

AAH-I South Sudan Country Programme  
Hai Gabat, Opp. JIT Supermarket (behind SSD Customs)  
Juba Town, Republic of South Sudan

JOB VACANCY

M&E Officers

Position Pending Approval of Donor Funds

### Background:

Action Africa Help International (AAH-I), an African-led non-governmental organization that supports livelihood-challenged communities and bridges the humanitarian–development divide to sustainably improve their well-being and standards of living. With Country Programmes in South Sudan, Kenya, Somalia, Uganda, Zambia and Ethiopia, AAH-I has over 30 years' experience working with communities in conflict and post-conflict situations, including refugees, internally displaced persons and host communities.

In South Sudan, AAH-I works in Greater Equatoria, Greater Jonglei, Greater Upper Nile and Greater Unity State, with field offices in Juba, Yei, Maridi, Yambio, Mundri, Bor, Wau, Ajong Thok, Maban and Malakal.

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### JOB TITLE: M&E Officers- 03 positions

**Reports to:** Project Manager

**Liases with:** Logistics, Warehouse team, Workshop, Finance and Administration staff

**Duty Station:** Juba, Maban/Pariang and Another Location

**Contract:** Fixed term

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### Duties & Responsibilities

- The M&E Officer will be in charge of developing the monitoring and evaluation system for Component 2.
- The M&E will develop a framework in line with the SNSOP Results Framework, designing tools, coordinating data collection, and documenting progress and findings.
- The M&E Officer must ensure the M&E system must have clear data management protocols and be interoperable with the SNSOP MIS.
- The M&E Officer will also contribute to knowledge generation and sharing efforts as part of the broader SNSOP team.
- The M&E Officer will coordinate with M&E Specialists from other implementing partners as needed to ensure efficient information sharing.
- The M&E Officer will also coordinate with government to input all relevant data into the SNSOP MIS.



- Further, the M&E Officer will coordinate with the World Bank Task Team and other relevant stakeholders on the impact evaluation in Juba County

## QUALIFICATIONS

She/he should be a holder of a master's degree in social sciences, political science, or other related field with at least five (5) years of work experience on partnerships and coordination. Extensive experience working with UNHCR on refugee or host community issues is essential. Experience working with government agencies, particularly in South Sudan, is highly preferred. Field experience working in refugee and with host communities' areas, particularly in South Sudan, is preferred

### Desirable

- Commitment to and understanding of AAH-I's vision, mission and values as well as AAH South Sudan strategic plan
- Appreciation of the aims and objectives of AAHI.
- Willingness to travel and work in remote areas of South Sudan.
- Knowledge and experience of working in South Sudan will be an added advantage.
- Very enthusiastic and able to work extra hours to achieve the objectives of the programme.

**Language Requirement:** Fluency in English and Arabic.

### Safeguarding

- Children and vulnerable adults who come into contact with AAHI as a result of our activities must be safeguarded to the maximum possible extent from deliberate or inadvertent actions and failings that place them at risk of abuse, sexual exploitation, injury and any other harm. One of the ways that AAHI shows this on-going commitment to safeguarding is to include rigorous background and reference checks in the selection process for all candidates.

### Accountability within AAHI

- Alongside our safeguarding policy, AAHI is an equal opportunities employer and has a set of integrity policies.
- Any candidate offered a job with AAHI will be expected to adhere to AAHI's policies and procedures with respect to safeguarding, code of conduct, health and safety, confidentiality, do no harm principles and unacceptable behavior protocols.
- Report any concerns about the welfare of a child or vulnerable adult or any wrongdoings within our programming area.  
Report any concerns about inappropriate behavior of AAHI staff or partner



## APPLICATION INSTRUCTIONS

AAH-I is an equal-opportunity employer.

Interested candidates should address their application letters, resumes (CVs, Academic documents, Recommendation letters & National ID) to the HR Manager AAHI South Sudan and position clearly indicated on the envelope and Email Subject line the location and the position your dropping your Application.

[recruitss@actionafricahelp.org](mailto:recruitss@actionafricahelp.org)

**Deadline:** All applications must be submitted latest by **Thursday 29<sup>th</sup> January 2024 COB (4.00PM)**.

### KEY CONSIDERATIONS.

Please take note of the following considerations

- **This position is for Sudanese Nationals Only.**
- **Female candidates are highly encouraged to apply.**



**HR/Administration Manager**  
AAHI South Sudan Programme  
Juba, South Sudan



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Juba, South Sudan

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