



JOHANNITER

Tender for Supply of Seed Kits and farming tool kits for establishment of demonstration farms in Jur River and Wau Counties

Tender Number: JUB/SSD0131/0007

Closing Date: 14th October 2021



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About Johanniter:

Johanniter is a German Christian Not for profit non-governmental organisation running eight integrated projects in former Western Bahr el Ghazal State (WBeG) of South Sudan focusing on maternal and basic health, nutrition (CMAM), WASH and GBV/Protection. Its overall objective is to reduce people's vulnerability, specifically through contributing to morbidity and mortality reduction by improving the population's health and nutrition status. Furthermore, improved access to water, sanitation and hygiene (WASH), and protection services are an existential part of Johanniter's South Sudan programme.

Time Table:

Notice for pre-qualification	1 st October 2021
Deadline for submission	14 th October 2021
Proposed tender opening dates	18 th October 2021

Instruction to bidders.

This invitation to tender is open to tenderers eligible and only successful tenderers shall be contacted to provide the service as specified in the tender documents. Please read all instructions, terms and conditions carefully, and ensure your information and documents is provided on time as failure to do so may result in rejection of your bid.

Submission of offer.

All bids shall be submitted to the Johanniter office in Juba in a sealed envelope clearly marked with the tender number **JUB/SSD0131/0007**. You shall be required to sign a document acknowledging submission of your bid at the gate. Tenders must be received by Johanniter at its address specified below not later than the day, date and time of closing indicated:

1. **Johanniter Office in Juba located on Plot 60 & 65, Block 3K, Kololo Road, Juba.**

Description of Supplies.

No.	Item Description	Units Type	Quantity
1	Onions – Red Grano	Each (50 gms)	2,790
2	Amaranthus – White Elma	Each (50 gms)	2,790
3	Okra – Clemson Spineless	Each (50 gms)	2,790
4	Egg Plants – Black Beauty	Each (50 gms)	2,790
5	Tomatoes – Money Maker	Each (50 gms)	2,790
6	Collard – Georgia	Each (50 gms)	2,790
7	Watermelon – Crimson Sweet/Gray	Each (50 gms)	2,970
8	Cabbage – Copenhagen, Baraka	Each (50 gms)	90
9	Kale – Curly	Each (50 gms)	90
10	Jews Mallow – Corchorus Olitorius	Each (50 gms)	90
11	Pumpkin	Each (50 gms)	90
12	Purslane	Each (50 gms)	90
13	Carrot	Each (50 gms)	90
14	Green Pepper	Each (50 gms)	90
15	Maize L4 – Longe 4	Each (5 Kgs)	2,727
16	Cow Peas – Secow 2W/Secow 1T	Each (3 Kgs)	2,727
17	Sorghum (Wad Ahamed/Sorghum bicolor L.)	Each (5 Kgs)	2,727
18	Groundnuts (Arachis Hypogaea)	Each (5 Kgs)	2,727
19	Simsim – Local Variety	Each (3 Kgs)	2,727
20	Hand Hoe with Handle – Cock Brand	Each	2,880
21	Rake – Steel Rake with Metallic Handle	Each	2,790
22	Panga Machete	Each	45
23	Molado with Handle	Each	2,880
24	Spade – with Metallic Handle	Each	45
25	Wheelbarrow	Each	18
26	Slasher	Each	180
27	Water Cans – Plastic	Each	90

Tenderers' Eligibility and Qualifications.

The tenderer shall furnish, as part of its tender documents its qualifications to perform the contract if its tender is accepted. The documentary evidence of the tenderer's qualifications to perform the contract if its tender is accepted and that the tenderer has the financial and technical capability necessary to perform the contract.

Selection Criteria.

When analyzing the offers, Johanniter will take into consideration the following criteria:

1. Company profile, background and expertise.
2. Financial capacity.
3. Technical expertise, knowledge and understanding of supplies required.
4. Delivery timelines of supplies required.
5. Evidence of similar deliveries performed in a similar geographical location.
6. Letter of reference from other International NGOs or reputable companies.

Cost of tendering.

The tenderer shall bear all costs associated with the preparation and submission of the tender. Johanniter will not be responsible or liable for those costs, regardless of the conduct and/ or outcome of the tendering process.

Clarification of Tender Documents.

The prospective tenderer requiring any clarification on the tender documents may notify Johanniter in writing by e-mailing robert.duku@thejohanniter.org with the subject line "Tender - CLARIFICATION REQUEST – Supply of Seed Kits & Farming Tool Kits". The organization will respond through email to any request that it receives earlier than 4 days before the deadline of submission of Tenders.

Amendments of tender documents.

At any time prior to the deadline for submission of the bids, Johanniter may, for any reason (s), whether at its initiative or in response to a clarification requested by a prospective applicant, notify the tender documents by issuing subsequent addendum. The addendum thus issued shall be part of the tender documents and shall be communicated in writing to all prospective bidders. Prospective bidders shall promptly acknowledge receipt of each addendum in writing. In order to afford prospective applicants reasonable time to take an addendum into account in preparing their applications, the organization may at its discretion, extend the deadline for the submission of bids.

Currencies.

All prices shall be quoted in USD.

Conditions to Tender.

- This tender process shall follow Johanniter's Procurement guidelines and policy and reserves the right to deal with any offer of its choice or any or all parts of the offer.
- Johanniter is not bound to accept the lowest offer or any offer.
- This invitation to tender is not a contract or an offer to a contract, but an invitation to negotiate.
- Respondents are bound by their offer for a period of 90 days as from the closing date of bids.
- Johanniter reserves the right to alter the dates of the timetable.
- Canvassing of Johanniter staff in relation to this tender will result in disqualification of that individual or company.
- Opening of offers is not open to the public and Johanniter will inform each respondent of the results of the decision of their offer.
- Johanniter is not obliged to justify or explain selection to any respondent.

Documents required.

- Signed Tender Dossier
- Signed Declaration of Suppliers
- Signed vendor selection Questionnaire.
- Technical Specification & Price Schedule/financial proposal
- Certificate of Incorporation
- Articles & Memorandum of Association
- Trading License/operations license
- Certificate from line ministry if applicable e.g. Seeds Certification, Chambers of commerce etc.
- Valid Tax Registration Certificate
- Valid Tax Clearance Certificate
- Description of business scope (Company profile)
- List of similar contracts including their value, copies of LPOs and contracts (**Company name, Business value and contact person**)
- Legal documents for subcontractor if applicable
- Three years audited financial accounts
- Twelve months Certified bank statements including bank
- Reference letter from the vendors' bank.
- Recommendation letters from at least 3 NGOS of good contract performance

Bidders Signature.

I have read and understood this document and all information provided as part of this tender byour/my company is a true representation.

Signed: _____

Date: _____

Name: _____

Position: _____

Annexes:

1. Declaration of suppliers form
2. Vendor selection Questionnaire
3. Mandatory documents checklist