



Job Advertisement

POSITION	: Accounting Manager
ORGANISATION	: African Parks – South Sudan
LOCATION	: Jonglei
REPORTING TO	: Park Manager
Posting Date	: 01 September 2026
Duration	: One (1) Year, Renewable
EXPECTED START DATE	: As Soon As Possible

BACKGROUND:

African Parks is a non-profit conservation organisation that takes on responsibility for the long-term management of protected areas in partnership with governments and local communities. African Parks manages 24 protected areas in 13 countries covering over 20 million hectares.

In South Sudan, African Parks supports the management of the Great Nile Migration Landscape (GNML), centred around Badingilo National Park, Boma National Park, and the Jonglei landscape. Covering more than 120,000 km², the landscape supports the world's largest remaining terrestrial mammal migration and is of major ecological importance regionally and globally

JOB OVERVIEW:

The accounting manager will be responsible to oversee the end-to-end finance operations, financial planning and analysis, donor and partner management, establishing procedures and enforcing controls, preparing financial reports and maintaining the financial health of the organization.

The incumbent will ensure that all financial compliance and audit requirements are met while ensuring that all financial data is accurately entered into our financial system. He or she will provide support and advice to senior management, and budget managers or on donor compliance issues and budget monitoring.

MAIN ROLES & RESPONSIBILITIES:

Accounting & Reporting:

- o Ensure Proper update and maintenance of accounts to ensure the accounting system provides basis for an efficient information system for both internal and external users and that is compliant with internationally accepted accounting principles, legal and statutory requirements.





- Review of all accounting and related transactions (payment vouchers, receipt vouchers, debit and credit notes, staff timesheets, expense claims and invoices) prior to entering in the accounting system.
- Ensure balance sheet accounts are reconciled every month
- Supervise end of month and end of years processes
- Ensure timeliness of required financial reports to The Park Manager, APN and other parties as required.
- Ensure periodic reports on financial performance are discussed with the park manager.

Treasury and Cash Management:

- Ensure monthly cash flow projections are done and that there's enough funds for operations.
- Ensure disbursement accounts, intercompany accounts, bank and petty cash balance are reconciled.

Budgeting and Forecasting:

- Lead the planning, budgeting and forecasting process and ensure compliance with the assumptions, guidelines and policies.
- Ensure periodic review of budget performance and make recommendations to improve performance.
- Ensure program personnel are provided with cost data to prepare and update their budgets.

Fixed Assets Management:

- Ensure Fixed assets inventory is carried out at least once a year or quarterly.
- Ensure that Fixed assets are depreciated in accordance with APN's depreciation policy
- Prepare and obtain approvals to dispose of stolen, missing, damaged and obsolete equipment.
- External Audit and Tax verification
- Lead in external and tax audits such as IFRS audits, Donor audits and SSRA Audit, by providing information requested, soft or hard copies. Where necessary provide explanations to auditors.
- Provide responses to audit draft management letter
- Ensure Closure of Audit finding

Capacity Building and Others:

- Provide leadership and guidance in all matters concerning Finance (Taxation and other financial issues) and give advice and support to other departments
- Provide training for new staff especially in financial accounting, grant accounting, donor reporting, financial policies and procedures, forecasting and budgeting.
- Ensure proper archiving of financial information





- Carry out other relevant tasks that may be assigned from time to time.

EDUCATION AND EXPERIENCE:

- Minimum eight (8) years of experience in a similar role, with a preference of two (2) years with a non-profit organization;
- A degree in accounting and full ACCA or CIMA;
- Previous experience with any donor-funded programs or external audits;
- Results-oriented and focused, with the ability to follow guidelines and controls required of the position;
- Expert knowledge in budgeting, financial analysis and MS Excel;
- Proficiency with accounting software;
- Demonstrated team player with effective cross-cultural interpersonal skills;
- High level of integrity and impeccable record in previous accounting positions.
- Excellent organizational, analytical, oral and written communications skills in English. Arabic will be an advantage;
- Strong capacity to manage time and competing priorities;
- Strong initiative, perseverance, and resilience; and
- Willingness to live in a remote setting.

HOW TO APPLY:

To apply, please email your CV and cover letter to ssrecruitment@africanparks.org or hand delivery to **African Parks office Thonping, Synergy Suites – Plot No 849, Block No 3-K South, Next to New FM Bar & Restaurant** by **Friday, 25 September 2026**. Please mention the position name in the subject line of the email.

In case you do not hear from us within two weeks after the closing date, this means that your application was not successful. We thank you for your interest in working for African Parks.

