



VACANCY ANNOUNCEMENT

Action Against Hunger is a non-governmental organization whose aims and mission is to save lives by eliminating hunger, under-nutrition, particularly during and after emergency situations like disasters. Action Against Hunger focuses on nutrition, health and healthcare practices; food security and livelihoods (FSL); water, sanitation and hygiene (WASH) and advocacy.

Action Against Hunger USA is currently looking for a qualified **South Sudanese Nationals** to fill in the position of **WASH Officer** be based in **Old Fangak**

Position open date: **August 19, 2025**

Closing date: **September 5, 2025**

Expected Start date: **September 2025**

Location: **Old Fangak**

OB-14-3
Approved by Senior Inspector
MOE/RCS/07
Chau
19/08/2025



About Action Against Hunger

Action Against Hunger-USA is part of the Action Against Hunger International network, which provides humanitarian relief in over 40 countries worldwide in the sectors of nutrition, health, water/sanitation, and food security. Action Against Hunger-USA, an independent NGO, currently manages operations in 8 countries: Kenya, South Sudan, Zambia, Tanzania, Uganda, Ethiopia, Haiti and Somalia. Action Against Hunger-USA has approximately 2000 staff based in the various country offices, Head Quarter in New York City and Operational Centre in Nairobi. Additional growth is anticipated.

About the Country Program in South Sudan

Action Against Hunger has been operational in South Sudan since 1985, addressing both chronic and acute needs through a comprehensive multi-sectoral approach. Our programs integrate Nutrition, Food Security & Livelihoods, Water, Sanitation & Hygiene (WASH), Protection, and Gender interventions to strengthen resilience and improve community well-being. To implement these programs effectively, Action Against Hunger engages both national and international staff, with a dedicated country team of approximately 100 professionals operating across regional and satellite offices. Action Against Hunger currently operates in four regions: Warrap, Northern Bahr el Ghazal, Pibor and Jonglei states with a robust portfolio of \$15 million per year, covering emergency response, resilience-building, research, and innovation programs to drive sustainable impact. In 2024/2025, the key donors include ECHO, UNICEF, AICS, GFFO, SIDA, EHF, WFP, and other partners committed to supporting humanitarian and development efforts in the country.

I. SUMMARY OF POSITION

The WASH Program Officer ensures that water, sanitation, and hygiene project, programs, and awareness are implemented effectively, professionally, and in accordance with the culture and practices of the local population.

The WASH Officer role has the following purpose, engagement and delivery:



Purpose:

Execute different activities in areas of WASH such as, undertaking implementation of WASH project activities, documentation, monitoring and evaluation, and participating in any emergency response activities.

Engagement: Liaise with beneficiaries, local government technical staff, ACF WASH, nutrition, health, FSL, Logistics staff in coordination office on WASH related issues and other operational factors that influence consistent delivery of WASH services at the Base level.

Delivery: Sustains WASH standards in the area of beneficiary targeting, activity implementation, documentation, monitoring & evaluation, report writing in line with internal rules and regulations, funding regulations and Action Against Hunger Charter of Principles and Core Values.

II. ESSENTIAL JOB FUNCTIONS

I. Support Implementation of WASH Strategy

Objective: Contribute to the rollout and operationalization of WASH strategies and tools under the guidance of senior staff.

Key Responsibilities:

- Participate in base-level strategy workshops and provide technical input as requested.
- Support the implementation of WASH activities in line with the country strategy and project objectives.
- Assist in evaluating the use of WASH tools and suggest improvements to the Line Manager.

II. Assist in Planning, Coordination & Emergency Response

Objective: Support the planning, execution, and monitoring of WASH activities, including emergency interventions.

Key Responsibilities:

- Assist in preparing activity plans and schedules in collaboration with the DPM.
- Monitor progress of field activities and share weekly updates with the Program Manager (PM).
- Participate in site selection and beneficiary identification processes.
- Support logistical arrangements for field activities (e.g., internal orders, inventory tracking).
- Ensure visibility standards (logos, completion dates) are met on completed infrastructure.
- Participate in WASH-related surveys and assessments.
- Support emergency WASH responses on the ground, under PM guidance.
- Facilitate community engagement and promote beneficiary ownership of WASH interventions.
- Document field activities and maintain records (daily reports, baseline data, situation updates).

III. Data Collection, Analysis & Reporting

Objective: Ensure accurate and timely data collection and reporting to support program quality and accountability.

Key Responsibilities:

- Assist in collecting WASH data in line with project indicators.
- Maintain organized databases for field-collected information.
- Contribute to internal and donor reporting (monthly, quarterly, final reports).
- Support the implementation of KAP and sanitary surveys.
- Participate in staff training on data collection tools and methods.



IV. Staff Support & Capacity Building

Objective: Contribute to the development of team capacity through training and technical support.



Key Responsibilities:

- Support the Line Manager in identifying training needs and organizing technical workshops.
- Participate in staff induction and on-the-job training activities.
- Provide basic technical guidance to community stakeholders as needed.
- Assist in follow-up on training effectiveness and documentation.

V. Coordination & Representation

Objective: Facilitate collaboration with internal teams, local authorities, and partner organizations.

Key Responsibilities:

- Liaise with local authorities to support field activities and community engagement.
- Participate in joint field visits with County WASH staff and other stakeholders.
- Collaborate with other sectors (e.g., nutrition, food security) to support integrated programming.
- Represent the WASH team in local coordination meetings when delegated by the PM or DPM.
- Share relevant field-level information with partners and internal teams to support planning and implementation.

I. Supervisory Responsibilities

Will be required to supervise Wash Assistant and Hygiene Promoters

III. I. Reporting Responsibilities

- Daily formats and data gathering, Weekly contribution to project APR
- Monthly field activity report
- Post Distribution Monitoring and Distribution Reports
- Donor reports

IV. Other Responsibilities

- Exchange of information and coordination with WASH team and other programs to maximize the impact of activities.

V. REPORTING RESPONSIBILITIES

- This position will be required to supervise the work and activities of the WASH Project Assistants with oversight for WASH volunteers at the community level

VI. PHYSICAL DEMANDS

While performing the duties of this job, the employee is required to sit for long periods and to concentrate on work, including typing, and turn out heavy volumes of work accurately, within short time frames under stressful situations in the context of a moderately noisy office with many interruptions. Must be able to proofread own work accurately so that only minor corrections are needed on an infrequent basis. To travel to the field, the employee must attest to a level of physical fitness capable of enduring physically difficult, highly stressful situations, which may include the necessity to walk long distances, to eat a limited diet and/or to reside in potentially uncomfortable housing or tents. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

VII. WORKING CONDITIONS, TRAVEL AND ENVIRONMENT

The duties of the job require regular job attendance at least five days per week. Must be available to work outside normal office hours or on the weekends as required. The employee must be able to travel as required for standard domestic and international business purposes. While performing the duties of this job in the field, the employee may be exposed to precarious settings under high security risks and/or very basic living conditions and outside weather conditions, as well as infectious diseases.

VIII. GENDER EQUALITY COMMITMENT



- Fostering environment that supports values of women and men's equal access to information.
- Provides an environment where women and men must be promoted based on the performance objectives.
- Respect for beneficiaries, women, men, children (boys & girls) regardless of gender, sex, disability, religion, etc.
- Value and respect for all cultures & promote and uphold the PSEA policy and procedures

IX. COMMITMENT TO SAFEGUARDING

- Responsible to fully understand and adhere to Action Against Hunger's safeguarding policy, PSEA and child safeguarding policies as well as its Code of Conduct and Charter of Principles.
- Respect all policies during professional as well as private time and ask for clarification if needed.
- Accomplish tasks in a way not to harm children, vulnerable adults and other communities we serve, or expose them to risk of abuse and exploitation.
- Report all safeguarding concern according to the applicable reporting system.
- Create and maintain an environment free of abuse and exploitation.

X. REQUIRED QUALIFICATIONS AND PROFESSIONAL EXPERIENCE

- Degree in Water Engineering or related fields.
- Minimum of three years experience in WASH programming

XI. REQUIRED SKILLS & COMPETENCIES

- Excellent communication skills in English, fluency in a local language is required.
- Intermediate computer skills (MS Word, Excel, Outlook);
- Experience in community development programming, preferably in food security or livelihoods; and experience in agricultural extension and training.
- Experience in developing training materials and facilitating workshops.
- Experience with participatory fieldwork methodologies, and monitoring and reporting.
- Excellent knowledge of local area (agricultural practices, seasons, seed varieties, cultural habits, geographic area of assignment – including road and village locations)
- Knowledge of project implementation, ability to analyze and synthesize & good organizational skills.
- Previous experience with ACF or other NGOs in area of Food Security and Livelihood.

XII. COMMITMENT TO ANTI-DISCRIMINATION AND PSEA

We provide equal employment opportunities (EEO) to all employees & qualified applicants for employment without regard to race, color, religion, gender, ancestry, national origin, age, handicap, disability, marital status, or status as a veteran. The incumbent is required to carry out the duties in accordance with the Action Against Hunger Safeguarding policies (PSEA, Child safeguarding and Code of Conduct). Action Against Hunger-USA complies with all applicable laws governing nondiscrimination in employment.

Application Process.

Interested? Then apply for this position by clicking on the apply button. All applicants must upload a cover letter and an updated resume and both must be in the same language as this vacancy note. **Closing date for applications: Friday 5th, September 2025 at 5.00 p.m.** The applications will be assessed on a rolling basis.

Submit Hard Copy of the application to Action Against Hunger office located in Afex or share through recruitment@ssa.actionagainsthunger.org



We will only receive, accept and consider all applications submitted through referred channels above, any applications submitted other than channels stated here will not be accepted & considered.

"This Position is Open to South Sudanese Nationals Only"

"Qualified Female Candidates are encouraged to apply"

