**Concern South Sudan**

**Summary Profile for Job Application in Concern South Sudan Office**

**Name of Applicant: Kuli Josephine Ben**

**Job/Jobs Applied for: Human Resources Officer**

**Total number of years of experience related with the Job you applied: 3years**

**Application Submission date: 2nd June 2022: Phone Number: +211929075244**

**National ID No: 000181496**

**Academic Profile starting from highest**

|  |  |  |
| --- | --- | --- |
| Qualification | School | Year graduated |
| Diploma in Human Resources Management | Kampala International University-Uganda | 2015 |
| Certificate in Business Administration | Uganda College of Commerce-Pakwach | 2013 |
|  |  |  |
|  |  |  |

**Experience staring from recent**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position Held (from the most recent)** | **Organization** | **Period From** | **Period to** |
| **Assistant Human Resources Officer** | Concern Worldwide | 15th July 2019 | date |
| **Administration Assistant-Receptionist/Bookings** | Concern Worldwide | 2nd October 2017 | 14th July 2019 |
|  |  |  |  |

**Career summary**

**Skills, Experiences and Personal Qualities (Please describe in no more than 50 words how your skills, experience and qualifications match with the requirements of the Job you are applying for)**

Iam a Diploma holder in Human Resources Management, with in-depth knowledge and experience in this role, with great interpersonal skills, strong emotional intelligence, team spirit, strong professional ethics, flexible, hardworking, creative, sense of humour, and resilience which are geared towards achieving the organizations goals, making me the perfect suit for this role.