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# ACTION GIRLS AFRICA. JOB ADVERTISEMENT

# Organizational Background - Action Girls Africa (AGA)

Action Girls Africa (AGA) is a nationally recognized, female-led, indigenous, non-governmental, and non-profit organization committed to providing humanitarian assistance to vulnerable and marginalized populations in South Sudan. Legally registered with the Government of the Republic of South Sudan since January 2017 under registration number 585, AGA has been at the forefront of grassroots development and emergency response initiatives. AGA was established in response to the increasing needs of vulnerable communities, particularly those affected by conflict, poverty, and inequality. The organization specifically targets children, adolescent girls, women, and youth groups that are often disproportionately affected by crises and systemic challenges. AGA focuses on delivering both humanitarian aid and long-term development programs aimed at empowering individuals, advocating for their rights, and restoring hope and dignity in their lives.

To achieve its mission, AGA promotes innovative, community-driven approaches across multi-sectorial thematic areas, including: Protection (Gender-Based Violence prevention, Sexual and Reproductive Health and Rights, Access to Justice, and Human Rights), Education and Mentorship (including talent development in music, dance, drama, sports, arts, and crafts), Capacity Building and Economic Empowerment, Food Security and Livelihoods, and Peace building and Resilience. Guided by its vision, mission, and core organizational values and principles, AGA envisions a gender-inclusive society where every individual is inspired, transformed, and empowered to contribute to a peaceful and resilient community. With a strong track record of a level of impactful grassroots work, AGA is dedicated to fostering gender equality, promoting self-defense, supporting financial independence, expanding access to education and health, and advocating for sustainable peace and development.

lob Advertisement: Communications and Advocacy Officer

Position Title	Communications and Advocacy Officer
Number of Position	01
Location Base	Juba
Reports	Executive Director
Application Open Date	08th August, 2025
Application deadline	28 <sup>th</sup> August, 2025

#### **Position Overview**

As AGA expands its voice and influence, we are seeking a talented and proactive **Communications and Advocacy Officer** to lead and support our external communications, media engagement, and advocacy efforts. The **Communications and Advocacy Officer** will be responsible for raising the visibility of our work, shaping our public image, and driving

strategic advocacy initiatives. The ideal candidate is a strong communicator, creative storyteller and passionate advocate for social change.

# **Key Responsibilities**

#### Communications:

- Develop and implement the organization's communication strategy across digital and traditional platforms.
- · Create compelling content for newsletters, press releases, blog posts, reports, social media, and other communication materials.
- Manage the organization's website and social media channels to enhance visibility and engagement.
- Build and maintain relationships with media outlets, journalists, and influencers.
- Coordinate the production of multimedia materials (e.g., videos, graphics, and photos).

#### Advocacy:

- Support the development and execution of advocacy strategies and campaigns in alignment with program goals.
- Prepare policy briefs, position papers, and advocacy materials for different audiences.
- Organize public events, community dialogues, and stakeholder engagements to influence policy and promote awareness.
- Monitor policy developments and contribute to policy analysis and recommendations.
- Represent the organization at relevant forums, networks, and coalitions.

# **Required Qualifications and Experience**

- Bachelor's degree in Communications, Public Relations, Journalism, Development Studies, or a related field.
- Minimum of 3 years of experience in a similar role within an NGO or advocacy-based organization.
- Excellent written and verbal communication skills in English and/or local language.
- Strong storytelling, content creation, and digital marketing skills.
- Experience in advocacy, public policy, or campaign planning is a strong asset.
- Ability to work independently, manage multiple priorities, and meet deadlines.
- Knowledge of graphic design or video editing tools is an advantage.

Note: The above duties and responsibilities are not exhaustive. The Communications and Advocacy Officer may be required to perform additional tasks and assume other responsibilities as assigned by the Board of Directors or relevant governing bodies, in alignment with the organization's goals and operational needs.

How to Apply:

Qualified and interested candidates should submit a cover letter detailing relevant experience, leadership achievements, and motivation for applying. The cover letter should have a maximum of 4 pages updated CV and a copy of cover letter attached with only photocopies / scanned copies of the academic documents to Human Resource/Admin Manager of Action Girls Africa (AGA) not later than 28<sup>TH</sup> AUGUST, 2025 BY 5:00PM CAT (JUBA TIME).



You can submit online to the following emails or address; <a href="mailto:agahrrecruitment@gmail.com">agahrrecruitment@gmail.com</a> while hard copies can be submitted to the office located in Nyokuron West along <a href="mailto:Yei/Jebel-Road behind Tiba Petrol Station">Yei/Jebel-Road behind Tiba Petrol Station</a>.

Any application sent after the indicated deadline will not be considered for any shortlist. And only shortlisted candidates can be contacted.

### **Equal Opportunity Statement**

Action Girls Africa (AGA) is an equal opportunity employer. We do not discriminate on the basis of gender, ethnicity, disability, age and religion. We are committed to creating a safe, inclusive, and respectful environment for all.

#### SAFEGUARDING AND PSEAH COMMITMENT:

Action Girls Africa has a zero-tolerance policy toward sexual exploitation, abuse, and harassment (SEAH) and is fully committed to the safeguarding and protection of the communities we serve. All candidates selected for this position will be required to undergo reference checks and background screening as part of our safeguarding and PSEAH procedures. This includes checks related to previous conduct in relation to sexual exploitation, abuse, or harassment, whether in the workplace or outside it. By applying, candidates acknowledge their understanding and acceptance of these screening processes.

PSEAH Self-Declaration and Consent Form (To be included with application). All applicants are required to read and sign the following Self-Declaration and Consent Statement as part of our commitment to the Prevention of Sexual Exploitation, Abuse, and Harassment (PSEAH):

# By applying for work at AGA Candidate must:

- I. have never been involved in or convicted of any acts related to sexual exploitation, abuse, or harassment (SEAH), whether within or outside the workplace.
- 2. have not been dismissed, disciplined, or sanctioned by any employer, organization, or institution for SEAH-related misconduct.
- understand that if selected for employment, I will be subject to background checks, reference verification, and safeguarding vetting in accordance with AGA's safeguarding and PSEAH policies.
- consent to the collection and use of my personal data for the purpose of verifying this declaration, in compliance with applicable data protection laws.
- commit to upholding the highest standards of integrity, ethics, and conduct as outlined in AGA's Code of Conduct, Safeguarding Policy, and PSEAH Policy.



