


## JOB OPPORTUNITIES

<b>Job Code:</b>	011_Driver
<b>Job Title:</b>	Driver
<b>Location:</b>	Juba (2 Driver) Rumbek Center (1 Driver), Yirol (1 Driver), Nimule (1 Driver), Torit (1 Driver)
<b>Contract Type:</b>	Regular Contract (dependent on funding)
<b>Reporting To:</b>	Logistics Officer, Operations Assistant or Program Officer
<b>Number of Positions:</b>	Multiple
<b>Application deadline:</b>	April 30, 2026,



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 09.04.2026

\* The position is open to South Sudanese nationals ONLY

The Advancing HIV & AIDS Epidemic Control (AHEC) Activity is a U.S. Department of State-funded initiative implemented in South Sudan by IntraHealth International to strengthen HIV prevention, care, and treatment services. The project approach focuses on Facility and community led responses, strategic case finding, retention in care, and the delivery of high quality, client centered HIV services.

The Driver is responsible for providing safe, reliable, and timely transportation services for staff, visitors, and official materials while ensuring proper care and maintenance of the assigned vehicle.

### Key Duties and Responsibilities

- Drive staff and authorized passengers safely to offices, field sites, meetings, and other official destinations.
- Ensure the assigned vehicle is clean, roadworthy, and well-maintained at all times.
- Conduct daily vehicle checks (fuel, oil, water, brakes, tires, lights).
- Report mechanical faults, accidents, or damages immediately to the supervisor.
- Keep accurate vehicle logbooks, including mileage, fuel consumption, and trips.
- Ensure vehicle documents (insurance, registration, inspection) are valid and available.
- Adhere to traffic laws, safety regulations, and organizational transport policies.
- Deliver and collect documents, parcels, and supplies as required.
- Support office activities during events, workshops, and field missions.
- Ensure safe custody of vehicle keys, tools, and accessories.
- Maintain confidentiality regarding staff movements and organizational activities.



## Required Qualifications and Experience

- Minimum secondary school education (preferred).
- Valid driver's license (appropriate category).
- At least 3 years of driving experience, preferably with NGOs or organizations.
- Proven knowledge of local routes and road conditions.
- Basic vehicle maintenance knowledge.

## Skills and Competencies

- Safe and defensive driving skills.
- Good communication and interpersonal skills.
- Reliability, punctuality, and professionalism.
- Ability to work under pressure and flexible hours.
- High level of honesty and integrity.

## Working Conditions

- May require some travel to remote locations.
- May involve long hours or weekend work.
- Exposure to varying weather and road conditions.

## Code of Conduct

The Driver is expected to comply with organizational policies, code of conduct, safeguarding, and confidentiality standards always.

## APPLICATION PROCEDURE

To complete your submission, please:

- 1- Complete the application form by clicking <https://qr.link/biKNg8> or scanning the QR code at the bottom of the page.
- 2- Send email to [ahcrecruitment@intrahealth.org](mailto:ahcrecruitment@intrahealth.org) In the subject line, write the following: [Job Code\_Job Title\_Post Location\_First & Last Name]. Example: (011\_Driver\_Juba\_John Doe).
- 3- Attach the following documents to your email: Cover letter, Updated CV, Copies of academic certificates, National ID & Contact details for three professional references (including current supervisor)

Deadline for receiving applications is Thursday, April 30, 2026. Incomplete applications will not be considered. Only shortlisted candidates will be contacted.

You may also submit hard copies of your application at any of the following IntraHealth locations closest to you. Please note that submitted documents are non-refundable:



- **Juba:** Juba Nabari near American Residence, Plot No. 187 Block 3-K South, to the attention of the Human Resource Department.
- **Rumbek:** please submit it to the Clinical Service Coordinator at Rumbek State Hospital.
- **Kapoeta:** please submit it to the Community Engagement Officer at Kapoeta Hospital.
- **Yirol:** please submit it to the Clinical Service Coordinator at Yirol Hospital.
- **Nimule:** please submit it to the Clinical Service Coordinator at Nimule Hospital.
- **Torit:** please submit it to the Operations Assistant at Torit Hospital.

**Due to the urgency to fill this position, applications will be reviewed on rolling basis**

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