

JOB ADVERT



Position: Medical Logistician	Duty Stations: Kuajok
Reports to: Hospital Coordinator	Number of Positions: 1
Expected Start Date: As soon as Possible	

About us:

HealthNet TPO, with global headquarters in Netherlands, is a knowledge-driven, non-profit international organization that works in areas disrupted by war, disasters and poverty. Working together with local populations, it prioritizes rehabilitation and sustainable health care development. We aim to contribute to improve the overall health situation and support the development of systems for the provision of health care. HealthNet TPO contributes to community mobilization as a conditional necessity in populations recovering from long-time warfare. In doing so, we aspire to include and build the capacity of local organizations, communities and authorities. HealthNet TPO strives for developing evidence-based interventions to strengthen the health of populations in distress.

With funding from HPF, HealthNet TPO in Consortium with Impact Health Organisation (IHO) will support CHDs of lot 18 (Gogrial East, Gogrial West and Twic Counties) in delivering of essential health care services across supported health facilities and in the communities of the three Counties.

The purpose of the Job:

Reporting to the lot Manager, the Medical Logistician will overall handle management of pharmaceutical products and Pharmaceutical Management Information System (PMIS) in Lot18 ensuring that the medical supply chain system is effective and efficient, and support County storekeepers on effective Pharmaceutical storage and management practices.

Main Responsibilities:

- Supervise the pharmaceutical stores at the CHDs and monitor adherence to specified pharmacy management and storage guidelines
- Ensure that drug registers are available in all supported health facilities
- Ensure the last mile distribution of drugs to supported health facilities and the BHWs within required timeline.
- Collect data on drug consumption and movement in the supported health facilities and prepares timely monthly and other ad hoc reports on pharmaceutical drugs and supplies.
- Maintain accurate and up-to-date record of medicine and supplies in the main store and dispensary
- Receive new medicine and supplies, document, label and neatly arrange them in the main store and notify the dispensary on the new stock.
- Ensure coordination between the health facilities for drug rotation purposes to ensure that stock-out of drugs is minimised in the health facilities and for BHWs.
- Provide on job training to dispensers in health facilities and on tidiness and how to update stock card and pharmaceutical record keeping.
- Ensure medical inventory tracking is up to date and produce weekly, monthly and quarterly reports, submitted to the Lot manager.



- Ensure stock card are regularly updated in the health facilities and in the CHD drug stores and track expiry date of all medicine and medical supplies applying the principle of FEFO and contribute to de-junking of expired drugs
- Ensure the pharmacy and equipment is clean at all times and locked securely if no staff is present.
- Ensure all medication is kept in proper conditions, according to the safety and safety requirements for each drug and, they are used within their expiry dates.
- Any other responsibility assigned by the supervisor.

PERSON SPECIFICATION

- Relevant degree in Pharmacy and /or medical logistic management.
- At least two years' experience working in and managing medical stocks and replenishment.
- Able to demonstrate ability to write quality reports
- Ability to analyse qualitative and quantitative data and produce presentable data
- Fluency in English and Arabic, ability to speak local language would be an added advantage
- Proficiency in MS Excel, power point and other MS Office products, Good presentation skills

You have/ are:

- Flexible and organized to work in a culturally diverse environment, previous experience of working in the mentioned counties is an added advantage
- Team player, able to listen and motivate, excellent planning, supervisory and advisory skills
- Proven training and health education skills, proven ability to teach/pass knowledge to staff
- Excellent organizational development skills with attention to detail
- Able to work in a culturally diverse environment and under minimal supervision
- Able to work under pressure, occasional flexibility in terms of working off hours
- Ability to work with teams remotely and with high sensitivity to cultural and social diversity

We offer:

- An opportunity to use your expertise and contribute to our mission to improve the health and well-being of people living in fragile states. A culturally diverse working environment, A full-time position (40 hours per week)

How to apply: Interested **QUALIFIED SOUTH SUDANESE NATIONALS** should send applications which includes at this stage **only** a cover letter and a detailed CV in English as a single document with contact details of 3 referees to: info@ss.hntpo.org copying alafigs@gmail.com by 11th May 2022. Hard copy applications may be dropped off in our Juba office at SADECO, Airport Road or HealthNet TPO's field office in Kuajok.

NOTE:

- When applying, include the following title in the email subject line and /or on the cover of the sealed application envelope.: **Application for Medical Logistician position in lot 18.**
- Please note that an application already submitted will not be returned to the applicant.
- **The recruitment process for these positions may close before the deadline as applications will be reviewed on rolling basis.**

HealthNet TPO provides equal opportunities for employment and does not ask for money during and after the recruitment process. Qualified women are strongly encouraged to apply.

