



# HEALTH EDUCATION & RELIEF ORGANIZATION

Head Office Munuki Block B, Plot No. 132 St. Kizito Road Adjacent to  
Divine Mission Pentecostal Church, Juba - South Sudan.

## TENDER NOTIFICATION:

### Call for quotations to supply dignity kits

This call shall run from 8<sup>th</sup> to 22<sup>nd</sup> May 2026.

#### Background of the Organization

The HEALTH EDUCATION & RELIEF ORGANIZATION is a non-political and non-profitable humanitarian relief, advocacy and development organization that is youth led supporting to save lives, and promote self-reliance and dignity through human transformation going beyond relief and development. HERO was established in 2021 to save lives and promote existing humanitarian and strengthen sustainable development programs. The Project rely on an implementation structure and strategy that has been continuously refined in HERO and will build on the results that the country has been able to accumulate over the life of Project by working strategically and focused on the core program areas of protection, Child protection, Gender base violence, peace building, Food Security and livelihood, WASH, Education, Health and nutrition and Development of the Civil Society. The vision of HERO creates a conscious society devoid of Conflict and suffering. The Mission to encourage society to adopt peaceful co-existence and embrace integrity as a way of life through innovative awareness and outreach programs that build bridges of hope and encourage equitable sharing of available resources.

It's in accordance with this background and in the pursuit of our programming that we are calling for quotations from reputable bidders to supply of Dignity Kits for project implementation in Nasir County, Upper Nile State.



Telephone: +211 925 830 000 / +211 916 490 666

Email: latjortoang@gmail.com/ ed.hero21@gmail.com Website: www.herosouthsudan.com

Details for the call for quotations are outlined in the following sections for your reference.

## HERO 's service commitment

HERO serves all persons without any discrimination at all but taps the richness from the diversity in knowledge, skills and cultures from the various races, faiths, gender identities, professions and nationalities.

## Legal Status

HERO is a Youth led Organization registered in South Sudan in 2021 by the ministry of Humanitarian Affairs and Relief and Rehabilitation Commission as a National Non-Government Organization or charity.

**HERO's Vision:** To create conscious society Devoid of Conflict and suffering.

**HERO's Mission:** To encourage society to adapt peaceful co-existence and embrace integrity as a way of life through innovative awareness and outreach programs that build bridge of hope and encourage equitable sharing of available resources.

## Dignity Kits Items for (HERO-CAO/SSHF Project Implementation in Nasir County Upper Nile State:

S/No.	INPUTS SPECIFICATION	UNIT	QUANTITY
1	Full package of dignity kits with HERO/CAO-SSHF branded bags and the contents shall be as per UNFPA/Cluster standard recommendation in South Sudan with the following details in each bag, (reusable pads-4 packags, 2 pairs of female underwear, 2 pieces of bathing soap, 2 pieces of laundry soap, 200g of washing powder soap (1), Toothbrush (1), toothpaste (1), Comb or hairbrush (1), Solar-powered torch/flashlight (1), Whistle (1) for safety, Kanga/Wrapper/Cloth (1)).	Packages/bags	500





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## Delivery instruction:

HERO `s Office Juba

Packaging must be 100% High Quality and expire date must be shown clearly on Item package/bag once applicable.

## Legality

- ❖ All the legal documents must be attached to verify the capacity and validity of the company`s registration e.g ,
  - ✓ Trading license
  - ✓ Certificate of incorporation
  - ✓ Tax Identification Certificate (TIN)
  - ✓ Memorandum & Articles of Association
  - ✓ Financial statements and audited accounts for the past 2 years
  - ✓ Company profile
  - ✓ Certificate of completion/reference information of previous undertakings of similar contracts
  - ✓ Details for key staff members
  - ✓ Tax Exempt Certificate (if applicable)

## Price and Currency policy

The prices shall be free of VAT and other public charges. Which you may thought of, the prices shall be quoted in United State Dollars (USD). The quoted price shall be valid for 30 days from date of closure of submission of quotes.

## Submission:

Quotation shall only be submitted in hard copy to the following address: HERO Juba Office, Munuki Block B, Plot No. 132 St.Kizito Road, Adjacent to Divine Mission Pentecostal church, Juba South Sudan or Field Office in Nasir County and shall be dropped into a tender box by the company representative.



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### **Registration for submission**

Upon submission, the applicant should ensure to register and do hand delivery of the quotation with the logistics & procurement department and drop it in the Tender box.

### **For further inquiries;**

Any request for clarification should be made in writing to [chabijakjalkulang@gmail.com](mailto:chabijakjalkulang@gmail.com) or contact +211920777715. The enquires shall be sent within **48 hours** before the tender closing date.

### **Evaluation of the quotations and awarding of supply contracts.**

The quotations shall be evaluated through BID analysis process and the supply contract shall be awarded based South Sudan legal Register documents required, prices, delivery terms, brand, quality assurances and any other factor which the procurement committee shall deem necessary.

### **Notification of the results:**

Only the successful bidder will be notified, and if you do not receive an order in writing from HERO within two weeks after the expiry of the dateline, consider your bid unsuccessful.

### **Language of the bid:**

The language to be used when applying for this call shall be English only.

### **Terms of payment procedures;**

Payment shall be made within a maximum of **30** working days after the completion of delivery of the materials and shall be subjected to appropriate deduction incase for incomplete deliveries upon the presentation of commercial invoice. Payment will be made through **Bank transfer** to the supplier's **Bank Account** only.

**The dateline for the submission of the quotations will be strictly on Friday 22nd May 2026 at 5:00 PM**

**Telephone: +211 925 830 000 / +211 910 490 666**

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