



26 April 2023



Save the Children

Job-Advertisement

Save the Children is an international non-governmental organization that works for a future of children, their families and communities realize social equity and dignity; have access to their basic physical, emotional and development needs.

SCI is seeking to recruit: -

Job Title: RSRTF PROGRAM COORDINATOR (1 post)

Location: Bor Field Office

Reports to: Child Protection program coordinator

Contract Period: 1 year with possibility of extension

CHILD SAFEGUARDING: (select only one)

Level 3: the post holder will have contact with children and/or young people either frequently (e.g. once a week or more) or intensively (e.g. four days in one month or more or overnight) because they work country programs; or are visiting country programs; or because they are responsible for implementing the police checking/vetting process staff.

ROLE PURPOSE: The RSRTF Program Coordinator will work closely with Area I CP Program Manager in planning implementing and coordinating project all project deliverables. The postholder is the primary contact person for RSRTF Project with all responsibilities to plan, implement, monitor and document the project. S/he will line manage and supervise the project human resources, and finances-as well as compiling donor reports. S/he is expected to ensure enabling environment for project activities including negotiating with authorities and community representatives, ensure organizations' full representation in working groups, clusters and line ministries.

In the event of a major humanitarian emergency, the role holder will be expected to work outside the normal role profile and be able to vary working hours accordingly.

SCOPE OF ROLE:

About: For 100 years, Save the Children has been making a difference in children's lives in more than 120 countries. We are the world's largest independent child rights organisation, underpinned by a vision of a world in which every child attains the right to survival, protection, development and participation. Our mission is to inspire breakthroughs in the way the world treats children, and to achieve immediate and lasting change in their lives.

Save the Children is an organization for talented people with different backgrounds and perspectives. We are proud that our people are representative of the children we work with and we thrive on our diversity. We are an equal opportunity organisation dedicated to our core values of Accountability, Ambition, Collaboration, Creativity and Integrity. Our culture is embedded in these values, along with a strong commitment to our Child Safeguarding Protocol; ensuring that all representatives of Save the Children demonstrate the highest standards of behaviour towards children both in their private and professional lives. In South Sudan, we implement programmes in Child Protection, Child Rights

Approved by Labour  26/24/2023





Governance, Education, Food Security and Livelihoods, Health and Nutrition. We save children's lives. We fight for their rights. We help them fulfil their potential.

Role Dimensions:

This role will contribute towards Save the Children's Child Protection strategic objective that **'All girls and boys have increased access to child protection services and violence against children is reduced by 2021'** and towards Save the Children's global breakthrough 2030 **'Violence against children is no longer tolerated'**.

KEY AREAS OF ACCOUNTABILITY :

- In collaboration with Area I Child Protection Program Manager, initiate and develop good working relations with other key Actors such as INGOs, UN agencies, local Authorities, local and traditional leaders among others.
- Ensure sufficient SCI representation in all relevant coordination forums at sub national level(state and counties) to maintain organization's influence and lead in these platforms; driving through shared agenda; information sharing and facilitate increased visibility and acceptance of the organization.
- Implement capacity strengthening activities(training and coaching) for implementing and strategic partners, CSOs, program staffs, high level community mechanisms and government personnels.
- Lead the implementation of all RSRTF activities in Jonglei and GPAA and ensure high quality of programming delivery and adherence with best practice standards.
- Develop a comprehensive implementation strategy for the project with clear benchmark indicators, work plans, phased budget, monitoring and reporting framework.
- Ensure the principles of child protection, gender equity, inclusion and diversity are promoted and shared with all sectors and line staffs.
- Oversee and ensure effective budget management through close monitoring, review and reporting on financial information including with partner organizations.
- Prepare monthly budget cash forecasts and facilitate raising of purchase requests for all the project items
- Launch and close projects effectively through whole team workshops, involving logistics, administration and finance, as well as project teams
- Monitoring the project implementation to ensure quality and achieving targets
- Monitor project spending and provide overall financial management of donor grants
- Ensure compliance with administrative requirements in cooperation with the Grants, Finance and Procurement departments;
- Provide leadership and guidance, Line-manage the Child Protection Technical staff and oversee implementation of performance management.
- Assist the HR team in child protection staff recruitment
- Performs other functions related to Child Protection activities and initiatives that may be assigned the line manager and dot line managers.

BEHAVIOURS (Values in Practice)

Accountability:

- holds self accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values
- holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.

Ambition:

- sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same
- widely shares their personal vision for Save the Children, engages and motivates others





- future orientated, thinks strategically and on a global scale.

Collaboration:

- builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters
- values diversity, sees it as a source of competitive strength
- approachable, good listener, easy to talk to.

Creativity:

- develops and encourages new and innovative solutions
- willing to take disciplined risks.

Integrity:

- honest, encourages openness and transparency; demonstrates highest levels of integrity

QUALIFICATIONS

State what qualifications are required and at what level; you can also state any desired qualifications which should be taken into consideration when shortlisting or evaluating the job)

EXPERIENCE AND SKILLS

- University degree in social sciences or relevant experience in social work, community development and working with children in Child Protection programme
- 3 years sectoral experience
- Good English oral and written communication skills
- Fluent in a local language and or Juba Arabic
- Experience in community facilitation and mobilisation
- Good understanding of community politics and traditional networks in program location..
- Excellent technical understanding of child protection and community based approaches.
- Good computer knowledge and skills.
- Be able to prioritise tasks
- Flexibility and ability to work independently and in a team
- Able to work to tight deadlines and under pressure
- Able to operate in extremely harsh living and working environment
- Gender awareness and sensitivity
- Commitment to the aims and principles of SC. In particular, a good understanding of the SC mandate and child focus and an ability to ensure this continues to underpin our support

Desirable

- Work experience with children and families, especially knowledge of child rights and participation
- Excellent computer knowledge
- Experience in capacity building
- Previous NGO experience, including an understanding of neutrality as an international NGO
- Background knowledge in child/ youth protection, education, child rights and emergencies

Additional job responsibilities

The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.

Equal Opportunities

The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures.

Child Safeguarding:

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

Health and Safety





The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures.

Female candidates are highly encouraged to apply

The Organisation

We employ approximately 25,000 people across the globe and work on the ground in over 100 countries to help children affected by crises, or those that need better healthcare, education and child protection. We also campaign and advocate at the highest levels to realise the right of children and to ensure their voices are heard.

We are working towards three breakthroughs in how the world treats children by 2030:

- No child dies from preventable causes before their 5th birthday
- All children learn from a quality basic education and that,
- Violence against children is no longer tolerated

We know that great people make a great organization, and that our employees play a crucial role in helping us achieve our ambitions for children. We value our people and offer a meaningful and rewarding career, along with a collaborative and inclusive environment where ambition, creativity, and integrity are highly valued.

Application Information:

Please attach a copy of your CV and cover letter with your application, and include details of your current remuneration and salary expectations. A copy of the full role profile can be found at [SCI Career Site Careers \(oraclecloud.com\)](https://www.oraclecloud.com)

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

All employees are expected to carry out their duties in accordance with our global anti-harassment policy.

Deadline for submitting applications: 15th, May, 2023.



26/4/2023

