



APPROVED
Labour HQ/RS
23/5/23



JOB OPPORTUNITY

ROLE:	Manager, Finance
REPORTS INTO:	Head, South Sudan Business/ Senior Manager, Financial Control, Planning & Reporting
DEPARTMENT/UNIT:	Finance
LOCATION	Juba
JOB GRADE	SBG 11
NUMBER OF POSITIONS	1
SCOPE OF ROLE	
<ul style="list-style-type: none"> To ensure the overall integrity and accuracy of the General ledger as a basis for the preparation of Financial and Management Reporting. Custodian of the General ledger and chart of accounts. Overall management and control of the Management Reporting, Budgeting & forecasting process in Stanbic Bank Limited. Facilitating strategic planning through preparation of financial forecasts based on Stanbic Bank's business strategy. Overall management, co-ordination and preparation of the annual budget and periodic revised estimates. Performance management through analysis, review and preparation of periodic financial reports. Cost control by review and approval of business expenditure and ensuring due process is followed. Providing management and administrative support to the Finance controller. Providing Stanbic Bank leadership with management information to support decision-making. 	
KEY RESPONSIBILITIES/ACCOUNTABILITIES	
<ul style="list-style-type: none"> Being the custodian of the General Ledger, Chart of Accounts, and the central repository for all Management reporting information for the Bank. Perform detailed review and analysis of bank numbers to confirm the integrity and resilience of reported results. Ensuring that all internal and group deadlines for reporting are met. Monitoring all Balance sheet and Income Statement account movements and ensuring that they reflect the correct balances. Understand the business information needs of Head office information receivers and align this with country management information needs. Provide reliable information and reports to the CFO to aid in decision making. Provision of Technical Advice and Accounting support to other Functional Units. Ensure maintenance of and adherence to Group/Bank accounting policies and procedures. Support Finance Internal Controls team in audit and balance sheet substantiation examination process by providing information required. To participate in setting the Stanbic Bank finance strategy and objectives. Preparation of 3 year rolling forecast by taking the ideas and strategy and translating them into meaningful financial information such as profitability, balance sheet growth, growth impacts, and capital requirements. 	

- Preparation of key macro and micro assumptions for input into the planning and budgeting process
- Overall management, co-ordination and preparation of the annual business plan, capital expenditure, operating budget and periodic revised estimates.
- Develop and implement reporting of key management information (MI) ensuring data integrity and timely communication to relevant stakeholders.
- Develop performance benchmarks for business units and Stanbic Bank and monitor performance against these.
- Drive the required business analysis and related process for making recommendations for new or improving performance opportunities.
- To manage performance against the budget for each business unit and Stanbic Bank as a whole.
- Discuss, plan, and monitor performance to keep the business units on budget
- Providing detailed monthly performance statements and analysis for business units, and Stanbic Bank as a whole.
- Investigation of variances and recommending remedial measures where necessary
- Preparation of monthly commentaries on Stanbic Bank results, including investigation into inconsistent and/or major variances
- Preparing business units performance statements for submission to Standard Bank Africa.
- Playing a leading role in coaching and developing the team.

KEY PERFORMANCE MEASURES

- Month end reporting closure within timelines
- Month end reporting closure with accuracy and completeness of numbers
- Successful planning and budget cycles (Budget, Revised Estimates and Shape)

IMPORTANT RELATIONSHIPS

- Business finance partners
- Standard Bank Africa Finance
- Business Unit heads
- Enabler heads

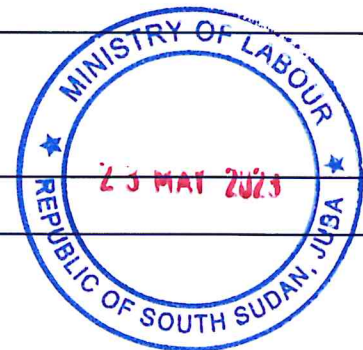
PROBLEM SOLVING, PLANNING AND DECISION MAKING

Problem solving and decision making

- Required to always follow laid-down policies and procedures.
- Able to extract and apply core concepts to problem solving.
- Able to manage technical projects, which may be of limited scale.
- Manage timelines and resources.
- Direct implementation efforts to completion.
- Deal with a wide range of internal staff/other department queries, showing sensitivity to the requirements as well as the organizational laid-down operational/procedural limitations.
- Able to take initiative within limits of authority.
- Able to plan and implement the delivery and improvement of services and resources.

Planning

- Planning is generally on a daily and weekly basis within regular activity cycles.
- Able to deal efficiently with work volumes while remaining focused on priority issues.
- Coordinate project planning for new developments or enhancements.
- Able to demonstrate vision and ability to proactively plan, implement and forecast for organizational success.



KEY SKILLS, KNOWLEDGE, EXPERIENCE AND PERSONAL COMPETENCIES
Skills and knowledge

- Sound knowledge of the company's laid-down policies and procedures.
- Sound and technical knowledge of operational systems.
- Knowledge of the Regulations in force.
- In depth understanding of banking and the underlying key performance drivers
- Understanding of the importance of planning and budgeting in the bank's overall business strategy
- An appreciation and a good understanding of macroeconomics and external factors affecting the business strategies adopted, and market serviced by Stanbic Bank.

Experience

- Minimum of 5 years post qualification experience.

Core Personal Competencies

- Able to convey factual information clearly when communicating verbally.
- Methodical, accurate, pays attention to detail.
- Ability to remain calm and focused under pressure.
- Resilient – able to retain optimism despite setbacks and not take criticism personally.
- Excellent organizational skills.
- Results-orientated, adheres to turn-around times/deadlines.
- Systematic and solution-oriented approach to work.
- Has an analytical mind.
- Resourceful and decisive.
- Team player – ability to share with others.
- Self-motivated and energetic.

MINIMUM QUALIFICATIONS

- B. Com (Accounting/Finance).
- ACCA/CPA (K)
- MBA is an advantage
- Minimum of 5 years post qualification experience.

APPLICATION PROCESS

If you believe you are the right candidate for this post, please email your application/ CV and other accompanying academic documents and South Sudanese Nationality Certificate to sakondoa@stanbic.com not later than 9th June 2023 at 5:00 PM. Or by hand delivery to Human Resources Manager, Stanbic Bank Limited, West Yat Business Centre, Airport Road, Tong Ping/ P.O.BOX 630 Juba South Sudan

Important Note:

- This position is only open to South Sudanese nationals
- Stanbic is an Equal Opportunity employer
- We thank you for your interest to work for Stanbic Bank Limited, however, note that only shortlisted candidates shall be contacted for interviews

Stanbic Bank
South Sudan

