



## INTERNATIONAL MEDICAL CORPS

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### JOB VACANCY ADVERTISEMENT

*International Medical Corps never asks job applicants for a fee, payment, or other monetary transaction. If you are asked for money in connection with this recruitment, please report to International Medical Corps at the website provided at the end of this document*

Job Title:	Deputy Nutrition Manager 1 position
Country Program:	South Sudan
Location of Position:	Malakal
Position Opened for:	South Sudanese only (Internal/External)
Report To:	Nutrition Program Manager
Desired Start Date:	ASAP
Advertised date	25 <sup>th</sup> May'23
Closing Date for Applications:	7 <sup>th</sup> June'23



#### Organizational Background

International Medical Corps is a global, humanitarian, nonprofit organization dedicated to saving lives and relieving suffering through health care training and relief and development programs. Established in 1984 by volunteer doctors and nurses, International Medical Corps is a private, voluntary, nonpolitical, nonsectarian organization. Its mission is to improve the quality of life through health interventions and related activities that build local capacity in underserved communities worldwide. By offering training and health care to local populations and medical assistance to people at highest risk, and with the flexibility to respond rapidly to emergency situations, International Medical Corps rehabilitates devastated health care systems and helps bring them back to self-reliance.

#### Job Purpose (Provide summary description of the role)



Under the direct supervision of Nutrition Program Manager, the Deputy Nutrition Manager will be responsible to support and guide the nutrition team and providing technical support and capacity building of the team to successfully plan, implement and monitor International Medical Corps nutrition program activities in Malakal. The Deputy Manager must have the ability to organize and support all aspects of the nutrition program including liaising with the Ministry of Health at national and sub-national level, CHD, nutrition cluster, other international and national agencies. He or she must be able to provide technical backstopping and conducting nutrition training, review program reports, surveys and monitoring and evaluation reports.

The Deputy Nutrition Manager will support the nutrition programs in Malakal are implemented in line with the Ministry's guidelines and international humanitarian standards and donor guidelines.

### **Essential Job duties / Scope of Work:**

- She/he reports to the Nutrition Program Manager.
- Provide sound CMAM technical support to the nutrition staff, adhering to South Sudan new CMAM guidelines and global CMAM protocols.
- Provide synergy to the existing MIYCN mother support group and Social Behavior Change components as it relates to the realities in South Sudan.
- Ensure that IMC implementation of the CMAM/OT/TSFP/SC activities conform to internationally accepted standards and country guidelines.
- Build the capacity of the national staff, to be able to manage nutrition program (CMAM, MIYCN and care group dynamics incorporating the social aspects of the community).
- Ensure efficiency and results-oriented performance in the CMAM and MIYCN component of the program.
- Develop and implement a capacity building plan on the MTSG component, infant and young child feeding, and SBC for local project staff and Ministry of Health (MOH) staff.
- Document all processes and outputs of capacity building, coordination and management of activities to ensure experiences and lessons are well documented for future reference.
- Coordinate with management of acute malnutrition program for referrals between components.
- Work with nutrition team on developing and conducting surveys and evaluations as needed. This could include knowledge, attitudes and practices, SMART and other surveys.
- Work with M&E unit in ensuring that weekly, monthly reports are submitted timely (WFP and UNICEF reports), track progress on nutrition service provision.
- Prepare an M&E plan for the MTSG component and provide weekly and monthly progress updates to the Nutrition Program Manager. She/he will also submit quarterly, mid-term and final technical reports as may be required by the project documents and in a timely manner.
- In coordination with Nutrition Program Manager, assess the training needs of nutrition staff; develop a training program to meet these needs Conduct trainings to build the capacity of staff/volunteers, MoH staff and the community at large in identification and management of the malnourished and in prevention of malnutrition
- Represent IMC and maintain professional relations with CHD, UNICEF, WFP, INGOs, national NGOs and other stakeholders in the Nutrition cluster at field level.
- Support nutrition Program development and donor relations at field level in coordination with Nutrition Program Manager.
- Work closely with the Site Manager, the Program/Project Team at the site level to determine the operational needs of the nutrition sites within the scope of grants
- Support the nutrition officers, MIYCN officer, nutrition assistants and other nutrition teams to ensure proper functioning of reporting systems data flow mechanisms for regular assessment, monitoring and evaluation of the program against its objectives and expected results.



- Conduct critical monitoring of all aspects of nutrition activities and identify areas of concern, submit workable solutions for identified challenges
- Review and provide input for daily, weekly and monthly field reports in order to analyse trends and adjust the programs as needed and meet internal and donor requirements.
- Actively promote PSEA (Prevention of Sexual Exploitation and Abuse) standards within International Medical Corps and amongst beneficiaries served
- Create and maintain smooth relations and open collaboration with local government and local stakeholders and serve as the nutrition resource team
- Perform other duties as assigned by supervisors. The duties and responsibilities listed above are representative of the nature and level of work assigned and are not necessarily all inclusive.

**Prevention of Sexual Exploitation and Abuse**

- Actively promote PSEA (Prevention of Sexual Exploitation and Abuse) standards within IMC and amongst, vendors-suppliers and beneficiaries served by IMC.

**Compliance & Ethics:** Promotes and encourages a culture of compliance and ethics throughout International Medical Corps. As applicable to the position, maintains a clear understanding of International Medical Corps' and donor compliance and ethics standards and adheres to those standards. Conducts work with the highest level of integrity.

**Ethical conduct for IMC staffs:** The International Medical Corps maintains a code of standards of conduct that shall govern the performances of its employees engaged in the award and administration of contracts. No employee, officer, or agent shall participate in the selection, award, or administration of a contract supported/ by donor funds if a real or apparent conflict of interest would be involved. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or about to employ any of the parties indicated above, has a financial or other interest in the firm selected for an award. IMC officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, or parties to sub-agreement. These standards shall provide for disciplinary actions to be applied for violations of such standards by IMC officers, employees, or agents.

**Personnel Qualifications (special training/experience required) provide 6-7 requirements.**

- Ability to provide technical support for IMC staff and government staff on proper implementation of CMAM, IYCF, SBC and other nutrition activities.
- Ability to read, analyse and interpret data and familiarity with nutrition surveys (Coverage, SMART and KAP surveys).
- Ability to work effectively with government, community leaders, international/national organizations, donors, partners and other International Medical Corps relationships.
- Strong communication skills, able to effectively present information clearly and respond appropriately to questions from senior managers, counterparts and government staff
- Strong supervisory and organizational skills
- Demonstrated experience and skills in ensuring community participation and gender issues in humanitarian programming
- Advanced proficiency in the use of MS Office, and other computer applications
- Ability to cope with stress; hardship; patience and flexibility and willingness to work additional hours in order to meet tight deadlines;
- Experience working with county and local authorities in South Sudan
- Ability and willingness to travel to field sites and nutrition facilities



## QUALIFICATIONS

### Training, education and experience

- Degree in Nutrition/Public Health and 4+ years relevant work experience (minimum 3 years in emergency response setting) OR Diploma in Nutrition and 6+ years relevant work experience (minimum 5 years in emergency response setting).
- Proven experience in emergency nutrition settings including CMAM, IYCF, SBC
- Experience of facilitation of training review meetings and workshops
- Good knowledge on budget and administration logistics and Human Resources management
- Knowledge on writing / developing project proposals including implementation reports
- Fluent in written and spoken English and local language.

### HOW TO APPLY

Interested candidate (**South Sudanese Nationals**) who meets the above criteria, should submit their Application (cover letter) indicating daytime, contact numbers, copies of Updated CV with at least three referees, their telephone and email contacts, South Sudanese Nationality ID Card or Passport, Birth Certificate, Academics Certificates, (**Documents are not returnable once submitted**) addressing to Human Resource Department IMC. If you are submitting your application through email, please submit to [SS-Recruiting@internationalmedicalcorps.org](mailto:SS-Recruiting@internationalmedicalcorps.org). Hand delivered applications should be submitted to Juba Head Office Plot No 555, block :3-K Ton-Piny North, 1st Class Residential Area, Juba, South Sudan, Or to IMC Malakal Office

**Note:** Clearly indicate the position you are applying for on the back of your Envelop OR on subject line of your e-mail.

**Closing date for receiving application:**  
7<sup>th</sup> June' 2023

**We appreciate your applications; however, Only Shortlisted Candidates will be contacted for interviews.**

**Website for reporting misconduct:** [www.InternationalMedicalCorps.ethicspoint.com](http://www.InternationalMedicalCorps.ethicspoint.com). **Please do not submit your CV or application to this website, it will not be considered for review**

