th</sup>-June-2023

**Closing date:** 11<sup>th</sup>-July- 2023

**Key Accountabilities:** Client assessment and care, Surveillance, health education Capacity Building, Supervision, Coordination, Management, of staff

**INTRODUCTION**

Africa Humanitarian Action (AHA) is a Pan-African Non-governmental Organization (INGO) that provides effective relief, development and advocacy services. AHA has supported over 12 million people in 17 African countries to regain their health, dignity and wellbeing from 1994 to date. At the heart of AHA's work is a firm commitment to reducing poverty through addressing crisis-related suffering and laying the foundations for recovery and sustainable development. AHA believes that it is only through building on the capacities existent within communities and giving people ownership of their future, that sustainable change can be achieved.

With funding from UNHCR and BPRM and support from the MoH, UNFPA, UNICEF, WFP and WHO, AHA-South Sudan implements Health and Nutrition and integrated community health and Hygiene Promotion activities through community health and hygiene promoters Ajuong Thok refugee camp, Ruweng state. We have a BEMOC level facility with strong community component and SGBV services

**Purpose of the position:**

This position is an intermediate technical and supervisory position

Under general supervision of the OPD in charge and Head nurse the Triage officer performs care coordination and professional nursing functions to assess the severity of the patient's health concerns using protocols and algorithms in a manner that provides patient dispositions to emergency care, clinic provider appointments

The triage officer provides both administrative and technical roles in the triage department. Is expected to work towards achieving the strategic objective of ensuring access to primary health care services through assessment of client immediate health care needs, classify patient through applying disease severity index and other triaging protocols. The successful candidate will also be responsible for surveillance of epidemic prone disease at the triage and take appropriate measures to identify, isolate and take appropriate protective measures to prevent the transmission of infectious diseases. He/ She will also be responsible to ensure regular health education program and activities at the triage area

### Major roles and responsibilities.

- The Triage officer will be part of a care coordination team supporting general care processes alongside the providers.
- Evaluates and assesses patient's health care needs based on patient's signs and symptoms utilizing established triage protocols and guidelines.
- Obtains appropriate input and direction from the provider as needed to determine best clinical course of action and recommendations for specific patient health care needs.
- Utilize standing orders, triage protocols and algorithms appropriately
- Monitor patient flow in the clinic; ensure that patients receive all recommended services in a timely manner.
- Provide patient health education: e.g. chronic disease, preventive medicine and family health and hygiene promotion.
- Supervise staff who implement health education programs
- Assures that pertinent medical information is forwarded to proper departments as needed for continuity of patient care.
- Ensure registration and documentation of client information both in electronic(iRHIS) and registration log books by registration clerks.
- Carry out other duties as may be directed by the supervisor

### QUALIFICATIONS, EXPERIENCE, SKILLS, KNOWLEDGE AND SPECIAL ATRIBUTES

<b>Qualification</b>	<ul style="list-style-type: none"><li>• Diploma in Nursing with significant experience and training on triaging patient at the PHCC/Hospital with experience working in South Sudan.</li><li>• Diploma in clinical medicine or relevant field with experience and training on triaging patient</li></ul>
<b>Work Experience</b>	<ul style="list-style-type: none"><li>• From 1 Year and above years' of working experience in related field and positions</li><li>• Proven abilities in managing successfully the triage department in South Sudan refugee camps, IDPs or related context</li></ul>
<b>Skills and Knowledge</b>	<ul style="list-style-type: none"><li>• Experience in writing good and properly analyzed quality reports (donor and internal)</li><li>• Experience in computer use and ability to generate reports in excel and word</li><li>• Good interpersonal and communication skills</li><li>• Competent computer skills for report writing. Knowledge of English and Arabic languages.</li></ul>
<b>Special Aptitude Personal Qualities</b>	<ul style="list-style-type: none"><li>• Strong work ethic with a commitment to excellence and demonstration of fairness, integrity and consistency in working with colleagues, partners and patients;</li><li>• Sets high standards for self and others and able to communicate complex and difficult information constructively, objectively and clearly;</li><li>• Good planning and organizational skills with commitment to diversity, equality and inclusion and Innovative, self-motivated and results oriented.</li></ul>
<b>Desirable</b>	<ul style="list-style-type: none"><li>• Spoken the local language (Dinka) is an advantage</li></ul>

### HOW TO APPLY

Interested candidates who meet the above criteria should submit CV and cover letter addressed to Africa Humanitarian Action (Human Resources) email to [adminss@africahumanitarian.org](mailto:adminss@africahumanitarian.org). Hand written application can be delivered at our AHA Field office in Ajoung Thok, Jamjang County or our Country Office in Juba, (Thong-ping), Hai Juba Nabari, Plot No. 568, Block 3 K south, First class.

All applications must be clearly labelled "**Triage Officer (PHCC)**" and submitted to or through any of the above address by close of business on **11-July, 2023**

