



## SUDAN EVANGELICAL MISSION (SEM)

For Rehabilitation and Development Programmes

no. 17.3  
Approved  
AI Inspector  
MOL  
*[Signature]*



### Job Advertisement

19<sup>th</sup> January 2022

**Job title: Physiotherapist**

**Location: Maridi**

**Reporting to: Programme Coordinator**

**Contract Period: One year (with possibility of extension)**

The Sudan Evangelical Mission (SEM) is a Christian, National Non-Governmental Organizations (NGO) established in 1998 with the aim of responding to the increased suffering of the marginalized and disadvantaged people among the communities of Mundri West, Mundri East, Mvolo and Maridi counties in Western Equatoria State and in Wau and River Jur counties in Western Bahr el Ghazal State, South Sudan.

SEM is seeking to recruit a suitable candidate for the position of Physiotherapist based in Maridi. He/She will provide technical support to Community-Based Rehabilitation programmes which are being offered in the local communities and schools.

#### Description of the role:

To undertake comprehensive assessments of need and plan appropriate services for persons with disabilities, including children with disabilities with different types of impairments in the project areas and are provided with relevant rehabilitation services.

#### Major Duties and Responsibilities:

- Assess and evaluate physical, psychological and environmental factors which reduce a person's ability to participate in everyday living activities.
- Enable individuals to maximize their physical, psychological and functional potential in order to achieve a more meaningful lifestyle.
- Assess and monitor use of specialist equipment (tricycles, wheelchairs, white cane, crutches, etc.) for people with disabilities (PWDs) or clients with complex needs.
- Assess and monitor progress for complex structural adaptations.
- Assessment of care givers/family's needs.



- Develop rehabilitation plans for clients and providing ongoing evaluations of their activities and progress.
- Assisting clients with a wide range of activities, including daily living.
- Track data of children with disabilities enrolled into targeted schools in the counties.
- Training those with permanent disabilities to use adaptive equipment.
- Joint working on a multi-disciplinary basis, and with other service providers.
- Networking and lobbying for collaborative support from health, and County Health Departments for effective rehabilitation and referral services.
- Provide professional input into developmental strategies of SEM as appropriate.
- Prepare timely and accurate reports on monthly basis for submission to partners.
- Represent SEM in community meeting.

**Qualification and Experience:**

- Minimum of 2 years of experience in Physiotherapy or related field.
- University degree in physiotherapy or Bachelor's degree in Community –Based Rehabilitation and/or Community Social Services.
- Licence to practice Physiotherapy in the country of origin/registered Physiotherapist.
- Experience conducting trainings and field supervisions.
- Ability to work and lead independently.
- Patience, perseverance, and ability to work in stressful environment and a simple lifestyle.
- Strong computer skills, specifically Microsoft Office programs.
- Timely reporting of progress reports.

**How to apply:**

Please send your CV and a cover letter to [sem1998.mundri@gmail.com](mailto:sem1998.mundri@gmail.com) by 5:00 PM on 7<sup>th</sup> February 2022.

Note that only shortlisted candidates will be conducted.

***Please note that this position is open to South Sudanese Nationals Only.***





## SUDAN EVANGELICAL MISSION (SEM)

For Rehabilitation and Development Programmes



### JOB ADVERT

19<sup>th</sup> January 2022

Job Title: Monitoring & Evaluation Officer  
Job Location: Mundri, Western Equatoria State, South Sudan  
Reporting to: Programme Coordinator

The Sudan Evangelical Mission (SEM) is a Christian, National Non-Governmental Organizations (NGO) established in 1998 with the aim of responding to the increased suffering of the marginalized and disadvantaged people among the communities of Mundri West, Mundri East, Mvolo and Maridi counties in Western Equatoria State and in Wau and River Jur counties in Western Bahr el Ghazal State, South Sudan.

SEM is seeking to recruit a suitable candidate for the position of Monitoring and Evaluation (M&E) based in Mundri.

#### Purpose:

The Monitoring and Evaluation Officer is responsible for the implementation of SEM monitoring and evaluation activities. She/he utilizes the Collaboration, Learning and Adaptation Approach to continually assess project progress and facilitate adaptive learning and data-driven decision making, participates in the development and implementation of M&E strategy and tools. She/he ensures quality and timeliness of monitoring and evaluation data in alignment with MEL plan, and liaises with external stakeholders to ensure effective engagement around M&E. Trains and supports staff in the M&E function.

#### Duties and Responsibilities:

- Work with project officers, field officers and programme to ensure all reports are timely submitted to the Programme Coordinator.
- Contribute to development of weekly, monthly, quarterly, bi-annual, and annual reports.
- Collect and document success stories, case studies, and lessons learned, and best practices in the project.
- Develop and strengthen monitoring and evaluation procedures.
- Monitor the process on selection criteria and ensure compliance to selection criteria.





- Support in revising of data collection tools and reporting templates as needed to reflect the continually changing reporting requirements.
- Conduct routine tracking of progress on milestones and indicators and update the management regularly.
- Develop and maintain database system to ensure programme tracking and to get critical information of programme achievement by organizing, analyzing, and presentation.
- Identify the needs and provide technical supports on data management system, and M&E for programme staff.
- Participate actively in programme planning processes and periodic reviews as required.
- Assist and participate in M&E trainings to staff and partners on M&E Systems and data analysis.
- Ensure data management related training and capacity needs are identified systematically and communicated to Programme Coordinator.
- Conduct monitoring visits to project sites and support field officers.
- Ensure that findings, lessons learned, and analysis of impacts from across the projects and components which promotes learning and strategy development.
- Participate in the design and implementation of planned assessments, baseline, and evaluations in line with the donor/partner guidelines.
- Support documentation, reporting, knowledge sharing and effective feedback mechanism.
- Participate in dissemination of program information to communities, children, and other stakeholders through a regular feedback mechanism
- Work with field teams to collect information on potential case studies and success stories.

**Qualifications: Education/Knowledge/Technical Skills and Experience**

The following may be acquired through a combination of formal or self-education, prior experience or on-the-job training:

- Relevant Bachelor's degree in Economics, Statistics, Development studies, or other related course with a component of statistical analysis is preferred.
- At least One year of experience in the and demonstrated practical skills in M&E of humanitarian or development projects.
- Proven planning, report writing, monitoring and management skills.
- Strong knowledge and experience with a range of M&E tools and techniques for data analysis, including ability to measure progress against targets.
- Excellent communication skills with fluency in written and spoken English.
- Good knowledge and competency of computer applications.
- Experience in developing and refining data collection tools, including using Open Data Kit for mobile data collection.
- The candidate should be self-motivated and able to work without supervision.
- Flexible work attitude to manage multiple priorities.
- Good information management skills.



***N.B: This position is open to South Sudanese Nationals Only.***

Applications can be submitted to email [sem1998.mundri@gmail.com](mailto:sem1998.mundri@gmail.com). Closing date for receiving applications is: 7<sup>th</sup> February 2022 by 5PM.

Please note that only shortlisted candidates shall be contacted, and documents once submitted will not be returned to the candidates.



