



**SUPPLIER REGISTRATION EXERCISE WITHIN SOUTH SUDAN FOR OUR NEW FISCAL YEAR
(OCTOBER 2020 – SEPTEMBER 2021)**

Intrahealth South Sudan invites interested duly registered business community licensed to conduct business operations within the Republic of South Sudan to present their details to us as per the list of categories below. The bid submissions should include the company's profile, business registration certificates capability statements and appropriate product catalogue. Interested vendors /traders may present their submissions in sealed envelopes clearly indicating the category numbers they are interested to be registered under. The envelopes should be dropped in the tender box at either the IntraHealth Juba Office, Wau , Bor , Tambura, Yambio and Nimule, Rumbek field offices till 29 th April r 2021 at 4:00pm EAT

INSTRUCTIONS 1. The confidential business questionnaire documents can be obtained from the Head Office in Juba, Rumbek, Yambio a, Nimule, Tambura, Wau and Bor field offices per Category during working hours from 9:00am to 4:00 pm upon request or send softy through to: Email: AHECProcurement@intrahealth.org (original documents to be sent by DHL to Juba Head Office)

Interested bidders will be registered and issued with official confirmation receipt at the time of submitting their bid documents.

3. Bid documents must be submitted, in English language before the deadline date. Late submissions will not be allowed.

4. The supplier registration /prequalification exercise requires applicants to provide accurate and correct information as follows:

- a) Business name with full physical office address (including postal, phone, email, website etc.)
- b) Brief Company profile with core business activities, references and organogram

c) Certificate of Incorporation

d) Tax Identification number

e) Tax Compliance Certificate

f) VAT Certificate

g) Specialized Category of Interest (not more than 5 per applicant)

h) Application cover letter duly signed by the Decision Maker of the firm-with full names, contacts and designation

i) Bank Name, branch name details

S#	Category ref #	Category
1	Intrahealth /TTL/21/21/001	IT Services and IT Equipment
2	Intrahealth /TTL/21/21/002	Power materials /service
3	Intrahealth /TTL/21/21/003	Office Space-Lease, Building and Warehousing
4	Intrahealth /TTL/21/21/004	Office Supplies, Stationery and Consumables
5	Intrahealth /TTL/21/21/005	Emergency shelter and Non-food items
6	Intrahealth/TTL/21/21/006	Printing and Publishing work
7	Intrahealth /TTL/21/21/007	Plumbing Works
8	Intrahealth/TTL/21/21/008	Generator maintenance
9	Intrahealth/TTL/21/21/009	Fuel (Diesel Supply)
10	Intrahealth/TTL/21/21/010	Transportation Services (Hiring of vehicle)
11	Intrahealth/TTL/21/21/011	Charter Flights
12	Intrahealth/TTL/21/21/012	Domestic Passenger Flights
13	Intrahealth/TTL/21/21/013	Clearing/Forwarding/Shipping Services
14	Intrahealth/TTL/21/21/014	Motor Vehicle and motor cycle Maintenance
15	Intrahealth/TTL/21/21/015	Travel/Accommodations/Conference/Meeting
16	Intrahealth/TTL/21/21/016	Fumigation services (Supply and Provision of Hygienic, Cleaning, Materials &Detergents)
17	Intrahealth/TTL/21/21/017	Fire equipment (Fire extinguisher services and refilling, fire alarm, Fire blankets, Fire signage including routine maintenance)
18	Intrahealth /TTL/21/21/018	Insurance services
19	Intrahealth/TTL/21/21/019	Real estate's services
20	Intrahealth /TTL/21/21/020	Electrical Services

21	Intrahealth/TTL/21/21/021	Plumbing Services
22	Intrahealth/TTL/21/21/022	Security Services
23	Intrahealth/TTL/21/21/023	Cash delivery services (Transfer)
24	Intrahealth /TTL/21/21/024	Medical Equipment, Lab Equipment, Consumables, Pharmaceuticals
25	Intrahealth /TTL/21/21/025	Waste and sewage services
26	Intrahealth/TTL/21/21/026	Vehicle tracking services, (inclusive of fuel tracking system & Speed limit)
27	Intrahealth/TTL/21/21/027	Internet Services
28	Intrahealth/TTL/21/21/028	Office Equipment. E.g. Generators, AC etc.
29	Intrahealth/TTL/21/21/029	Office Furniture, Fixtures and Equipments
30	Intrahealth/TTL/21/21/030	Carpentry and Metal Fabrication Services
31	Intrahealth/TTL/21/21/031	Banking Services
32	Intrahealth/TTL/21/21/032	Construction Services
33	Intrahealth/TTL/21/21/033	Supply of car spare parts
34	Intrahealth/TTL/21/21/034	Legal Services
35	IntraHealth/TTL/21/21/035	Provision of Food Catering and meal services
36	IntraHealth/TTL/21/21/036	Hotel Service- Accommodation
37	IntraHealth/TTL/21/21/037	Vehicle/Truck hire
38	IntraHealth/TTL/21/21/038	Conveyance/Shipping/Distribution
39	IntraHealth/TTL/21/21/039	Registration Services
40	IntraHealth/TTL/21/21/040	Telephone and airtime for voice calls and data bundles
41	IntraHealth/TTL/21/21/041	Provision of Media Services (Advertisements, Radio talk show program, marketing, Events, Photos, and Video program
42	IntraHealth/TTL/21/21/042	CCTV Surveillances system, Biometric and Access control
43	IntraHealth/TTL/21/21/043	Courier Service
44	IntraHealth/TTL/21/21/044	Garbage Collection
45	IntraHealth/TTL/21/21/045	Provision of travel agency services
46	IntraHealth/TTL/21/21/046	Electrical & electrical maintaince services and repair
47	IntraHealth/TTL/21/21/047	Supply and provision of cleaning materials detergent and fumigation services

Bidders will meet their own cost of preparing the bids, company profiles and submissions. All contractors and suppliers with existing contract agreements are encouraged to register with us again in order to comply with the conditions of the new vendor list to be updated. Completed forms with the required supporting documents should be dropped at the tender box by the closing dates (i.e. 29th April 2021 at 5:00pm EAT) so as to be received by the Central Tender Committee for further evaluations. Only successful firms in terms of

technical and financial capacity will be invited to make brief presentations to the Central Tender Committee prior to being shortlisted on the Vendor database which will be rolled out for use during the new financial year starting from OCT-2020 September 2021. IntraHealth South Sudan reserves the right to accept or reject any Application and is not bound to give any reason for its rejection.

NAME, FUNCTIONAL TITLE: <i>Staff at IH responsible for prequalification</i>
SIGNATURE AND DATE: <u><i>[Signature]</i> 5/4/2021</u>
CONTACT ADDRESS TO SUBMIT QUOTATION: INTRAHEALTH OFFICE (Juba, South Sudan) PHONE NUMBER: EMAIL: AHECProcurement@intrahealth.org SUBMISSION DATE AND TIME: April 29, 2021, before 5:00pm

