



**INTERNAL/EXTERNAL VACANCY ANNOUNCEMENT**  
**Vacancy No: MLK-2021/03/02/0003**



*21 DRC  
Approved by DRC  
for the candidate to apply through labour office*

**Who we are?**

The Danish Refugee Council (DRC) is a private, independent, humanitarian organization founded in 1956 currently working on all aspects of the refugee cause in more than twenty five countries throughout the world. The aim of DRC is to protect refugees and internally displaced persons (IDPs) against persecution and to promote durable solutions to the problems of forced migration, on the basis of humanitarian principles and human rights. DRC works in accordance with the UN Conventions on Refugees and the Code of Conduct for the ICRC and NGOs in Disaster Relief.

The protection and assistance to conflict affected population is provided within a long-term, regional and rights based approach in order to constitute a coherent and effective response to the challenges posed by today's conflicts, Assistance consists of relief and other humanitarian aid, rehabilitation, support to return and repatriation as well as promotion of long-term solutions to displacement and its causes. In addition, support and capacity building of local and national authorities and NGOs form an integral part of DRC's work.

**Country and Project Background:**

The Danish Refugee Council/Danish Demining Group (DRC-DDG) has been working in Sudan since 2004 and was subsequently present in South Sudan when it gained independence in 2011. DRC-DDG South Sudan programme's current focus is on supporting forcibly displaced and conflict-affected people, including refugees, internally displaced persons (IDPs) and returnees, to access their rights in a safe and secure environment. Currently DRC-DDG is operational in greater Equatoria, Unity and Upper Nile States. Currently the South Sudan Programme works in 5 field locations and expects to be a roughly \$30m+ programme in 2015, working in the sectors of Camp Coordination and Camp Management, Protection, Shelter/NFI, and Food Security and Livelihoods and Demining.

**DRC-DDG Seeks to Recruit:..**

Position Title	Safety & Security Officer
Report to	Area Manager
Duty Station	Malakal <i>RELOCATABLE</i>
Contract Type	Fixed-term with possibility of extension depend on funding availability
Employment Start Date	As soon as possible
Salary	According to DRC DDG Salary policy - non negotiable
Eligibility	South Sudanese National Only
Advertisement Closing Deadline	23 <sup>rd</sup> July, 2021

**Purpose of the post**

The Safety liaison officer (SLO) is responsible for ensuring the proper application of DRC's Safety Risk Management System (SRMS), including Global Safety Policy. Setting risk thresholds. Identify known and foreseen risks and mitigate appropriately, also proactively attempting to target potentially unforeseen risks.

Ongoing context assessment, day-to-day safety and security management. In close cooperation with Area manager and Country Safety Coordinator, the SLO contributes to the operational continuity and resilience of DRC South Sudan programme

**Responsibilities and Tasks**

- Advise and update the Area Manager on all security matters within the mission (fighting groups, political development, equipment for DRC security staff and others, car equipment, fire equipment etc.

- Recommend relevant safety regulations and related Emergency evacuation plans for office locations and residencies. As such the DRC Security Plan is the operational foundation for security management

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- Conduct scheduled and as needed Threat Risk Assessment with accompanying mitigation strategies and contingency plans
- Supervise and monitor security providers (Guards) in charge of office and residence security .  
Supervise and conduct investigations of all critical incidents
- Maintain liaison with security and law enforcement agencies as well as local security focal points of the various agencies and other organizations within the mission area
- Contact authorities and other stakeholders and provide awareness about humanitarian principles to various groups
- Oversee and control the distribution of Danish Refugee Council ID cards
- Arrange training seminars for security personnel and DRC staff in other departments (communication procedures, drive procedures, first aid training)
- Submit SITREPs as required based on need and scheduled on the basis of DRC HOA security phases and actions
- Update Area manager accordingly on the overall security situation
- Maintain a security situation map, plotting incidents within AOR, for quick ref. Be updated on all DRC movements within the mission area

## PERSON SPECIFICATION

### Qualifications and Experience:

- Minimum 3 year of experience with an international organization o Proven experience of safety/security responsibilities and management o Proficient in Microsoft pack office o Stable, moral and robust character o Good team player o Excellent communication/negotiation skills
- Education:  
Degree in Security Management, or any related field o Professional qualification Security & Safety o High professional ethics
- Languages:  
Fluent in English both written and spoken.
- Fluent in local language and Arabic is an added advantage.



### How to apply

Please send a covering letter outlining how your skills and experience meets Person Specification along with your CV to Human Resources Department through [ssd-jobs@drc.ngo](mailto:ssd-jobs@drc.ngo). OR Submit your hard copy application to the Human Resource Department to the attention of HR Officer DRC-DDG Office or to any DRC DDG field offices.

Title of the position/vacancy number MUST be clearly mark in the application and on envelop.

### Further information

Please note, as this position is urgent, applicants may be shortlisted and interviewed prior to the closing date.

We appreciate your application however, only short listed candidates will be contacted for interview. If you have not been contacted within two weeks of the closing date we regret that your application has been unsuccessful, Please continue, however, to periodically review our website, South Sudan NGO Forum website <http://cornms.southsudaryngoforumzocgl> for other suitable opportunities.